



REPUBLIC OF GHANA

***MEDIUM TERM EXPENDITURE FRAMEWORK (MTEF)
FOR 2022 - 2025***

**OFFICE OF THE ATTORNEY-GENERAL
AND MINISTRY OF JUSTICE**

***PROGRAMME BASED BUDGET ESTIMATES
FOR 2022***



***OFFICE OF THE ATTORNEY
GENERAL AND MINISTRY OF
JUSTICE***



The OAGMoJ MTEF PBB for 2022 is also available on the internet at: www.mofep.gov.gh

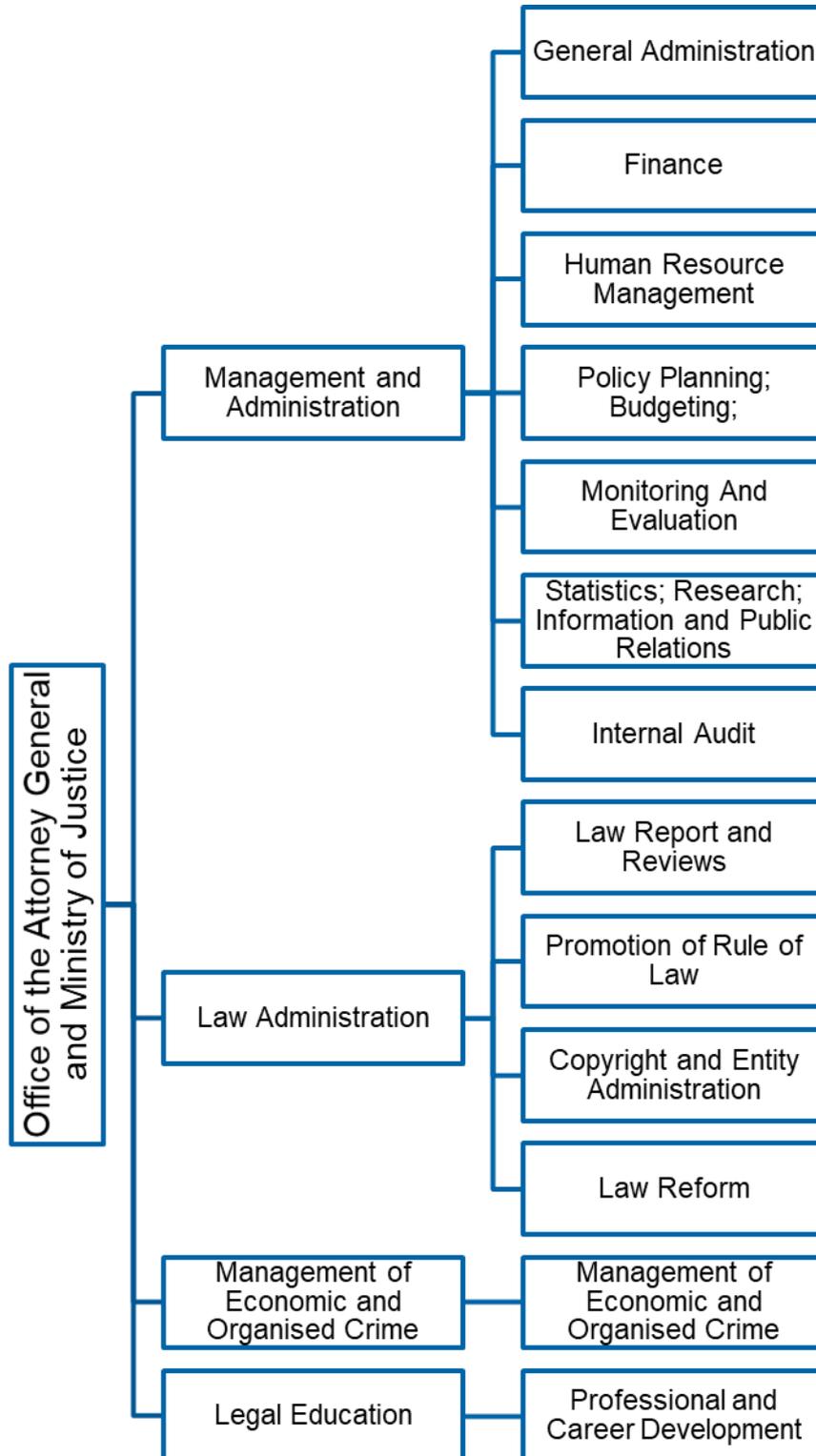


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OFFICE OF THE ATTORNEY GENERAL AND MINISTRY OF JUSTICE-PBB PROGRAMME STRUCTURE





1.5. Appropriation Bill

Summary of Expenditure by Sub-Programme, Economic Item and Funding

Entity: 033 - Office of the Attorney General and Ministry of Justice

Year: 2022 | Currency: Ghanaian Cedi (GHS)

Version 1

	GoG				IGF				Funds / Others			Donors			Grand Total
	Compensation of employees	Goods and Services	31 - Non financial assets	Total	Compensation of employees	Goods and Services	31 - Non financial assets	Total	Statutory	ABFA	Others	Goods and Services	31 - Non financial assets	Total	
03301 - Management And Administration	5,422,954	2,197,208	21,143,858	28,764,019											28,764,019
03301001 - General Administration	3,403,055	1,098,771	21,143,858	25,645,684											25,645,684
03301002 - Finance	223,992	175,750		399,742											399,742
03301003 - Human Resource Management	291,910	219,687		511,597											511,597
03301004 - Policy Planning; Budgeting; Monitoring And Evaluation	391,009	439,374		830,383											830,383
03301005 - Statistics; Research; Information And Public Relations	775,478	153,782		929,260											929,260
03301006 - Internal Audit	337,510	109,844		447,354											447,354
03302 - Law Administration	61,090,466	4,167,952	703,731	65,962,148		19,376,637	6,023,133	25,399,770							91,361,918
03302001 - Law Report And Reviews	2,365,527	372,975	104,248	2,842,749		232,361	58,090	290,451							3,133,200
03302002 - Promotion Of Rule Of Law	46,980,962	2,713,684	236,912	49,931,558											49,931,558
03302003 - Copyright And Entity Administration	10,673,062	434,859	251,724	11,359,644		19,144,276	5,965,043	25,109,319							36,468,963
03302005 - Law Reform	1,070,914	646,434	110,849	1,828,196											1,828,196
03303 - Management Of Economic And Organised Crime	33,600,208	1,848,985	201,411	35,650,604											35,650,604
03303000 - Management Of Economic And Organised Crime	33,600,208	1,848,985	201,411	35,650,604											35,650,604
03304 - Legal Education	4,860,374	148,855	161,000	5,170,229	9,706,000	15,553,363	9,332,867	34,592,230							39,762,459
03304001 - Professional And Career Development	4,860,374	148,855	161,000	5,170,229	9,706,000	15,553,363	9,332,867	34,592,230							39,762,459
Grand Total	104,974,000	8,363,000	22,210,000	135,547,000	9,706,000	34,930,000	15,356,000	59,991,999							195,539,000

PART A: STRATEGIC OVERVIEW OF THE OFFICE OF THE ATTORNEY GENERAL AND MINISTRY OF JUSTICE

1. NMTDPF POLICY OBJECTIVES RELEVANT TO THE MANDATE OF OAGMoJ

The NMTDPF contains five (5) Policy Objectives that are relevant to the Office of the Attorney General and Ministry of Justice are:

- Promote access and efficiency in delivery of Justice
- Promote the fight against corruption and economic crimes
- Ensure improved fiscal performance and sustainability
- Develop a competitive creative arts industry
- Enhance capacity for policy formulation and coordination

2. GOAL

To provide quality advice and legal service to the Government and the People of Ghana.

3. CORE FUNCTIONS

The Mandate of the Attorney-General as provided for under article 88 of the Constitution includes the following:

- To provide legal advice to the Government.
- To initiation and conduct of all prosecutions of criminal offences.
- To institute and conduct of all civil cases and all civil proceedings against the State.
- To drafting legislation and vetting of subsidiary legislation
- To provide professional Legal education and ensure high standards of professional conduct of Lawyers.
- To prevent and detect organized crime and generally to facilitate the confiscation of the proceeds of crime.
- To produce and publish Ghana Law Reports and Review of Ghana Law to strengthen the capacity of lawyers and Judges.
- To provide free legal services to the indigent and vulnerable.
- To implement copyright and copyright related laws and regulations and provide for copyright administration.
- To conduct research and make recommendation of reform of the law in the Country.
- To undertake the registration of Businesses, Marriages, protection of Industrial Property Rights and Administration of Estates.



4. POLICY OUTCOME INDICATORS AND TARGETS

Outcome Indicator	Unit of Measurement	Baseline		Latest Status as at August		Targets	
		Year	Value	Year	Value	Year	Value
Business Registration improved	The ratio of the number of applications projected against the numbers registered expressed in %.	2020	143%	2021	83%	2025	95%
Marriage Registration improved	The ratio of the number of applications received against the number anticipated expressed in %.	2020	50%	2021	39%	2025	70%
Industrial Property registration Improved	The ratio of the number of applications received against the numbers registered expressed in %.	2020	86.7%	2021	74.9%	2025	90%
Legal service delivery Improved	Percentage of number of cases investigated against the number of total cases received	2020	66%	2021	42%	2025	70%
	Percentage of number of cases prosecuted as against number of cases received	2020	183%	2021	42.2%	2025	70%
Creative art industry Improved	Percentage of number of anti-piracy exercises conducted as against targeted anti-piracy exercises	2020	NIL	2021	80%	2025	85%
	Percentage of registered creative arts work as against creative arts work received	2020	87%	2021	50%	2025	75%



5. EXPENDITURE TREND FOR 2019-2021

The breakdown of the 2019 budget allocation of **GH¢ 121,785,157.01** were as follows: the total GoG amount allocated was **GH¢ 90,458,239.01** out of which **GH¢79,328,095.01** was allotted for CoE, **GH¢5,802,133.00** for G&S and **GH¢5,328,011.00** for Capex. An IGF amount of **GH¢31,326,918** was also allocated which provisioned for **GH¢ 6,244,862.00** for CoE, **GH¢21,676,964** for G&S and **GH¢3,405,092.00** for Capex.

As at December, 2019, the Ministry had expended **GH¢ 119,021,155.21** for both IGF and GoG. A total GoG amount of **GH¢ 90,916,277.52**(CoE-**GH¢83,079,480.22** G&S-**GH¢5,382,484.25** and Capex-**GH¢2,454,315.05**) and an IGF amount of **GH¢ 28,104,875.69** (CoE-**GH¢ 4,116,243.69**, G&S-**GH¢21,202,526.85** and Capex-**GH¢2,786,105.15**) were incurred as expenditure.

