



REPUBLIC OF GHANA

# CENTRAL TENDER REVIEW COMMITTEE (CTRC)

MINISTRY  
OF  
FINANCE

P.O.Box MB 40, Ministries, Accra  
Digital Address : GA-144-2024

Kindly quote this number and date on all correspondence

My Ref. No. CTRC/QTR.2/2023

Your Ref. No. \_\_\_\_\_

Date. 25/11/2023

## THIRD QUARTERLY REPORT ON THE ACTIVITIES OF THE CENTRAL TENDER REVIEW COMMITTEE

The report of the Central Tender Review Committee (CTRC) covering the 2<sup>nd</sup> quarter of FY2023, which is being presented for information. The activities of the Committee are derived from the Public Procurement Act 2003 (Act 663) and the Amendment Act, Act 914.

2. The CTRC is the highest Review Committee under the referenced Acts. The Committee operates under the direct supervision of the Minister for Finance. The Committee has nine (9) members, including a Secretary and a Chairman.

3. In the 3<sup>rd</sup> quarter, 161 evaluation report submissions were received from procurement entities for review. The evaluation reports comprised **Works, 33 (55%)** with a value of **GHC1.4 billion (49%)**, **Goods, 95 (37%)** with a value of **GHC954.0 million** and **Services, 33 (8%)** amounted to **GHC252.0 million**.

Fifty-One (51) out of the total submissions, representing **31.68%**, were granted concurrent approvals while Ninety-Seven (97) reports representing **60.25%** are awaiting clarifications and responses to queries from respective entities. Approval was granted to twelve (12) reports (**7.45%**) to proceed to the next stage of the procurement process whereas one (1) report representing (**0.62%**) was not granted approval.

4. Approval of award amount in total made within the 3<sup>rd</sup> Quarter of FY2023 **was GHC1.6 Billion** (*this includes evaluation reports from previous quarters approved within the quarter under review*).

5. Please accept the assurances of my highest esteem and best regards.

  
**KEN OFORI-ATTA**  
**MINISTER**

**DISTRIBUTION LIST ATTACHED**

cc: The Chief Director, MOF  
The Chairman, CTRC

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**CENTRAL TENDER REVIEW  
COMMITTEE (CTRC)**

**MINISTRY  
OF  
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P.O.Box MB 40, Ministries, Accra  
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THE AUDITOR GENERAL  
GHANA AUDIT SERVICE

**REPUBLIC OF GHANA**



**MINISTRY OF FINANCE**

**CENTRAL TENDER REVIEW COMMITTEE  
(CTRC)**

**3RD QUARTER REPORT  
(JULY-SEPTEMBER 2023)**

**ENSURING COMPLIANCE WITH THE PROVISIONS OF THE PUBLIC PROCUREMENT ACT, 2003, (ACT 663), AND AMENDED ACT 914 AND ITS OPERATING INSTRUCTIONS AND GUIDELINES WITHIN THE ESTABLISHED THRESHOLDS.**

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- Board Chairman, Public Procurement Authority
- Chief Executive Officer, Public Procurement Authority
- Auditor General, Ghana Audit Service
- Director General, Internal Audit Agency
- Members of the Central Tender Review Committee

## **MEMBERS OF THE CENTRAL TENDER REVIEW COMMITTEE**

- |                               |   |
|-------------------------------|---|
| - Mr. Frank Kwakye            | - Chairman                              |
| - Mrs. Anna Pearl A. Siriboe  | - Attorney General's Representative     |
| - Ms. Eva Esselba Mends       | - Chief Director, Ministry of Finance   |
| - Dr. Joshua Ofori-Amanfo     | - Public Sector                         |
| - Mr. Kwame A. Prempeh        | - Public Sector                         |
| - Ing. David K. Nyante        | - Ghana Institute of Engineering        |
| - Surv. Beau N. Sackey        | - Ghana Institute of Surveyors          |
| - Mr. Kwasi Asante            | - Inst. Of Chartered Accountants, Ghana |
| - Dr. Kodjo E. Mensah Abrampa | - National Dev't Planning Commission    |

## **SECRETARY TO THE COMMITTEE**

- |                   |                                 |
|-------------------|---------------------------------|
| - Dr. David Quist | - Director, Ministry of Finance |
|-------------------|---------------------------------|

