Appendix 5A: Compensation of Employees – Nominal Roll

COMPENSATION OF EMPLOYEES

W/27	- Marie
THE REAL PROPERTY.	The same of the sa

MDA:
Department:
Cost Centre:
Programme:

Breakdown of Salaries of Staff

SN	Name	Position	Level	SSSS Step	Monthly Salary	Annual Salary
1	Name	POSITION	Level	3333 Step	Widitilly Salary	Ailliual Salary
2						
3						
4						
5						
6						
7						
8						
9						
10						

HEAD OF BUDGET	HEAD PPME	CHIEF DIRECTOR

Appendix 5B: Compensation of Employees – Allowances (IGF)

COMPENSATION OF EMPLOYEE-GOG FORM / IGF

REPUBLIC
OF GHANA

REP OF C	UBLIC GHA NA												
MD	A/MMDA:												
Dep	partment:												
Cos	t Centre:												
Pro	gramme:												
			GRA	ADE	BASIC				TYPE(S) OF ALLOWA	NCES		
SN	Staff Name	Staff Number	Level	Step	Salary	Accom	Transport	Househelp	Garden Boy	Utilities (Water, Phone, Electricity)	Entertainment	Clothing	Security (Night /Day Watchman
	SIGN				SIGN								
	NAME OF COST CENTRE HEAD				NAME O	E CHIEE D	IDECTOR/	DIDECTOR					

SIGN	SIGN
NAME OF COST CENTRE HEAD	NAME OF CHIEF DIRECTOR/ DIRECTOR

Appendix 5C: Compensation of Employees – Financial Clearance Reporting/ Monitoring Template

MDA	•
Specific Cost Centre	
Reporting Month	

		No. of Financial	Effective Date of	No. Placed	No.	
SN	Cost Centre	Clearance Approved	Financial Clearance	on Payroll	Outstanding	Remarks if Any

Appendix 5D: Compensation of Employees – Template for Capturing Retirees for 2022

MDA:
Department:
Cost Centre:
Programme:

			CURRENT GRADE	MONTHLY BASIC	DATE OF	DATE OF
S/N	NAME	STAFF ID	/ POSITION	SALARY	APPOINTMENT	RETIREMENT

NAIVIE OF HK	VIANAGER
DATE SIGNED	

Appendix 5E: Compensation of Employees – Template for requesting for Financial Clearance

	Category of Staff	No	Basic Salary	Possible Allowances	SSF	Total monthly Salary	Possible Recruitment Budget available
Sn	Α	В	С	D	Е	F (C+D+E)	G