The Ministry as at December, 2020, had expended an amount of **GH¢146,952,272.89** for both GoG and IGF against a total budget figure of **GH¢ 139,291,169.91** giving the negative variance of **GH¢7,661,103.51**. Expenditure on Goods and Services for the year amounted **GH¢31,819,686.59** against a budget of **GH¢ 29,460,689.28** resulting in negative variance of **GH¢ 2,358,997.31**. Expenditure on Capex for both GoG and IGF amounted to **GH¢ 12,342,370.96** against a budget of **GH¢15,583,355.22** which resulted in a favourable variance of **GH¢ 3,240,984.26**

The breakdown of the 2021 budget allocation of **GH¢ 133,640,428.00** are as follows: the total GoG amount allocated was **GH¢104,363,395.00** and included **GH¢79,831,017.00** for CoE, **GH¢6,232,378.00** for G&S and **GH¢18,300,000.00** for Capex. An IGF amount of **GH¢29,187,033.06** was also allocated which provisioned for **GH¢5,180,604.00** for CoE, **GH¢17,838,035.68** for G&S and **GH¢6,168,393.38** for Capex.

The Ministry, as at August, 2021, had expended an amount of **GH¢ 90,140,905.69** for both IGF and GoG. A GoG amount of **GH¢66,127,240.40** (CoE-**GH¢62,336,056.65**, G&S-**GH¢3,292,442.78** and Capex-**GH¢498,740.97**) and an IGF amount of **GH¢24,013,665.29** (CoE-**GH¢4,913,610.37**, G&S-**GH¢14,292,682.13** and Capex-**GH¢4,807,372.79**) were incurred on expenditure.



Table 1: 2021 GoG Budget Expenditure performance by economic items

Economic Classification	2021 Budget	Releases (end of August. 2021)	Actual (end of August. 2021)	Remarks
COMPENSATION	79,831,017.00	67,785,426.54	62,336,056.65	
GOODS AND SERVICE	6,232,378.00	4,287,750.35	3,292,442.78	
CAPEX	18,300,000.00	498,740.97	498,740.97	
TOTAL	104,363,395.00	72,571,917.86	66,127,240.40	

Table 2: 2021 IGF Budget Expenditure performance by economic items

Economic Classification	2021 Budget	Releases (end of August. 2021)	Actual (end of August. 2021)	Remarks
COMPENSATION	5,180,604.00	4,913,610.37	4,913,610.37	
GOODS AND SERVICE	17,838,035.68	16,003,321.57	14,292,682.13	
CAPEX	6,168,393.38	5,190,407.24	4,807,372.79	
TOTAL	29,187,033.06	26,107,339.18	24,013,665.29	



#	Expenditure Item	2021 Approved	2021 Revised Budget	Releases (Aug. 2021)	Actuals	Variance	% Utilised
		A	B	C	D	=B-D	=D/B*100
1	Compensation						
	GoG	79,831,017.00		67,785,426.54	62,336,056.65		
	IGF	5,180,604.00		4,913,610.37	4,913,610.37		
2	Goods and Services						
	GoG	6,232,378.00		4,287,750.35	3,292,442.78		
	ABFA	n/a	n/a	n/a	n/a	n/a	n/a
	IGF	17,838,035.68		16,003,321.57	14,292,682.13		
	DP Funds	n/a	n/a	n/a	n/a	n/a	n/a
	Others	n/a	n/a	n/a	n/a	n/a	n/a
3	Capex						
	GoG	18,300,000.00		498,740.97	498,740.97		
	ABFA	n/a	n/a	n/a	n/a	n/a	n/a
	IGF	6,168,393.38		5,190,407.24	4,807,372.79		
	DP Funds	n/a	n/a	n/a	n/a	n/a	n/a
	Others	n/a	n/a	n/a	n/a	n/a	n/a
	Total	133,640,428.00		98,679,257.04	90,140,905.69		

6. SUMMARY OF KEY ACHIEVEMENTS IN 2021

The 2021 key achievements for the Sector as at August are outlined under the four main programmes around which the Office of the Attorney-General and Ministry of Justice, its Department and Agencies function. These are: Management and Administration, Law Administration, Legal Education and Management of Economic and Organized Crime.



1.0 MANAGEMENT AND ADMINISTRATION

The 2020 Annual Progress Report (APR) was prepared and submitted to the National Development Planning Commission (NDPC). Again, the Annual Performance Report (APR) and the 2020 Annual Budget Performance Report were prepared and submitted to Parliament and Ministry of Finance respectively.

The 2020 research findings on the awareness of Legal Aid Access in Ghana was published in March, 2021. The Ministry also submitted the 2020 End of Year Report on National Anti-Corruption Action Plan (NACAP) to the Commission on Human Rights and Administrative Justice (CHRAJ).

Fumigation exercises were also undertaken in all offices and surroundings of the various blocks within the Ministry, as a means of preventing the spread of COVID-19 pandemic.

Further, the 2020 Consolidated Financial Report for the Sector was submitted to the Controller and Accountant General's Department as per the PFM Act, 2016 (Act 921). There has been training sessions for Account Officers on the usage of GIFMIS in the Volta Region.

2.0 LAW ADMINISTRATION

2.1 PROMOTION OF RULE OF LAW

The **Civil Division** successfully represented the State in One Hundred and forty-one (141) civil cases initiated against the State which could have resulted in the State paying huge sums of money to the plaintiffs as judgement debts. Reviewed **35** State contracts. It also provided 45 legal opinions/advice to Ministries, Departments and Agencies (MDAs) and Metropolitan, Municipal and District Assemblies (MMDAs).

The **Legislative Drafting Division** worked on 14 Justice Sector & 19 Non-Justice Sector bills. The division also worked on 7 Justice Sector Legislative Instruments and are collaborated with other Ministries, Departments and Agencies to enact 37 additional Legislative Instruments.

The **Prosecution Division** initiated prosecutions in the various courts across the country on Eight Hundred and seventy-four (**874**) Criminal cases. The Division received **82** petitions and requests and resolved **76**. A total number of four (**4**) Attorneys were trained. The Division also provided One Hundred and fifteen (**15**) Legal opinions / advice to the police on criminal cases.



2.2 LAW REPORTS AND REVIEWS

The Council for Law Reporting by 31st August 2021 has sold various volumes of the *Ghana Law Reports* and editions of the *Review of Ghana Law* amounting to GH¢ 252,388.

Editorial work on manuscripts for the [2018-2019] 2 *GLR* is about 95% complete and would be published in October, 2021.

Manuscript for the 2016-2020 *Review of Ghana Law* is about 30% complete and would be 50% complete by the end of the year.

Editorial work on the [2016-2017] 2 *GLR* is about 60% complete and would be 70% complete by the end of the year.

Editorial work on the [2008-2017] *Ghana Law Report Index* is about 95% complete and would be published by the end of the year.

Indexing (digitized) of the law reports is about 50% complete.

The process for the electronic sale of the *Ghana Law Reports* and the *Review of Ghana Law* is about 75% complete

2.3 LAW REFORM COMMISSION

The **Law Reform Commission** as at end of August, 2021, completed works on Occupier's Liability and sent to the Honourable Minister for Justice and Attorney-General for Implementation. The **Commission** prepared a Background Paper on Unfair Contract Terms as well as Consultative Paper on Draft Bill on the Law of Defamation.

The **Commission** also organised intra-faculty dialogue with the University of Cape Coast and Kwame Nkrumah University of Science and Technology law faculties. It is hoped that before the end of the year 2021, that of University of Professional Studies in Accra would be organized as well as a round table conference.



Group Picture of Participants @ Round Table Conference
Occupier's Liability



Cross-Section of Participants @ Round Table Conference



Cross-Section of Participants @ Round Table Conference
on
Occupier's Liability

The Dean, KNUST Law Faculty @ Intrafaculty Dialogue
Unfair Contract Terms



Group Picture of Participants @ Intrafaculty Dialogue on
Unfair Contract Terms @KNUST





Cross-Section of Participants @ Intra-Faculty Dialogue on Unfair Contract Terms @ KNUST

2.4 COPYRIGHT AND ENTITY ADMINISTRATION (COPYRIGHT OFFICE)

The **Copyright Office** has registered **600 copyright protected works** as at the end of August, 2021 and organized two stakeholders' meeting to discuss issues relating to the Draft Revised **Copyright Regulations, 2010 (L.I 1962)**. Revised Proposals for the amendment of L.I. 1962 have been submitted to the Legislative Drafting Division. The Office concluded mediating one major dispute during the year, 2021. The Office also organized a copyright sensitization programme for over **425** police recruits in Accra. Six (6) members of staff also participated in staff development programmes.

2.5 COPYRIGHT AND ENTITY ADMINISTRATION (REGISTRAR-GENERAL'S DEPARTMENT)

The Registrar-General's Department has from January-August, 2021 registered a total Number of Eighty-Three Thousand One Hundred and Sixty-Eight Companies made up as follows: Subsidiary Business Names- 433, Company Limited by Guarantee-4,557, Partnership-220, Company Limited By Shares-11,739, Sole Proprietor-66,163, External Company-56. The Department also registered Nine Hundred and Eighty-Seven (987) Marriages, 1,633 Trademarks and administered 409 death gratuities.

The Department has further generated an amount of Forty-Three, Nine Hundred and Thirty-Five Thousand Nine Hundred and Thirty-Two Ghana Cedis Thirty-Four Pesewa (GHS 43,935,932.34) as against a total amount of GHS 36,569,086.53 generated by August, 2020.

Ghana Community Network has finally handed over the complete administration and management of the e-Registrar system to the Department since April this year. I.T. Officers in the Department run a 24/hr. shift to ensure prompt service delivery and system security at the Data Centers in Accra and Ho. As part of efforts to ensure that Business/company registration is accessible nationwide, the Department is collaborating with the Ministry of Trade and Industry to operationalize the Rural



Enterprises Programme (REP). It is in line with the realization of the REP that MOTI has established the Business Resource Centers (BRC) across the country. The Department has therefore through the Office of the Head of the Civil Service posted representatives to all the BRC's. These representatives are expected to bring business/company registrations to the door step of every Ghanaian and also increase visibility of all the Department's activities. This new office will provide business registration services to clients within the area and its surroundings. The setting up of the Sunyani Office will provide a major relief for customers as they currently have to commute to Kumasi to register and renew their Business Registration. It will also serve as a convenient means of Registration for the newly created regions Bono East and Ahafo.

The Department sought to improve records retrieval and access to information on Business/Companies, Marriages, Estate Administration and Industrial Property. The Department as one of the beneficiaries of the Government's E-Gov project with assistance from the World Bank has secured a contract with the Intelligent Card Production System (ICPS) to digitize Fourteen (14) Million sheets of the Department's records. This project has been completed pending an audit to validate the information received.

3.0 MANAGEMENT OF ECONOMIC AND ORGANISED CRIME

The **Economic and Organised Crime Office (EOCO)** recovered a total amount of **GH¢ 2,966,362.38** (ie. recovered **GH¢ 1,787,428.71** as a direct recovery into the consolidated account and **GH¢ 1,178,933.67** as an indirect recovery to other institutions) from proceeds of crime. One hundred and twenty-four (**124**) cases were investigated with nineteen (**19**) cases being prosecuted at the various Court. The Office secured one (**1**) Court confiscation. The Office carried out twenty-two (**22**) sensitization programmes on Cybercrimes and Gaming and Media its related activities. The Office trained a total of **145** staff both local and international.

4.0 LEGAL EDUCATION

The **General Legal Council (Ghana School of Law)** enrolled a total of Thirty-two (**32**) Lawyers to the Bar in May 2021 at a Mini Call ceremony. The Council successfully disposed of **82** disciplinary cases out of **124** complaints received against lawyers as at August 2021.

The **Independent Examinations Committee** of the General Legal Council conducted entrance examination for **2,824** applicants in August, 2021.