## **CTRC SECRETARIAT**

- |                                    |  |
|------------------------------------|--|
| - Surv. Osei Agyemang-Badu         | - Consultant/Technical Adviser           |
| - Paschallina Obiri Asiamah (Mrs.) | - Principal Economics Officer (Co-Opted) |
| - Russell Ahiable (Mr.)            | - Principal Budget Officer               |
| - Benjamin Opuni (Mr.)             | - Records Officer (Co-Opted)             |
| - Augustina Attafuah (Mrs.)        | - Senior Private Secretary               |

ACRONYMS

<b>ACCRA ACA</b>	Accra Academy Senior High
<b>BCE</b>	Bagabaga College of Education
<b>BOG</b>	Bank of Ghana
<b>BPA</b>	Bui Power Authority
<b>CCTU</b>	Cape Coast Technical University
<b>CAGD</b>	Controller and Accountant General's Department
<b>CHNTS</b>	Community Health Nurses Training School
<b>DCE</b>	Dambia College of Education
<b>EC</b>	Electoral Commission of Ghana
<b>EPA</b>	Environmental Protection Agency
<b>FIC</b>	Financial Intelligence Centre
<b>FDA</b>	Food and Drugs Authority
<b>GCB</b>	Ghana Cocoa Board
<b>GCML</b>	Ghana Cocoa Marketing Co Ltd
<b>GCTU</b>	Ghana Communication Technology University
<b>GES</b>	Ghana Education Service
<b>GRIDCo</b>	Ghana Grid Company Limited
<b>GHA</b>	Ghana Highway Authority
<b>GHS</b>	Ghana Health Services
<b>GIADC</b>	Ghana Integrated Aluminum Development Corporation
<b>GNPC</b>	Ghana National Petroleum Corporation
<b>GPHA</b>	Ghana Ports and Harbor Authority
<b>GPS</b>	Ghana Police Service
<b>GRA</b>	Ghana Revenue Authority
<b>GSS</b>	Ghana Statistical Service
<b>GTA</b>	Ghana Tourism Authority
<b>GTEC</b>	Ghana Tertiary Education Commission
<b>GWCL</b>	Ghana Water Company Limited
<b>HTH</b>	Ho Technical Hospital
<b>KsTU</b>	Kumasi Technical University

<b>KNUST</b>	Kwame Nkrumah University of Science and Technology
<b>LC</b>	Lands Commission
<b>MC</b>	Minerals Commission
<b>MOCD</b>	Ministry of Communication and Digitalisation
<b>MCRA</b>	Ministry of Chieftaincy and Religious Affairs
<b>MELR</b>	Ministry of Employment and Labour Relations
<b>MOEn</b>	Ministry of Energy
<b>MOE</b>	Ministry of Education
<b>MOF</b>	Ministry of Finance
<b>MOFA</b>	Ministry of Food and Agriculture
<b>MFARI</b>	Ministry of Foreign Affairs and Regional Integration
<b>MOH</b>	Ministry of Health
<b>MLNR</b>	Ministry of Lands and Natural Resources
<b>MLGDRD</b>	Ministry of Local Government, Decentralization and Rural Development
<b>MTAC</b>	Ministry of Tourism, Arts and Culture
<b>MWH</b>	Ministry of Works and Housing
<b>MRH</b>	Ministry of Roads and Highway
<b>MYS</b>	Ministry of Youth and Sports
<b>NCA</b>	National Communication Authority
<b>NIA</b>	National Identification Authority
<b>NIC</b>	National Insurance Commission
<b>NPA</b>	National Petroleum Authority
<b>NPRA</b>	National Pension Regulatory Authority
<b>NMTC-T</b>	Nurses' and Midwives' Training College, Tamale
<b>NMTC-Z</b>	Nursing and Midwifery Training College, Zuarungu
<b>NEDCo</b>	Northern Electricity Distribution Company Limited
<b>ORC</b>	Office of the Registrar of Companies
<b>PC</b>	Pharmacy Council
<b>PSRS</b>	Public Sector Reform Secretariat
<b>PURC</b>	Public Utilities Regulatory Commission
<b>SBD-UBIDS</b>	S.B Dombo University of Business and Integrated Development Studies

<b>SSNIT</b>	Social Security and National Insurance Trust
<b>STGA</b>	State Interest and Governance Authority
<b>TTU</b>	Takoradi Technical University
<b>TaTu</b>	Tamale Technical University
<b>UCC</b>	University of Cape Coast
<b>UDS</b>	University for Development Studies
<b>UENR</b>	University of Energy and Natural Resources
<b>UG</b>	University of Ghana
<b>UGBC</b>	University of Ghana Business School
<b>UGMC</b>	University of Ghana Medical Centre
<b>UMaT</b>	University of Mines and Technology
<b>UPSA</b>	University of Professional Studies, Accra
<b>VRA</b>	Volta River Authority
<b>WCE</b>	Wiawso College of Education