The Accra Main Campus of the Ghana School of Law is being renovated at an estimated cost of Gh¢5.2million. It is estimated that the renovation works which begun in January 2021 will be completed by the end of 2022.

The President of Ghana, His Excellency Nana Addo D. Akuffo-Addo cut the sod for the construction of the first phase of Law Village Project on 26th. May 2021. The USD 4 million project which has



commenced, will contain two (2) lecture halls of 500 seating capacity each, two (2) mini conference halls of 50 seating capacity each, a modern Library complex, moot court rooms and a sick bay.





2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2022 | Currency: Ghanaian Cedi (GHS)

Version 1

	2022	2023	2024	2025
Programmes - Office of the Attorney General and Ministry	195,539,000	195,539,000	195,539,000	195,539,000
03301 - Management And Administration	28,764,019	28,764,019	28,764,019	28,764,019
03301001 - General Administration	25,645,684	25,645,684	25,645,684	25,645,684
21 - Compensation of employees [GFS]	3,403,055	3,403,055	3,403,055	3,403,055
22 - Use of goods and services	1,096,371	1,096,371	1,096,371	1,096,371
27 - Social benefits [GFS]	2,400	2,400	2,400	2,400
31 - Non financial assets	21,143,858	21,143,858	21,143,858	21,143,858
03301002 - Finance	399,742	399,742	399,742	399,742
21 - Compensation of employees [GFS]	223,992	223,992	223,992	223,992
22 - Use of goods and services	175,750	175,750	175,750	175,750
03301003 - Human Resource Management	511,597	511,597	511,597	511,597
21 - Compensation of employees [GFS]	291,910	291,910	291,910	291,910
22 - Use of goods and services	215,687	215,687	215,687	215,687
27 - Social benefits [GFS]	4,000	4,000	4,000	4,000
03301004 - Policy Planning; Budgeting; Monitoring And Evalua	830,383	830,383	830,383	830,383
21 - Compensation of employees [GFS]	391,009	391,009	391,009	391,009
22 - Use of goods and services	439,374	439,374	439,374	439,374
03301005 - Statistics; Research; Information And Public Relati	929,260	929,260	929,260	929,260
21 - Compensation of employees [GFS]	775,478	775,478	775,478	775,478
22 - Use of goods and services	153,782	153,782	153,782	153,782
03301006 - Internal Audit	447,354	447,354	447,354	447,354
21 - Compensation of employees [GFS]	337,510	337,510	337,510	337,510
22 - Use of goods and services	109,844	109,844	109,844	109,844





2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2022 | Currency: Ghanaian Cedi (GHS)

Version 1

	2022	2023	2024	2025
03302 - Law Administration	91,361,918	91,361,918	91,361,918	91,361,918
03302001 - Law Report And Reviews	3,133,200	3,133,200	3,133,200	3,133,200
21 - Compensation of employees [GFS]	2,365,527	2,365,527	2,365,527	2,365,527
22 - Use of goods and services	575,335	575,335	575,335	575,335
27 - Social benefits [GFS]	15,001	15,001	15,001	15,001
28 - Other expense	15,000	15,000	15,000	15,000
31 - Non financial assets	162,338	162,338	162,338	162,338
03302002 - Promotion Of Rule Of Law	49,931,558	49,931,558	49,931,558	49,931,558
21 - Compensation of employees [GFS]	46,980,962	46,980,962	46,980,962	46,980,962
22 - Use of goods and services	2,713,684	2,713,684	2,713,684	2,713,684
31 - Non financial assets	236,912	236,912	236,912	236,912
03302003 - Copyright And Entity Administration	36,468,963	36,468,963	36,468,963	36,468,963
21 - Compensation of employees [GFS]	10,673,062	10,673,062	10,673,062	10,673,062
22 - Use of goods and services	19,575,175	19,575,175	19,575,175	19,575,175
28 - Other expense	3,960	3,960	3,960	3,960
31 - Non financial assets	6,216,766	6,216,766	6,216,766	6,216,766
03302005 - Law Reform	1,828,196	1,828,196	1,828,196	1,828,196
21 - Compensation of employees [GFS]	1,070,914	1,070,914	1,070,914	1,070,914
22 - Use of goods and services	646,434	646,434	646,434	646,434
31 - Non financial assets	110,849	110,849	110,849	110,849
03303 - Management Of Economic And Organised Crime	35,650,604	35,650,604	35,650,604	35,650,604
03303000 - Management Of Economic And Organised Crime	35,650,604	35,650,604	35,650,604	35,650,604
21 - Compensation of employees [GFS]	33,600,208	33,600,208	33,600,208	33,600,208





2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2022 | Currency: Ghanaian Cedi (GHS)

Version 1

	2022	2023	2024	2025
22 - Use of goods and services	1,763,585	1,763,585	1,763,585	1,763,585
27 - Social benefits [GFS]	70,000	70,000	70,000	70,000
28 - Other expense	15,400	15,400	15,400	15,400
31 - Non financial assets	201,411	201,411	201,411	201,411
03304 - Legal Education	39,762,459	39,762,459	39,762,459	39,762,459
03304001 - Professional And Career Development	39,762,459	39,762,459	39,762,459	39,762,459
21 - Compensation of employees [GFS]	14,566,373	14,566,373	14,566,373	14,566,373
22 - Use of goods and services	14,469,938	14,469,938	14,469,938	14,469,938
27 - Social benefits [GFS]	685,000	685,000	685,000	685,000
28 - Other expense	547,281	547,281	547,281	547,281
31 - Non financial assets	9,493,867	9,493,867	9,493,867	9,493,867



PART B: BUDGET PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

1. Budget Programme Objectives

- To ensure fair and efficient operations of the legal system
- To ensure proper management of funds
- To facilitate the recruitment, placement and training of employees
- To ensure effective and efficient performance of the MDA through Monitoring and Evaluation of activities
- To ensure efficient records management system and free flow of information

2. Budget Programme Description

This programme is made up of the Ministry of Justice as the general administrative arm and performs the overall administration functions with the Policy Planning, Monitoring & Evaluation Unit, Human Resource Unit, Finance & Administration, Research Statistics, Information and Public Relations and the Internal Audit Unit.

The General Administration is responsible for the preparation of operational manual, provision and review of scheme and conditions of service, purchasing of materials, vehicles and equipment, maintenance of equipment, vehicles and buildings and sees to the maintenance of good sanitation of office premises whilst the Finance Department receives and disburses funds appropriately, prepares and keeps accounts and financial reports for audit examination. It also submits monthly expenditure returns.

Manpower plans, recruitments, training, leave applications, transfers, promotions and staff appraisal are performed by the Human Resource Management Directorate (HRMD) whilst the Policy Planning, Monitoring and Evaluation coordinates the budget activities, prepares the composite budget and documents for the budget hearings at both the Ministry of Finance and Parliament. Again, it also submits applications for funds, monitors and evaluates the functions performed by the entire sector.

Finally, the Statistics, Research, Information and Public Relations conducts research, compile, analyze, store data and disseminate information.

Some key challenges of the implementations include;

- Inadequate resources to prioritize the programmes and projects
- Delay in release of funds
- Inadequate logistics to function effectively





2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2022 | Currency: Ghanaian Cedi (GHS)

Version 1

	2022	2023	2024	2025
03301 - Management And Administration	28,764,019	28,764,019	28,764,019	28,764,019
03301001 - General Administration	25,645,684	25,645,684	25,645,684	25,645,684
21 - Compensation of employees [GFS]	3,403,055	3,403,055	3,403,055	3,403,055
22 - Use of goods and services	1,096,371	1,096,371	1,096,371	1,096,371
27 - Social benefits [GFS]	2,400	2,400	2,400	2,400
31 - Non financial assets	21,143,858	21,143,858	21,143,858	21,143,858
03301002 - Finance	399,742	399,742	399,742	399,742
21 - Compensation of employees [GFS]	223,992	223,992	223,992	223,992
22 - Use of goods and services	175,750	175,750	175,750	175,750
03301003 - Human Resource Management	511,597	511,597	511,597	511,597
21 - Compensation of employees [GFS]	291,910	291,910	291,910	291,910
22 - Use of goods and services	215,687	215,687	215,687	215,687
27 - Social benefits [GFS]	4,000	4,000	4,000	4,000
03301004 - Policy Planning; Budgeting; Monitoring And Evalua	830,383	830,383	830,383	830,383
21 - Compensation of employees [GFS]	391,009	391,009	391,009	391,009
22 - Use of goods and services	439,374	439,374	439,374	439,374
03301005 - Statistics; Research; Information And Public Relati	929,260	929,260	929,260	929,260
21 - Compensation of employees [GFS]	775,478	775,478	775,478	775,478
22 - Use of goods and services	153,782	153,782	153,782	153,782
03301006 - Internal Audit	447,354	447,354	447,354	447,354
21 - Compensation of employees [GFS]	337,510	337,510	337,510	337,510
22 - Use of goods and services	109,844	109,844	109,844	109,844



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

SUB-PROGRAMME 1.1: General Administration

1. Budget Programme Objective

Enhance the operations of the Ministry

2. Budget Programme Description

The General Administration is responsible for the preparation of operational manual, provision and review of scheme and conditions of service, purchasing of materials, vehicles and equipment, maintenance of equipment, vehicles and buildings and sees to the maintenance of good sanitation of office premises

The **General Administration** has staff strength of forty-eight (**48**) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (**GoG**)

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Year				Projections			
		2020		2021 (end-Aug.)		Budget Year 2022	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
		Target	Actual	Target	Actual				
Enhancement of Managing staff engagement	Number of staff Durbar held	To organize 2 staff Durbar	1 staff durbar organised	To organize 2 staff Durbar	1 staff durbar organised	To organize 2 staff Durbar			
Enhancement of operations of the Ministry	Residential Bungalows and Office buildings renovated	To renovate 2 Residential Bungalows and Office buildings	2 Residential Bungalows and Office buildings renovated	To renovate 2 Residential Bungalows and Office buildings	To renovate 2 Residential Bungalows and Office buildings	To renovate 3 Residential Bungalows and Office buildings	To renovate 4 Residential Bungalows and Office buildings	To renovate 4 Residential Bungalows and Office buildings	To renovate 4 Residential Bungalows and Office buildings



Implement management Decisions	Percentage of management meetings decisions implemented	To implement 70% of management meetings decisions	75% of management meetings decisions implemented	To implement 75% of management meetings decisions	75% of management meetings decisions implemented	To implement 75% of management meetings decisions	To implement 80% of management meetings decisions	To implement 85% of management meetings decisions	To implement 85% of management meetings decisions
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1. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations
Maintain and service official vehicles
Provide utilities to run the office

Projects
Procure desktop computers and laptops
Procure Office furniture
Procure photocopier machines
Procure vehicles and motorcycles





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2022 | Currency: Ghanaian Cedi (GHS)

Version 1

	2022	2023	2024	2025
03301001 - General Administration	25,645,684	25,645,684	25,645,684	25,645,684
21 - Compensation of employees [GFS]	3,403,055	3,403,055	3,403,055	3,403,055
22 - Use of goods and services	1,096,371	1,096,371	1,096,371	1,096,371
27 - Social benefits [GFS]	2,400	2,400	2,400	2,400
31 - Non financial assets	21,143,858	21,143,858	21,143,858	21,143,858



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

SUB-PROGRAMME 1.2: Finance

1. Budget Sub-Programme Objective

- To ensure efficient and effective use of GoG, IGF and Donor funds to achieve optimum institutional goals

2. Budget Sub-Programme Description

The Finance Department receives and disburses funds. It also keeps records of accounts and prepares financial reports. The Department in addition prepares and submits expenditure returns and makes available all financial records for audit examination. The Finance department has staff strength of nine (9) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (GoG).