## TABLE OF CONTENT

LIST OF TABLES.....	vii
TABLE OF FIGURES .....	viii
1.0 OVERVIEW .....	1
1.1 Third Quarter 2023 Performance .....	2
2.0 REVIEW OF ACTIVITIES .....	15
2.1 Submissions Made on the Procurement of Goods.....	15
2.2 Submissions Made on Procurement of Services.....	19
2.3 Submissions made on Procurement of Works.....	21
3.0 ISSUES AND OBSERVATIONS RAISED BY THE CTRC .....	24
4.0 MEETINGS OF THE CTRC .....	25
5.0 STATUS OF REVIEW RESPONSES .....	27
APPENDIX.....	65
A1 Profile .....	65
A2 Our Values .....	67
A3 Submission Requirements to CTRC.....	68
Submission Requirement.....	69

**LIST OF TABLES**

Table 1a	Total Value of Approved Procurement by Types	2
Table 1b	Total Value of Approved Procurement by Sectors	2
Table 1.1	Number of Submissions by Procurement Type (RS*)	2
Table 1.2	Number of Submissions by Procurement Type (ES*)	2
Table 1.3	Number of Submission by Procurement Method	4
Table 1.4	Number of Submissions per Meeting by Sector	5
Table 1.5	Status of Approvals by Procurement Type	7
Table 1.6	Concurrent Approvals by Total Values per Meeting	9
Table 1.7	Procurement Type by Total Values of all Submissions, GH¢	11
Table 1.8	Monthly Value of Approved Submissions by Procurement Type	12
Table 1.9	Value of Queried Submissions, GH¢	13
Table 2.1	Procurement Submissions for Goods	15
Table 2.2	Procurement Submissions for Services	19
Table 2.3	Procurement Submissions for Works	21
Table 4.0	Meeting Schedule	25
Table 5.1	Summary of Reviews at 35 <sup>th</sup> Sitting (6 <sup>th</sup> July 2023)	27
Table 5.2	Summary of Reviews at 36 <sup>th</sup> Sitting (20 <sup>th</sup> July 2023)	30
Table 5.3	Summary of Reviews 37 <sup>th</sup> -Sitting (3 <sup>rd</sup> August 2023)	33
Table 5.4	Summary of Reviews at 38 <sup>th</sup> Sitting (17 <sup>th</sup> August 2023)	36
Table 5.5	Summary of Reviews at 39 <sup>th</sup> Sitting (31 <sup>st</sup> August 2023)	38
Table 5.6	Summary of Reviews at 40 <sup>th</sup> Sitting (14 <sup>th</sup> September 2023)	41
Table 5.7	Summary of Reviews at 41 <sup>st</sup> Sitting (28 <sup>th</sup> September 2023)	44
Table 5.8	Summary of Reviews at Emergency Sitting (July- September 2023)	47
Table 5.9	Responses to Referrals	51

**TABLE OF FIGURES**

Figure 1.1 Submission by Procurement Type.....	4
Figure 1.2 Submission by Procurement Method .....	5
Figure 1.3 Submission by Sector of Procurement .....	6
Figure 1.5 Status of Approval by Procurement Type.....	8
Figure 1.6 Value of Concurrent Approvals per Meetings in GH¢mln. ....	9
Figure 1.7 Total Value of all Submissions in Percentages.....	11
Figure 1.8 Approved Amount of Procurement Type in Percentages .....	12
Figure 1.9 Number of Queried Submissions in Percentages.....	13

## 1.0 OVERVIEW

Established under Section 20 of the Public Procurement Act, 2003 (Act 663), the Central Tender Review Board (CTRB), now the Central Tender Review Committee (CTRC) is mandated to ensure compliance with the provisions of the Public Procurement Act by Procurement Entities. The Committee is supported by a Secretariat at the Ministry of Finance.

During the 3<sup>rd</sup> Quarter of 2023, total value of various procurement request submissions received amounted to **GH¢2.5 billion**. Out of this value, Works amounted to **GH¢1.4 billion** (55%), Goods recorded 37% with a value of **GH¢953.0 million** while Services amounted to **GH¢203.0 million** (8%).