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years				Projections			
		2020		2021 (end of Aug.)		2022 Budget Year	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
		Target	Actual	Target	Actual				
Preparation and submission of financial reports	Number of Monthly Financial reports produced	To prepare 12 monthly Financial Reports	6 monthly Financial Reports prepared	To prepare 12 monthly Financial Reports	6 monthly Financial Reports prepared	To prepare 12 monthly Financial Reports			
	Number of Quarterly Financial reports submitted	To prepare and submit 4 Quarterly Financial reports	2 Quarterly Financial reports prepared and submitted	To prepare and submit 4 Quarterly Financial reports	2 Quarterly Financial reports prepared and submitted	To prepare and submit 4 Quarterly Financial reports	To prepare and submit 4 Quarterly Financial reports	To prepare and submit 4 Quarterly Financial reports	To prepare and submit 4 Quarterly Financial reports
	Annual Financial	To prepare Annual	Annual Financial Report prepared 2 months	To prepare Annual Financial Report 2 months	Annual Financial Report prepared 2 months	To prepare Annual Financial Report 2 months	To prepare Annual Financial Report 2	To prepare Annual Financial Report 2	To prepare Annual Financial Report 2



Main Outputs	Output Indicator	Past Years				Projections			
		2020		2021 (end of Aug.)		2022 Budget Year	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
		Target	Actual	Target	Actual				
	reports produced	Financial Report 2 months after the end of financial year	months after the end of financial year	months after the end of financial year	months after the end of financial year				

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations
Treasury and Accounting Activities
Preparation of financial reports
Payment of utility bills and other recurrent expenditures

Projects
No project





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2022 | Currency: Ghanaian Cedi (GHS)

Version 1

	2022	2023	2024	2025
03301002 - Finance	399,742	399,742	399,742	399,742
21 - Compensation of employees [GFS]	223,992	223,992	223,992	223,992
22 - Use of goods and services	175,750	175,750	175,750	175,750



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

SUB-PROGRAMME 1.3: Human Resource Management

1. Budget Sub-Programme Objective

- To facilitate the recruitment, placement, promotion of staff and their development for efficient service delivery

2. Budget Sub-Programme Description

The Human Resource Directorate develops manpower plans, recruits qualified personnel and train them. They also receive and process leave applications. The Human Resource unit has staff strength of five (5) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (GoG).

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years				Budget Year 2022	Projections			
		2020		2021 (end-Aug.)			Indicative Year 2023	Indicative Year 2024	Indicative Year 2025	
		Target	Actual	Target	Actual					
Manpower plan implemented	Number of Staff Trained in Scheme of Service	To train 35 staff on Scheme of Service	5 staff trained on Scheme of Service	To train 40 staff on Scheme of Service	25 staff trained on Scheme of Service	To train 45 staff on Scheme of Service	To train 50 staff on Scheme of Service	To train 55 staff on Scheme of Service	To train 60 staff on Scheme of Service	
	Number of staff recruited per year	To recruit 57 staff	50 staff recruited	To recruit 60 staff	10 recruitments in process	To recruit 61 staff	To recruit 62 staff	To recruit 65 staff	To recruit 65 staff	
	Number of staff replaced per year	To replace 13 staff	No staff have been replaced	To replace 14 staff	No staff have been replaced	To replace 15 staff	To replace 16 staff	To replace 17 staff	To replace 18 staff	
	Number of staff promoted in a year	To promote 85 staff	51 staff promoted	To promote 50 staff	6 staff promoted	To promote 50 staff	To promote 55 staff	To promote 60 staff	To promote 65 staff	



	Number of staff posted in a year	No staff expected to be posted	1 staff posted	5 expected to be posted	2 staff posted	5 expected to be posted	4 expected to be posted	3 expected to be posted	2 expected to be posted
Preparation of operational manual and conditions of service	Appraisal Reports Prepared	To prepare Appraisal Reports of staff by 31 st Dec.	Appraisal Reports of staff prepared by 31 st Dec.	To prepare Appraisal Reports of staff by 31 st Dec.	Not due.	To prepare Appraisal Reports of staff by 31 st Dec.	To prepare Appraisal Reports of staff by 31 st Dec.	To prepare Appraisal Reports of staff by 31 st Dec.	To prepare Appraisal Reports of staff by 31 st Dec.
	Attrition rates reduced per annum	To reduce rate of attrition to 2%	Rate of attrition reduced to 2%	To reduce rate of attrition to 1%	Rate of attrition reduced to 2%	To reduce rate of attrition to 0.5%			

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Human Resource Development Operations	No Projects
Human Resource Database	
Scheme of Service	
Recruitment, Placement, and Promotions	
Personnel and Staff Management	
Manpower Skills Development	





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2022 | Currency: Ghanaian Cedi (GHS)

Version 1

	2022	2023	2024	2025
03301003 - Human Resource Management	511,597	511,597	511,597	511,597
21 - Compensation of employees [GFS]	291,910	291,910	291,910	291,910
22 - Use of goods and services	215,687	215,687	215,687	215,687
27 - Social benefits [GFS]	4,000	4,000	4,000	4,000



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

SUB-PROGRAMME 1.4 Policy, Planning, Budgeting, Monitoring and Evaluation

1. Budget Sub-Programme Objective

To ensure effective and efficient performance of the MDA through policy formulation, planning, Monitoring and Evaluation of activities.

2. Budget Sub-Programme Description

The PPME Division is responsible for preparing draft policy plans of the Ministry. It also coordinates budget activities of the MDA and prepares the annual budget. It also arranges budget hearing for the Department and Agencies and submits the final draft to the Ministry of Finance (MoF).

The Division is also responsible for the submission of applications for release of funds as well as the monitoring of projects of the MDA and prepares Evaluation Reports for management decision.

The **Policy, Planning, Monitoring and Evaluation** unit has staff strength of six (6) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (GoG)



3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years				Projections			
		2020		2021 (end of Aug.)		Budget Year 2022	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
		Target	Actual	Target	Actual				
Preparation of the Medium-Term Development Plan	SMTDP prepared	To Review 2018-2021 SMTDP document	2018-2021 SMTDP Document reviewed	To Prepare 2022-2025 SMTDP Draft	Draft 2022-2025 SMTDP prepared	To implement 2022-2025 SMTDP			
Preparation of performance reports	Annual performance reports (APR) submitted	To prepare APR 1st Month after end of year	APR prepared 1st Month after end of year	To prepare APR 1st Month after end of year	APR prepared 1st Month after end of year	To prepare APR 1st Month after end of year	To prepare APR 1st Month after end of year	To prepare APR 1st Month after end of year	To prepare APR 1st Month after end of year
Preparation of Annual Progress report (APR)	Annual progress reports (APR) submitted	To prepare APR 2nd Month after end of year	APR prepared 2nd Month after end of year	To prepare APR 2nd Month after end of year	APR prepared 2nd Month after end of year	To prepare APR 2nd Month after end of year	To prepare APR 2nd Month after end of year	To prepare APR 2nd Month after end of year	To prepare APR 2nd Month after end of year
Preparation of annual budget estimates	completed by	To prepare annual budget estimates by 31st October	Annual budget estimates prepared by 31st October	To prepare annual budget estimates by 31st October	Annual budget estimates prepared by 31st October	To prepare annual budget estimates by 31st October	To prepare annual budget estimates by 31st October	To prepare annual budget estimates by 31st October	To prepare annual budget estimates by 31st October
Frequency of missed milestones in planning activities	Number of times a milestone in planning activities have been missed	To ensure not more than 1 planning activities is missed	3 planning activities have been missed	To ensure not more than 2 planning activities is missed	1 planning activities have been missed	To ensure not more than 1 planning activities is missed	To ensure not more than 1 planning activities is missed	To ensure no planning activities is missed	To ensure no planning activities is missed
M&E plan completed	Number of M&E engagements undertaken as a percentage of the total number planned	To ensure 60% of M&E engagements are undertaken against planned	50% of M&E engagements undertaken against planned	To ensure 65% of M&E engagements are undertaken against planned	60% of M&E engagements undertaken against planned	To ensure 70% of M&E engagements are undertaken against planned	To ensure 75% of M&E engagements are undertaken against planned	To ensure 80% of M&E engagements are undertaken against planned	To ensure 80% of M&E engagements are undertaken against planned
Monitor & evaluate implemented programmes	Number of M&E conducted and report submitted	To Conduct 2 M&E Exercises	2 M&E Exercises conducted	To Conduct 2 M&E Exercises	1 M&E Exercise conducted	To Conduct 2 M&E Exercises			



4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Budget Preparation	No project
Sector Medium Term Development Plan preparation	
Annual Progress Report preparation	
Budget Performance Reporting	
Planning and Policy Formulation	
Publication and Dissemination of Policies and Programmes	
Management and Monitoring Policies, Programmes and Projects	





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2022 | **Currency:** Ghanaian Cedi (GHS)

Version 1

	2022	2023	2024	2025
03301004 - Policy Planning; Budgeting; Monitoring And	830,383	830,383	830,383	830,383
21 - Compensation of employees [GFS]	391,009	391,009	391,009	391,009
22 - Use of goods and services	439,374	439,374	439,374	439,374



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

SUB-PROGRAMME 1.5: Statistics, Research, Information Management and Public Relations

1. Budget Sub-Programme Objective

- To ensure efficient records management system and free flow of information.

2. Budget Sub-Programme Description

This sub programme seeks to regulate the flow of information through a well-informed outfit for public consumption in relation to law and order. It conducts research to ensure that there is accurate and timely data for management use.

The sub programme covers the following:

- Coordinate the implementation of the government's ICT policies, strategies, programmes and initiatives within the Civil Service.
- Initiate and plan research programmes, design implement surveys data collection instruments and conduct research into HR policy impacts within the Civil Service.
- Develop awareness in the use of ICT within the Civil Service environment.
- Maintain an up-to-date Human Resource database for policy formulation, modeling manpower planning.
- Provide technical advice to the Ministry in the acquisition, development, implementation operations and maintenance of ICT hardware and software.
- Implement policies and procedures for the execution of Ministry's operations in the areas of information Management / Information Technology, Knowledge Management and e-governance.
- Establish linkages with Ministry of Communications, Ghana Information and Communications Technology Directorate (GicTed), Ghana Statistical Services, ICT Centre of Excellence and other relevant local and international research communities.
- Coordinate with the directorates of the Ministry to ensure effective and efficient information flow.
- Undertake research on salary administration and to perform various 'What if' scenarios and to provide the relevant findings and recommendations to the Minister
- Develop framework for modeling, simulation and forecasting of human resource issues (management of jobs, staff numbers, skills, training and recruitment, succession planning, job/position evaluation etc).

The Statistics, Research, Information Management and Public Relations unit has staff strength of thirteen (**12**) to implement its sub-programme and is funded by (GoG).



3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years				Projections			
		2020		2021 (end of Aug.)		Budget Year 2022	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
		Target	Actual	Target	Actual				
Research reports influencing policy	Research report submitted	To conduct research on "Public Awareness on Access to Legal Aid Services in Ghana"	Public Awareness on Access to Legal Aid Services in Ghana conducted	To conduct research on "Public Perception on the Effectiveness of Police Prosecutions in Criminal Prosecution in Ghana"	Synopsis and questionnaire prepared	To submit 1 research reports	To submit 1 research report	To submit 1 research report	To submit 1 research report
	Research findings and recommendation disseminated	To Disseminate 2019 research findings	2019 research findings published	To Disseminate the findings of the 2020 research report	2020 Research findings on the Effectiveness of the Legal and Justice Sector Reform Programme published in March, 2021	To Disseminate the findings of the 2021 research report	To Disseminate the findings of the 2022 research report	To Disseminate the findings of the 2023 research report	To Disseminate the findings of the 2024 research report



	Number of research works influencing policy as a percentage of the total number of research conducted	To ensure 70% of research works influencing policy	65% of research works influencing policy	To ensure 75% of research works influencing policy	65% of research works influencing policy	To ensure 80% of research works influencing policy	To ensure 85% of research works influencing policy	To ensure 85% of research works influencing policy	To ensure 85% of research works influencing policy
ICT system developed and updated	Number of people who visited the Ministry's website averagely per Annum	To ensure 60 people visit the Ministry's website yearly	65 people visited the Ministry's website	To ensure 65 people visit the Ministry's website yearly	62 people visited the Ministry's website	To ensure 70 people visit the Ministry's website yearly	To ensure 75 people visit the Ministry's website yearly	To ensure 80 people visit the Ministry's website yearly	To ensure 80 people visit the Ministry's website yearly
	Number of staff trained in the use of computer	To train 15 staff on I.C. T	No training	To train 20 staff on I.C. T	13 staff trained	To train 25 staff on I.C. T	To train 30 staff on I.C. T	To train 35 staff on I.C. T	To train 35 staff on I.C. T
	Number of regional offices connected to the head office	To connect 3 regional offices to the head office	No connection to the head office	To connect 3 regional offices to the head office	No connection to the head office	To connect 4 regional offices to the head office	To connect 4 regional offices to the head office	To connect 5 regional offices to the head office	To connect 5 regional offices to the head office

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Project
Internal Management of the Organisation	No project
Research and Development	
Development and Management of Database	
Conduct research into emerging issues in the Justice delivery sector.	
Organize Stakeholder workshop on research findings and recommendation by the end of the third quarter of 2021	
Publications	





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2022 | Currency: Ghanaian Cedi (GHS)

Version 1

	2022	2023	2024	2025
03301005 - Statistics; Research; Information And Public	929,260	929,260	929,260	929,260
21 - Compensation of employees [GFS]	775,478	775,478	775,478	775,478
22 - Use of goods and services	153,782	153,782	153,782	153,782



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

SUB-PROGRAMME 1.6 Internal Audit

1. Budget Sub-Programme Objective

To provide an independent, objective, assurance, advisory and consulting services and special audit assignments designed to add value and improve operations of the Ministry.

2. Budget Sub-Programme Description

The primary aim of the Internal Audit Directorate is to undertake audit of all operations of the Ministry, its Departments and Agencies (without Internal Auditors), precisely to ascertain whether governance, control and risk management processes as designed by management are adequate and functioning in the manner that:

- Programmes, plans and objectives are achieved
- Significant regulatory issues are recognized and addressed properly
- Quality and continuous improvement are fostered in the control process
- Risks are appropriately identified and managed
- National resources are used economically, effectively and efficiently
- All financial activities are in compliance with laws, financial regulations, policies, plans, standards and procedures
- National resources are adequately safe guarded and used judiciously for the intended purpose
- Financial, managerial and operating information reported internally and externally is accurate, reliable and timely
- Detection and prevention of misstatements that could lead to fraud, abuse and waste

The **Internal Audit Unit** has staff strength of six (**6**) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (**GoG**).



3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years				Projections			
		2020		2021 (end of Aug.)		Budget Year 2022	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
		Target	Actual	Target	Actual				
Audit plan completed	Number of Audits completed as a percentage of the total number planned	To complete 100% of planned audit	100% of planned audit completed	To complete 100% of planned audit	50% of planned audit completed	To complete 100% of planned audit	To complete 100% of planned audit	To complete 100% of planned audit	To complete 100% of planned audit
Audit queries	Number of Audit findings against the Ministry	To ensure not more than 3 audit findings against the Ministry	3 audit findings against the Ministry	To ensure not more than 2 audit findings against the Ministry	No audit findings against the Ministry	To ensure not more than 1 audit findings against the Ministry	To ensure not more than 1 audit findings against the Ministry	To ensure not more than 1 audit findings against the Ministry	To ensure no audit findings against the Ministry
Issuance of audit reports	Number of audit reports issued as against number of audits conducted	To issue 3 audit reports	3 audit reports issued	To issue 2 audit reports	No audit report issued	To issue 1 audit report	To issue 1 audit report	To issue 1 audit report	To issue 1 audit report
Training of audit staff	Number of audit staff trained as against total number of audit staff	To train 2 audit staff	No staff trained	To train 3 audit staff	No staff trained	To train 4 audit staff	To train 5 audit staff	To train 5 audit staff	To train 5 audit staff



4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations
Preparation of audit reports
Issuance of audit queries
Regional Audit

Projects
No project





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2022 | Currency: Ghanaian Cedi (GHS)

Version 1

	2022	2023	2024	2025
03301006 - Internal Audit	447,354	447,354	447,354	447,354
21 - Compensation of employees [GFS]	337,510	337,510	337,510	337,510
22 - Use of goods and services	109,844	109,844	109,844	109,844



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 2: LAW ADMINISTRATION

1. Budget Programme Objectives

- To promote an enabling environment and effective regulatory framework for corporate management
- To develop and strengthen Ghana's creative economy in ways that would enable the nation to actively engage in the world trade in creative goods and services
- To increase the capacity of the legal system to ensure speedy and affordable access to justice for all

2. Budget Programme Description

The programme covers the activities of Office of the Attorney General, Registrar General's Department, Copyright Office, Law Reform Commission and Council for Law Reporting.

- The Office of the Attorney General is responsible for legal matters in relation to the exercise of the Executive Powers of the State and also Legal Drafting in relation to the exercise of the Legislative Powers of the State
- The Copyright office is responsible for the administration of Copyright and related rights
- The Registrar-General's Department is responsible for the registration and maintenance of the information of Business Organizations, Administration of Estates and Marriages
- Law Reform Commission is responsible for preparing, revising and reforming laws towards national economic and social growth

Council for Law Reporting is responsible for the preparation and publication of the report known as the Ghana Law Report containing the judgments, rulings and opinion of the Superior Courts in the country as well as Ghana Law Review and may also affect other such publications as in the opinion of the council.

A total of six hundred and three (**603**) staff strength are available to implement the Law Administration programme. The sub-programme operations are funded by the Government of Ghana (GoG) and Internally Generated Fund (IGF) except Office of the Attorney General which is funded by only GoG.





2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2022 | Currency: Ghanaian Cedi (GHS)

Version 1

	2022	2023	2024	2025
03302 - Law Administration	91,361,918	91,361,918	91,361,918	91,361,918
03302001 - Law Report And Reviews	3,133,200	3,133,200	3,133,200	3,133,200
21 - Compensation of employees [GFS]	2,365,527	2,365,527	2,365,527	2,365,527
22 - Use of goods and services	575,335	575,335	575,335	575,335
27 - Social benefits [GFS]	15,001	15,001	15,001	15,001
28 - Other expense	15,000	15,000	15,000	15,000
31 - Non financial assets	162,338	162,338	162,338	162,338
03302002 - Promotion Of Rule Of Law	49,931,558	49,931,558	49,931,558	49,931,558
21 - Compensation of employees [GFS]	46,980,962	46,980,962	46,980,962	46,980,962
22 - Use of goods and services	2,713,684	2,713,684	2,713,684	2,713,684
31 - Non financial assets	236,912	236,912	236,912	236,912
03302003 - Copyright And Entity Administration	36,468,963	36,468,963	36,468,963	36,468,963
21 - Compensation of employees [GFS]	10,673,062	10,673,062	10,673,062	10,673,062
22 - Use of goods and services	19,575,175	19,575,175	19,575,175	19,575,175
28 - Other expense	3,960	3,960	3,960	3,960
31 - Non financial assets	6,216,766	6,216,766	6,216,766	6,216,766
03302005 - Law Reform	1,828,196	1,828,196	1,828,196	1,828,196
21 - Compensation of employees [GFS]	1,070,914	1,070,914	1,070,914	1,070,914
22 - Use of goods and services	646,434	646,434	646,434	646,434
31 - Non financial assets	110,849	110,849	110,849	110,849



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 2: LAW ADMINISTRATION

SUB-PROGRAMME 2.1: Law Report and Reviews

1. Budget Sub-Programme Objective

- To strengthen the capacity of Judges, Lawyers and Para-legal staff in both private and public sector to promote the rule of law.

2. Budget Sub-Programme Description

The Law Reports and Reviews sub-programme aims at the publication of the Ghana Law Reports and the Review of Ghana Law to the private and public sector in order to promote and improve the rule of law. The clientele of the Ghana Law Reports and the Review of Ghana Law are Judges, Lawyers, Academia, Law students and Legal Departments of Institutions.

Key challenges include;

- Poor car parking area creating inconvenience to clients and staff
- Inadequate specialized training of staff to enhance service delivery
- Inadequate legal and administrative staff levels.
- Limited IT infrastructure for digitization
- Inequality of salary levels between staff of same grade leading to low morale.

The **Council for Law Reporting** has staff strength of **thirty-nine (37)** to implement its sub-programmes. The sub-programmes are funded by Government of Ghana subventions (**GOG**) and the Council's Internally Generated Funds (**IGF**).