The Committee received **161** evaluation reports from procurement entities. The evaluation reports comprised **Works, 33 (20.50%), Goods, 95 (59.00%), and Services, 33 (20.50%)**. Fifty-one (**51**) out of the total submissions, representing **31.68%** were granted outright concurrent approvals while Nine-seven (**97**) reports representing **60.25%** had issues raised by the Committee for redress by the procurement entities. Approval was granted to twelve (**12**) Technical Evaluation Reports (**7.45%**) to proceed to the next stage of the procurement process.

Submissions (including emergency submissions) approved over the period amounted to **GH¢309.0 million** out of the total of **GH¢2.5 billion** submissions, while the total submissions from previous quarters given concurrent approval within same period amounted to **GH¢1.3 billion**. Overall, a total of **GH¢1.6 billion** was approved within this quarter (July-September 2023). Tables 1a and 1b below present the distribution of approvals in value relative to procurement types and inter-sectoral procurement expenditure respectively. Fifty-One (51) reports were approved totalling **GH¢307,056,894.51** in the quarter. Out of the Fifty-One reports approved, **38** were of Goods, **10** were of Services and **3** for Works. In Sectorial, 13 reports were approved from the Administrative sector, 15 from the Economic, 2 from the Infrastructure, 3 from Public Safety and 18 from the Social Sector.

**Table 1a Total Value of Approved Procurement by Types**

	No. of Reports Approved	Total Amt. Approved
Goods	38	230,365,016.70
Services	10	67,117,685.78
Works	3	12,264,189.74
Grand Total	51	309,746,892.23

**Table 1b Total Value of Approved Procurement by Sectors**

Sector	N <sup>o</sup> of Reports Approved	Total Amt. Approved
Administration	13	69,129,756.77
Economic	15	113,359,602.87
Infrastructure	2	5,718,880.59
Public Safety	3	21,678,375.25
Social	18	99,860,276.73
Grand Total	51	309,746,892.23

## 1.1 Third Quarter 2023 Performance

Within the period (July - September 2023), the CTRC considered evaluation reports submitted by the Procurement Entities as detailed in the tables and charts below.

**Table 1.1 Number of Submissions by Procurement Type (RS\*)**

	July	August	September	Total	%
<b>Goods</b>	30	22	33	85	62.04
<b>Services</b>	10	4	13	27	19.71
<b>Works</b>	7	5	13	25	18.25
<b>Total</b>	47	31	59	137	100

SOURCE: CTRC DATA, 2023

\*RS= REGULAR SITTINGS

**Table 1.2 Number of Submissions by Procurement Type (ES\*)**

	July	August	September	Total	%
Goods	3	2	5	10	41.67
Services	0	6	0	6	25.00
Works	4	3	1	8	33.33
<b>Total</b>	7	11	6	24	100

SOURCE: CTRC DATA, 2023

\*ES= EMERGENCY SITTINGS

Tables 1.1 and 1.2 above are the representation of all the submissions received from the various entities during the period under review. The submissions are classified into the various types of procurements (Goods, Services and Works). During the third (3<sup>rd</sup>) quarter of 2023, the Committee reviewed a total of One Hundred and Sixty-One (161) evaluation reports in its regular and emergency sittings. Of this total, procurement of Goods (Supplies) totalling Ninety-Five (95) and represented 59.00% of the total evaluation reports were reviewed within the period. Procurement of Works totalled Thirty-Three (33) represented 20.50% and the procurement of Services totalled Thirty-Three (33) and represented 20.50% of the total submissions reviewed within the period.

As submitted in Figure 1.1, August recorded the least submission of evaluation reports, with 43 submissions (26.54%) for review. Thirty-One (31) submissions were reviewed during regular sittings of the Committee and represented 22.63% while the remaining Eleven (11) were submitted for emergency sittings and represented 45.83%. July recorded a total of 54 submissions (33.33%). Forty-Seven (47) submissions were reviewed during regular sittings of the Committee and represented 34.31% while the remaining Seven (7) were submitted for emergency sittings and represented 29.17%. September recorded the highest submissions of evaluation reports (40.12%) for review in a single month. Fifty-Nine (59) submissions were reviewed during regular sitting of the Committee and represented 43.07% while the remaining six (6) were submitted for emergency sittings and represented 25%. The performance of September in the 3<sup>rd</sup> Quarter of the year can be attributed to a period when MDAs were certain about the budgetary allocations and the build-up of their Internally Generated Funds (IGFs) that can be allocated for procurement of works, goods or services.