3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years				Budget Year 2022	Projections			
		2020		2021 (end of Dec.)			Indicative Year 2023	Indicative Year 2024	Indicative Year 2025	
		Target	Actual	Target	Actual					
Publication of the <i>Ghana Law Report</i> .	Number of copies of the <i>Ghana Law Reports</i> (GLR) published	To publish 700 copies of the 2016-2017 Vol. 2 GLR	Preparation of manuscript for the 2016-2017 Vol. 2 GLR is 60% complete.	To publish 700 copies of the 2016-2017 Vol. 2 GLR	Preparation of manuscript for the 2016-2017 Vol. 2 GLR is 70% Complete	Publish 700 copies of the 2016-2017 Vol. 2 GLR	N/A	N/A	N/A	
Publication of the <i>Ghana Law Report</i> .	Number of copies of the <i>Ghana Law Reports</i> (GLR) published	To publish 700 copies of the 2018 – 2019 Vol. 1 GLR	700 copies of the 2018-2019 GLR published.	To Publish 700 copies of the 2018-2019 GLR vol. 2	Preparation of manuscripts 95% Complete	To Publish 700 copies of the 2020-2021 GLR	To Publish 700 copies of the 2022 GLR	To Publish 700 copies of the 2023 GLR	To Publish 700 copies of the 2024 GLR	
Publication of the <i>Ghana Law Report Index</i>	Number of copies of the <i>Ghana Law Reports Index</i> published	To reprint 400 copies each of the 1959-1966 and 1971-1976 <i>Ghana Law Reports</i>	Reprinted 400 copies each of the 1959-1966 and 1971-1976 <i>Ghana Law Reports</i>	To Publish 400 copies of the 2008-2017 <i>Ghana Law Reports</i>	Preparation of manuscripts 95% Complete.	N/A	N/A	N/A	N/A	



		<i>ts</i> <i>Index</i>	<i>ts</i> <i>Index</i>	<i>ts</i> <i>Index</i>					
Publication of <i>Review of Ghana Law</i> .	Number of copies of journal published	N/A	N/A	To complete 50% of preparation of manuscripts for the 2016-2020 <i>Review of Ghana Law (RGL)</i>	Preparation of manuscripts 30% complete	To Publish 500 copies of the 2016-2020 <i>Review of Ghana Law (RGL)</i>	N/A	N/A	To Publish 500 copies of the 2021-2024 <i>Review of Ghana Law (RGL)</i>

* N/A indicates there would be no publication(s) in those years

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Publication of Review of Ghana Law	Rehabilitation of Office Building
Publication of Ghana Law Reports	Printing of publications
Publication of <i>Ghana Law Reports Index</i>	Purchase of Air-Conditioners
Sales of <i>Ghana Law Reports, Ghana Law Reports Index</i> and Journals	Procurement of Photocopier - 2
	Procurement of Computers and accessories
	Fumigation
	Procurement of Furniture and Fittings, Metal Shelving





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2022 | Currency: Ghanaian Cedi (GHS)

Version 1

	2022	2023	2024	2025
03302001 - Law Report And Reviews	3,133,200	3,133,200	3,133,200	3,133,200
21 - Compensation of employees [GFS]	2,365,527	2,365,527	2,365,527	2,365,527
22 - Use of goods and services	575,335	575,335	575,335	575,335
27 - Social benefits [GFS]	15,001	15,001	15,001	15,001
28 - Other expense	15,000	15,000	15,000	15,000
31 - Non financial assets	162,338	162,338	162,338	162,338



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 2: LAW ADMINISTRATION

SUB-PROGRAMME 2.2 Promotion of Rule of Law

1. Budget Sub-Programme Objectives

- To enter into fair and advantageous agreements on behalf of the State
- To draft legislation for the State
- To limit the State's liability in all civil cases
- To reduce crime rate
- To ensure the timely and professional delivery of legal services

2. Budget Sub-Programme Description

The sub programme seeks to champion the rule of law. The sub programme is delivered by the Civil, Public Prosecutions, Legislative Drafting and Energy Divisions.

The Civil Division ensures that the State enters into contracts and agreements, in an effort to avoid civil suits against the State as a result of contracts and agreements.

The Public Prosecutions Division principally assists the Attorney-General in carrying out the Constitutional duty of initiating and conducting criminal prosecutions on behalf of the State, prosecutes crimes perpetuated against the State with the object of crime reduction.

The Energy division was established at the Office to provide expert advice to the Energy Ministry on issues that are contract related which will require legal advice.

The Division also provides expert advice to the President on criminal issues such as the pardoning of prisoners and also advises the Police and other security agencies on cases committed against the State, as well as prosecuting international crimes, made possible by being a signatory to Mutual Cooperation and Assistance Agreements with various countries in collaboration with the Commonwealth Secretariat and United Nations Agencies.

Petitions from the Public are also handled by the Division on behalf of the Attorney-General. This is done by meeting with the aggrieved parties.

The Legislative Drafting Division drafts bills, prepares explanatory memoranda on such bills for Central and Local Government Agencies, drafts all subsidiary legislation for both Central and Local Government Agencies. These include Legislative Instruments (**LI**), Constitutional Instruments (**CI**), and Executive Instruments (**EI**), Bye-Laws and Gazette Notices of legal nature. The Division also gives advice to Government Departments on the interpretation of the Laws of Ghana, prepares the Index of legislation in respect of all Statutes of Ghana and



also revises all the laws and legislations of Ghana and provides advisory services to Parliament with respect to the amendment of the Laws.

The **Office of the Attorney General** has staff strength of one hundred and ninety-four (**194**) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (GoG).

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Output	Output Indicator	Past Years				Projections			
		2020		2021 (end of Aug.)		Budget Year 2022	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
		Target	Actual	Target	Actual				
Rule of Law Promoted	Number of Criminal cases received	1,700 criminal cases anticipated to be received	3,862 criminal cases received	1,800 criminal cases anticipated to be received	910 criminal cases received	1,900 criminal cases anticipated to be received	1,900 criminal cases anticipated to be received	1,900 criminal cases anticipated to be received	1,900 criminal cases anticipated to be received
	Number of Criminal cases prosecuted	To prosecute 1,550 criminal cases	2,837 criminal cases prosecuted	1,600 criminal cases prosecuted	874 criminal cases prosecuted	To prosecute 1,700 criminal cases	To prosecute 1,700 criminal cases	To prosecute 1,700 criminal cases	To prosecute 1,700 criminal cases
	Number of Legal opinions / Advice to MDAs	To provide 120 Legal opinions / Advice to MDAs	76 Legal opinions / Advice provided	To provide 140 Legal opinions / Advice to MDAs	45 Legal opinions / Advice provided	To provide 160 Legal opinions / Advice to MDAs	To provide 180 Legal opinions / Advice to MDAs	To provide 180 Legal opinions / Advice to MDAs	To provide 180 Legal opinions / Advice to MDAs
	Substantive legislation drafted	To draft 59 Substantive legislations 370 Subsidiary legislation: 338 (Executive Instrument	24 substantive legislations 450 subsidiary legislations drafted.	To draft 8 Substantive legislations 236 Subsidiary legislations: 213 (Executive Instrument	Substantive legislative 19 Non-Justice	Actively working on 14 Justice Sector & 19 Non-Justice	To draft 20 substantive legislations 200 subsidiary legislations.	To draft 20 substantive legislations 200 subsidiary legislations.	To draft 20 substantive legislations 200 subsidiary legislations.



) 18 (Legislative Instrument) 14 (Constitutional Instrument)) 16 (Legislative Instrument) 7 (Constitutional Instrument)	Sector Bills Subsidiary Legislation Currently working on 7 Justice Sector Legislative Instruments and are collaborating with other Ministries, Departments and Agencies to enact 37 additional Legislative Instruments					
Number of petitions recorded and resolved	To record 500 petitions and resolve 400	1,004 petitions recorded and 911 resolved	To record 550 petitions and resolve 400	82 petitions recorded and 76 resolved	To record 550 petitions and resolve 400	To record 550 petitions and resolve 400	To record 550 petitions and resolve 400	To record 550 petitions and resolve 400	
Number of civil cases received and handled	To handle 400 civil cases	305 civil cases handled	To handle 300 civil cases	141 civil cases handled	To handle 350 civil cases	To handle 400 civil cases	To handle 400 civil cases	To handle 400 civil cases	



4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Internal Management of the Organisation	Law House
Promotion of Rule of Law	
Contractual Obligations and Commitments	
Legal and Administrative Frameworks Reviews	
Legal Services Operations	





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2022 | Currency: Ghanaian Cedi (GHS)

Version 1

	2022	2023	2024	2025
03302002 - Promotion Of Rule Of Law	49,931,558	49,931,558	49,931,558	49,931,558
21 - Compensation of employees [GFS]	46,980,962	46,980,962	46,980,962	46,980,962
22 - Use of goods and services	2,713,684	2,713,684	2,713,684	2,713,684
31 - Non financial assets	236,912	236,912	236,912	236,912



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 2: LAW ADMINISTRATION

SUB-PROGRAMME 2.3 Copyright and Entity Administration

1. Budget Sub-Programme Objectives

- To register businesses and marriages and protect Intellectual Property (**IP**)
- To supervise the administration of Collective Management Societies
- To ensure efficient maintenance of records of businesses and the administration of estates
- To administer Copyright and related rights

2. Budget Sub-Programme Description

The sub-programme is delivered by the Copyrights Office and the Registrar General's Department.

The **Copyright Office** is responsible for the administration of copyright. According to section **66 clause 1 and 2** of the Copyright Law, the Copyright Office shall;

- Implement copyright and copyright related laws and regulation and provide for copyright administration
- Investigate and redress cases of infringement of copyright, and settle disputes of copyright where those disputes have not been reserved for settlement by the Copyright Tribunal
- Be responsible for the administration of external copyright relations
- Administer copyright of which the state is the owner
- Carry out other duties in relation to copyright administration
- Enforce Copyright through anti-piracy activities
- Educate the public on Copyright and related rights

Section **70 of the Act**, provides that the funds for the operation of the copyright office shall include;

- Money approved by Parliament for the office
- Donations
- Gifts and
- Money received from any other source approved by the Minister for Finance

The Copyright Office currently operates from only two (2) locations, i.e. a regional office in Kumasi in the Ashanti Region and the Head Office in Accra.

The **Copyright Office** has staff strength of twenty-four (**24**) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (**GoG**) and Internally Generated Fund (**IGF**).



Key challenges of the Copyright Office include:

- Inadequate funds and delays in accessing GoG funds
- Capping of internally generated funds
- Lack of regional/zonal offices
- Inadequate logistics (vehicles, office equipment, among others)
- Lack of State-of-the-art IT infrastructure for storage and retrieval of registered works

The **Registrar General's Department** was established under the ordinance **1950** during the colonial days as one of the departments of the Office of the Attorney General and Ministry of Justice in 1961. There are currently offices in the Ashanti, Western and Northern Regions with its Headquarters in Accra.

They are mandated to ensure an efficient and effective administration of entities inter-alia:

- Business Services - Perform the business registration procedures and processes of the Department
- Industrial Property - Registration and administration of Textiles Designs, Trade Mark and Patent.
- Legal Services - Responsible for all legal matters of the department and final approval of all business registrations
- Marriages Section - Registration of marriages
- Estate Administration - Administration of Estates of deceased persons.
- Administration & Finance - Personnel administration, Finance and Accounting and General Services.
- Information Section - Maintenance of Records and information held by the Department.

Customer Services – provision of customer friendly services Departments Descriptions (programmes). The key challenges are:

- Activities of unauthorized middle men “goro boys”.
- Inadequate storage space for files in the records repository.
- Poor Access and exits in the records repository building.
- Capping of the RGDs IGF retention at 16% is seriously undermining the Department's capacity to execute its programmes and activities effectively, and efficiently as mandated by the constitution.
- Congestion at the RGD premises.

The sub-programme operations are funded by the Government of Ghana (**GoG**) and internally generated fund (**IGF**)

The **Registrar General's Department** has staff strength of two hundred and forty-four (**332**) to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (**GoG**) and Internally Generated Fund (**IGF**).



3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-program. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years				Projections			
		2020		2021 (end of August.)		Budget Year 2022	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
		Target	Actual	Target	Actual				
Registration of Businesses	Number of businesses registered	To register 95,000 businesses	136,449 businesses registered	To register 100,000 businesses	83,169 businesses registered	To register 95,000 businesses	To register 97,000 businesses	To register 100,000 businesses	To register 110,000 businesses
	Change in time for sole proprietorship	To take 1-day to register sole proprietorship	3-days for registration of sole proprietorship	To take 2-days for registration of sole proprietorship	1-day taken for registration of sole proprietorship	To take 1-days for registration of sole proprietorship	To take 1-days for registration of sole proprietorship	To take 1-day for registration of sole proprietorship	To take 1-day for registration of sole proprietorship
	Change in time for limited liability	To take 3 days to register limited liability	5-days taken for registration of limited liability	To take 4-days to register limited liability	5-days taken for registration of limited liability	To take 3-days to register limited liability	To take 2-days to register limited liability	To take 1-days to register limited liability	To take 1-days to register limited liability
Registration of Marriages	Time taken to register marriage	To take 1- day for marriage registration	1- day taken for marriage registration	To take 1 day for marriage registration	A day taken for marriage registration	To take 1 day for marriage registration	To take 1 day for marriage registration	To take 1 day for marriage registration	To take 1 day for marriage registration
	Number of marriages registered	To register 2,800 marriages	1,401 marriages registered	To register 2,500 marriages	987 marriages registered	To register 2,400 marriages	To register 2,600 marriages	To register 2,800 marriages	To register 3,000 marriages
Registration of copyright works	Publicize the rights of owners Have evidence of ownership and authentication of intellectual property	To Register 1,200 copyright works	1,052 copyright works registered	To Register 1,200 copyright works	600 copyright works registered	To Register 1,000 copyright works	To Register 1,100 copyright works	To Register 1,200 copyright works	To Register 1,200 copyright works
Organize sensitization workshop for police recruits	Number of Police recruits Sensitized	To sensitize 500 police recruits	Over 540 police recruits sensitized	Sensitize 400 police recruits	Over 420 police recruits sensitized	Sensitize 450 police recruits	Sensitize 450 police recruits	Sensitize 450 police recruits	Sensitize 450 police recruits



	Number of sensitization workshops organized for police recruits	To organize two (2) sensitization workshops for police recruits	Two (2) sensitization workshops organized	To organize Two (2) sensitization workshops	One (1) sensitization workshop organized	To organize two sensitization workshops			
Review and recommend amendment to copyright legislations	Number of Working Committee Meetings Held	To hold five (5) working Committee meetings	Five (5) Committee meetings held	To hold five (5) C'tee meetings	Four (4) C'tee Meetings held	To hold five (5) C'tee Meetings			
	Number of Stakeholder Consultation Meetings Held	To hold two (2) Stakeholder consultation meetings	One (1) Stakeholder Consultation Meeting held	To hold two (2) Stakeholder consultation Meetings	Two (2) stakeholder consultation meetings held	To hold two (2) stakeholder consultation meetings			
Number of targeted anti-piracy exercises conducted	Number of anti-piracy exercises conducted	To Conduct five (5) anti-piracy exercises nationwide	None was done due to Covid-19 pandemic	To Conduct five (5) anti-piracy exercises nationwide	Four (4) anti-piracy exercises have been done by the Monitoring Team.	To Conduct five (5) anti-piracy exercises nationwide			

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Conducting Anti-piracy activities	Rehabilitation of the Copyright office building
Public education/sensitization and awareness creation in print and electronic media	Establishment of Data Center Infrastructure
Mediation of Copyright disputes	Procurement of at least one (1) pick-up vehicle
Registration of copyright works	Procurement of computers and accessories
Organize sensitization programmes for targeted stakeholder groups	Procurement of air-conditioners and office equipment
Review and recommend amendments to the Copyright Act	
Produce educational materials	





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2022 | Currency: Ghanaian Cedi (GHS)

Version 1

	2022	2023	2024	2025
03302003 - Copyright And Entity Administration	36,468,963	36,468,963	36,468,963	36,468,963
21 - Compensation of employees [GFS]	10,673,062	10,673,062	10,673,062	10,673,062
22 - Use of goods and services	19,575,175	19,575,175	19,575,175	19,575,175
28 - Other expense	3,960	3,960	3,960	3,960
31 - Non financial assets	6,216,766	6,216,766	6,216,766	6,216,766



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME2: LAW ADMINISTRATION

SUB-PROGRAMME 2.4 Law Reform

1. Budget Sub-Programme Objectives

- To consult widely and make practical recommendations for the development and modernization of the laws of Ghana.
- To ensure that the laws are fair and responsive at all times to the needs of the country.

2. Budget Sub-Programme Description

The Law Reform Commission is established by the Law Reform Commission Act, 2011 Act (822). It succeeds the Commission which was first established by the Law Reform Commission Decree, 1968 (NLCD 288), later amended by the Law Reform Commission (Amendment) Decree, 1975 (NRCDC 325). In accordance with section 3 of Act 822 the Commission is required to undertake the following functions among others:

- To advise the Attorney-General and Minister for Justice on policies for law reform.
- To undertake the examination of particular areas of the law, and formulate proposals for reform after appropriate research.
- To receive, consider and make proposals for the initiation and reform of any law in the country.

The main activity groupings include the following:

- Undertaking field research
- Consultative meetings with experts
- Stakeholders' roundtable conferences, public fora
- Community Consultative Workshops
- Preparation of draft reports on the amendment of laws

The Commission's clients and collaborating agencies are: Office of the Attorney General and Ministry of Justice, Parliament, the Judiciary, Civil Society organizations, Professional Groupings and the General Public.

The Law Reform Commission has staff strength of sixteen (16) employees to implement the programmes. The sub-programme operations are funded by the Government of Ghana (GoG). Some key challenges of the Law Reforms implementations include;

- Inadequate resources to prioritize the Commission programmes and projects
- Delay in release of funds
- Inadequate logistics to function effectively
- Poor working environment
- Only one official Vehicle to work with which is not in a good shape



3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years				Projections			
		2020		2021 (end of August)		Budget Year 2022	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
		Target	Actual	Target	Actual				
Law of torts – occupier's liability	Draft Bill & Report	To draft Bill & prepare a Report on Law of torts-occupier's liability	Consultative paper on Law of torts – occupier's liability	To draft Bill & prepare a Report on Law of torts-occupier's liability	Law of torts – occupier's liability Bill drafted and Report prepared	N/A	N/A	N/A	N/A
Law of defamation	Report on Stakeholder's meeting prepared	To prepare Report on Consultative meeting	Consultative meeting of Stakeholders on the Draft Bill prepared	To draft Bill on law of defamation	Draft Bill on law of defamation completed	N/A	N/A	N/A	N/A
Unfair contract terms	Final Report, Draft Bill and Memorandum on Unfair Contract Terms	N/A	N/A	To prepare Background paper on Unfair Contract Terms	Background paper on Unfair Contract Terms prepared	N/A	N/A	N/A	N/A

* N/A implies nothing will be done in those years.



4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme.

Operations	Projects
Administrative Operations	Review of the Contract Act – Unfair Contract Terms
Internal Management of the Organisation	Submit a Final Report on the Draft Defamation Bill
Reform of laws	Submit a Report and draft bill on Unfair Contract Terms





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2022 | Currency: Ghanaian Cedi (GHS)

Version 1

	2022	2023	2024	2025
03302005 - Law Reform	1,828,196	1,828,196	1,828,196	1,828,196
21 - Compensation of employees [GFS]	1,070,914	1,070,914	1,070,914	1,070,914
22 - Use of goods and services	646,434	646,434	646,434	646,434
31 - Non financial assets	110,849	110,849	110,849	110,849



BUDGET PROGRAMME SUMMARY

PROGRAMME 3: MANAGEMENT OF ECONOMIC AND ORGANISED CRIME

1. Budget Programme Objectives

- To Prevent and Detect Economic and Organised Crime
- To facilitate the confiscation of the proceeds of crime

2. Budget Programme Description

The Economic and Organised Crime Office (EOCO) was established in 2010 under ACT 804 as specialised Agency to monitor and investigate economic and organised crime and on the authority of the Attorney – General, prosecute these offences to recover the proceeds of crime and provide for related matters.

EOCO collaborates with other agencies like the BNI, National Security, Police, NACOB, Ghana Revenue Agency, and Financial Intelligence Center, International Agencies in the fight against corruption and organised crime in the country. The main source of funding is basically from GoG with occasional support from donor agencies.

The functions of the office are to:

- Investigate and on the authority of the Attorney-General prosecute serious offences that involve:
 - Financial and Economic loss to the Republic or any State entity or Institution in which the state has Financial Interest.
 - Money laundering
 - Human Trafficking
 - Prohibited Cyber activity
 - Tax Fraud and
 - Other serious offences
- Recover the proceeds of crime
- Monitor activities connected with the offences specified in paragraph (a) to detect correlative crimes.
- Take reasonable measures necessary to prevent the commission of crime specified in paragraph (a) and their correlative offences
- Disseminate information gathered in the course of investigation to Law enforcement agencies, other appropriate public agencies and persons the office considers appropriate in connection with the offences specified in paragraph (a).
- Co-operate with relevant foreign and international agencies in furtherance of this Act
- Perform any other functions connected with the objectives of the office.



EOCO exist to check malfeasance in public administration, corruption and economic and organised crimes activities in the country thereby building confidence in the economy both locally and for foreign investors. It is one of the agencies responsible to the people of Ghana and the government in the fight against corruption.

The scope of EOCO is nationwide. Currently we are represented in all the Regional Capitals of the country with its Head Office in Accra. The **EOCO** staff strength is three hundred and eighty-six (**386**). The sub-programme operations are funded by the Government of Ghana (**GoG**)

The main challenges for the programme are;

- Lack of adequate funding
- Inadequate Logistics
- Inadequate professional and administrative staff
- Inadequate Training Programmes

3. Budget Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance

Main Outputs	Output Indicator	Past Year				Projections			
		2020		2021 (end of Aug.)		Budget Year 2022	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
		Target	Actual	Target	Actual				
Recoveries of proceeds of crime	Indirect recoveries	To recover GHC 1,415,658.46	GHC 1,328,695.53 recovered	To recover GHC 1,415,658.46	GHC 1,178,933.67 recovered	To recover GHC 1,415,658.46			
	Direct recovery	To recover GHC 1,505,687.10	GHC 5,728,023.06 recovered	To recover GHC 1,505,687.10	GHC 1,787,428.71 recovered	To recover GHC 1,505,687.10			
Confiscation	Number of confiscations	To secure 1 confiscation	1 confiscation secured	To secure 6 confiscations	1 confiscation secured	To secure 2 confiscations	To secure 3 confiscations	To secure 4 confiscations	To secure 5 confiscations
Convictions	Number of convictions	To secure 2 convictions	4 convictions secured	To secure 3 convictions	No convictions secured	To secure 4 convictions	To secure 5 convictions	To secure 5 convictions	To secure 5 convictions



Main Outputs	Output Indicator	Past Year				Projections			
		2020		2021 (end of Aug.)		Budget Year 2022	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
		Target	Actual	Target	Actual				
Prosecutions	Number of prosecutions	To prosecute 45 cases	30 cases prosecuted	To prosecute 45 cases	19 cases prosecuted	To prosecute 25 cases	To prosecute 30 cases	To prosecute 35 cases	To prosecute 40 cases

4. Budget Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the programme.

Operations	Projects
Internal Management of the Organisation	Procure office equipment
Detect Economic and Organised Crime	Procure office furniture
Confiscations of proceeds of crime	Procure air conditioners
	Organize Public Education on cybercrime and its related activities





2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2022 | Currency: Ghanaian Cedi (GHS)

Version 1

	2022	2023	2024	2025
03303 - Management Of Economic And Organised Crime	35,650,604	35,650,604	35,650,604	35,650,604
03303000 - Management Of Economic And Organised Crime	35,650,604	35,650,604	35,650,604	35,650,604
21 - Compensation of employees [GFS]	33,600,208	33,600,208	33,600,208	33,600,208
22 - Use of goods and services	1,763,585	1,763,585	1,763,585	1,763,585
27 - Social benefits [GFS]	70,000	70,000	70,000	70,000
28 - Other expense	15,400	15,400	15,400	15,400
31 - Non financial assets	201,411	201,411	201,411	201,411



BUDGET PROGRAMME SUMMARY

PROGRAMME 4: LEGAL EDUCATION

1. Budget Programme Objectives

- To provide quality legal education for the maintenance of the integrity of the legal profession
- To ensure that the conduct of Lawyers is in accordance with standards prescribed by the General Legal Council
- To create an enabling environment for redress of disputes between lawyers and clients

2. Budget Programme Description

The General Legal Council through the Ghana School of Law train to-be lawyers to be called to the Bar by the General Legal Council. It also provides non-statutory courses for individuals and Institutions periodically.

Another important function of the General Legal Council is the maintenance of professional standards and discipline among legal practitioners through the Disciplinary Committee, which investigates all cases of misconduct by lawyers.





2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2022 | Currency: Ghanaian Cedi (GHS)

Version 1

	2022	2023	2024	2025
03304 - Legal Education	39,762,459	39,762,459	39,762,459	39,762,459
03304001 - Professional And Career Development	39,762,459	39,762,459	39,762,459	39,762,459
21 - Compensation of employees [GFS]	14,566,373	14,566,373	14,566,373	14,566,373
22 - Use of goods and services	14,469,938	14,469,938	14,469,938	14,469,938
27 - Social benefits [GFS]	685,000	685,000	685,000	685,000
28 - Other expense	547,281	547,281	547,281	547,281
31 - Non financial assets	9,493,867	9,493,867	9,493,867	9,493,867



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 4: LEGAL EDUCATION

SUB-PROGRAMME 4.1: Professional and Career Development

1. Budget Sub-Programme Objectives

- To produce adequate and well-trained lawyers to meet the increasing demand for legal services
- To conduct para-legal training for non-lawyers

2. Budget Sub-Programme Description

The General Legal Council is the only Institution in Ghana mandated for professional legal training of lawyers by admitting students to the Professional Law Course, a 2-year Qualifying Law Certificate course leading to enrolment and call to the Ghanaian Bar of lawyers.

The Council also conduct a one-year Post-Call Course for interested Ghanaian lawyers in Commonwealth countries who wish to be called to the Ghanaian Bar.

The Board of Legal Education (BLE) and the Independent Examination Committee (IEC) of the General Legal Council also ensure the supervision of legal education and conduct of examinations respectively.

The **programme** is delivered by (71) employees and the sub-programme operations are funded by Internally Generated Fund (IGF)

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years				Projections			
		2020		2021 (end of Aug.)		Budget Year 2022	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
		Target	Actual	Target	Actual				
Students trained and called to the Bar	Number of students trained and called to the Bar	500 to be admitted and trained while 400 expected to be	1,045 students admitted and 551 lawyers were called to the Bar	800 to be admitted and trained while 450 expected to be	32 called to the bar during the Mini-call	800 to be admitted and trained while 700 expected to be called to the Bar	900 to be admitted and trained while 750 expected to be called to the Bar	1,000 to be admitted and trained while 800 expected to be called to the Bar	1,000 to be admitted and trained while 900 expected to be called to the Bar



		called to the Bar		called to the Bar					
Disciplinary cases handled.	Number of disciplinary cases handled.	To handle 180 disciplinary cases	124 cases/complaints received but 82 disposed off	To handle 180 disciplinary cases	83 cases received and 98 disposed of including backlog	To handle 180 disciplinary cases			
Entrance examination conducted for Professional Course applicants	Number of Professional Course applicants who sat for the entrance examination	2,000 applicants expected to write law school entrance exams	2,701 wrote the entrance exams	2,200 applicants expected to write law school entrance exams	2,824 wrote the entrance exams	2,500 applicants expected to write law school entrance exams	2,600 applicants expected to write law school entrance exams	2,700 applicants expected to write law school entrance exams	2,800 applicants expected to write law school entrance exams

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Internal Management of the Organisation	Complete construction of the first phase of the law village project by end of 2023
Professional and Career Development	Construction of a temporal Dome structure for lecture room
Regulation of Professional Law Conduct of Lawyers	Procurement of three (3) saloon cars and one (1) 4x4 Vehicle for the Law School.
	Procurement of two (2) pick-ups vehicle for the I.E.C
	Renovation of Accra Main campus





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice

Funding: All Source of Funding

Year: 2022 | Currency: Ghanaian Cedi (GHS)

Version 1

	2022	2023	2024	2025
03304001 - Professional And Career Development	39,762,459	39,762,459	39,762,459	39,762,459
21 - Compensation of employees [GFS]	14,566,373	14,566,373	14,566,373	14,566,373
22 - Use of goods and services	14,469,938	14,469,938	14,469,938	14,469,938
27 - Social benefits [GFS]	685,000	685,000	685,000	685,000
28 - Other expense	547,281	547,281	547,281	547,281
31 - Non financial assets	9,493,867	9,493,867	9,493,867	9,493,867



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 4: LEGAL EDUCATION

SUB-PROGRAMME 4.2: Regulation of Professional Law Conduct

1. Budget Sub-Programme Objectives

- To ensure that the conduct of Lawyers is according to standards prescribed by the General Legal Council
- To create an enabling environment for redress of disputes between lawyers and their clients
- To ensure that the integrity of the legal profession is maintained

2. Budget Sub-Programme Description

Disputes between lawyers and their clients are addressed by the Disciplinary Committee of the General Legal Council when clients lodge written complaints with the Committee. Sanctions recommended by the Disciplinary Committee against wayward lawyers are enforced by a decision by the General Legal Council.

The main challenges for the programmes are;

- Inadequate facilities to accommodate students
- Inadequate official vehicles to run the school
- Lack of adequate human resource capacity and training needs for staff



3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Year				Projections			
		2020		2021 (end of Aug.)		Budget Year 2022	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
		Target	Actual	Target	Actual				
Licensing of Lawyers	Number of Lawyers licensed	To license 3,200 lawyers	N/A	To license 3,500 lawyers	N/A	To license 3,800 lawyers	To license 4,000 lawyers	To license 4,500 lawyers	To license 5,000 lawyers
Licensing Law firms	Number of licensed Law firms	To license 500 law firms	N/A	To license 870 law firms	N/A	To license 900 law firms	To license 920 law firms	To license 950 law firms	To license 970 law firms

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Project
Internal Management of the Organisation	No project
Registration and Licensing of lawyers	
Maintenance of roll of lawyers	



BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 4: LEGAL EDUCATION

SUB-PROGRAMME 4.3: Commonwealth Legislative Drafting Programme

1. Budget Sub-Programme Objective

- To address the scarcity of legislative drafters and to provide initial formal training to existing drafters in enhancing their capacity

2. Budget Sub-Programme Description

The Commonwealth Legislative Drafting Programme is run by the General Legal Council on behalf of the Government of Ghana and the Commonwealth Secretariat. This programme is run every year from July to September.

The objectives of the Course are;

- To train draftsmen for law offices in Commonwealth African member states.
- To address the issue of scarcity of drafters
- To provide initial formal training to Legislative Drafters by developing their competences in the essentials of Legislative Drafting.

Participants are drawn from Commonwealth countries and held in Accra every year. Plans are far advanced to institutionalize the Legislative Drafting Course as a post –graduate programme of the school.



3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Year				Projections			
		2020		2021 (end of Aug.)		Budget Year 2022	Indicative Year 2023	Indicative Year 2024	Indicative Year 2025
		Target	Actual	Target	Actual				
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

*Training of drafters is currently suspended

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operation	Projects
Internal Management of the Organisation	No Project
N/A	

*Training of drafters is currently suspended





1.6. Appropriation Bill

Summary of Expenditure by Cost Center, Economic Item and Funding

Entity: 033 - Office of the Attorney General and Ministry of Justice
 Year: 2022 | Currency: GH Cedi
 Version 1

	GoG				IGF				Funds / Others			Donors			Grand Total
	Compensation of employees	Goods and Services	Capex	Total	Compensation of employees	Goods and Services	Capex	Total	Statutory	ABFA	Others	Goods and Services	Capex	Total	
03352 - Law Reform Commission	1,070,914	646,434	110,849	1,828,196											1,828,196
0335201 - Gen. Admin	1,070,914	646,434	110,849	1,828,196											1,828,196
0335201001 - Admin Office	1,070,914	646,434	110,849	1,828,196											1,828,196
03353 - Council for Law Reporting	2,365,527	372,975	104,248	2,842,749		232,361	58,090	290,451							3,133,200
0335301 - General Admin	2,365,527	372,975	104,248	2,842,749		232,361	58,090	290,451							3,133,200
0335301001 - Admin Office	2,365,527	372,975	104,248	2,842,749		232,361	58,090	290,451							3,133,200
03355 - General Legal Council	4,860,374	148,855	161,000	5,170,229	9,706,000	15,553,363	9,332,867	34,592,230							39,762,459
0335501 - Gen. Admin	4,860,374	148,855	161,000	5,170,229	9,706,000	15,553,363	9,332,867	34,592,230							39,762,459
0335501001 - Admin Office	4,860,374	148,855	161,000	5,170,229	9,706,000	15,553,363	9,332,867	34,592,230							39,762,459

PUBLIC INVESTMENT PLAN (PIP) FOR ON-GOING PROJECTS FOR THE MTEF (2022-2025)

MDA: Office of the Attorney General and Ministry of Justice

Funding Source: GOG

Budget Ceiling:

			22,210,000.00	26,430,000.00	27,751,000.00	38,574,000.00
			2022 Ceiling	2023 Ceiling	2024 Ceiling	2025 Ceiling
			Allotment Based on the MTEF (2022-2025)			
#	Code	Contract	2022	2023	2024	2025
1	0118005	Const. of ten (10) Storey and 2 tier car park Law house	20,600,000.00	18,128,000.00	19,396,960.00	22,694,443.00
2	0119015	Rehabilitation of 3 bedroom, bungalow and outhouse, Wa	37,000.92	-	-	-
3	0119016	Rehab of office building, Wa	30,729.06			
4	0119014	Rehab of 2 Storey office building, Tamale	64,527.00			
5	0119074	Rehab of Office Building - Sunyani	319,227.63	-	-	-
6	0119019	Rehab of the Off of the ,orney-General&Ministry of Justice &Ext'l Wks	200,000.00	314,983.83	-	-

Note: The difference between the Annual Ceiling and the Total Allocation for Projects for the financial year, is earmarked for Non Infrastructure Capex. Ie Vehicles, Computers, Furniture etc.



REPUBLIC OF GHANA

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