



REPUBLIC OF GHANA

CENTRAL TENDER REVIEW COMMITTEE (CTRC)

MINISTRY
OF
FINANCE

P.O.Box MB 40, Ministries, Accra
Digital Address : GA-144-2024

Kindly quote this number and date on all correspondence

My Ref. No. CTRC/QTR.2/2023

Your Ref. No. _____

Date. 4/10/2023

SECOND QUARTERLY REPORT ON THE ACTIVITIES OF THE CENTRAL TENDER REVIEW COMMITTEE

The report of the Central Tender Review Committee (CTRC) covering the 2nd quarter of FY2023, which is being presented for information. The activities of the Committee are derived from the Public Procurement Act 2003 (Act 663) and the Amendment Act, Act 914.

2. The CTRC is the highest Review Committee under the referenced Acts. The Committee operates under the direct supervision of the Minister for Finance. The Committee has nine (9) members, including a Secretary and a Chairman.

3. In the 2nd quarter, 155 evaluation report submissions were received from procurement entities for review. The evaluation reports comprised **Works, 43 (28%)** with a value of **GHC941.0 million (49%)**, **Goods, 75 (49%)** with a value of **GHC731.0 million** and **Services, 37 (23%)** amounted to **GHC252.0 million**.

Forty - five (45) out of the total submissions, representing **29.20%**, were granted concurrent approvals while One Hundred and three (103) reports representing **66.99%** are awaiting clarifications and responses to queries from respective entities. Approval was granted to six (6) reports (**3.9%**) to proceed to the next stage of the procurement process whereas two (2) reports representing (**1.44%**) were not granted approval.

4. Approval of award amount in total made within the 2nd Quarter of FY2023 **was GHC3.2 Billion** (this includes evaluation reports from previous quarters approved within the quarter under review).

5. Please accept the assurances of my highest esteem and best regards.


KEN OFORI-ATTA
MINISTER

DISTRIBUTION LIST ATTACHED

cc: The Chief Director, MOF
The Chairman, CTRC

Tel: +233 (0) 302 747 197
Email : info@mofep.gov.gh
Website : www.mofep.gov.gh



REPUBLIC OF GHANA

CENTRAL TENDER REVIEW COMMITTEE (CTRC)

MINISTRY
OF
FINANCE

P.O.Box MB 40, Ministries, Accra
Digital Address : GA-144-2024

DISTRIBUTION LIST

THE CHIEF OF STAFF
JUBILEE HOUSE, ACCRA.

SECRETARY TO THE PRESIDENT
OFFICE OF THE PRESIDENT
JUBILEE HOUSE, ACCRA.

SECRETARY TO THE VICE PRESIDENT
OFFICE OF THE VICE PRESIDENT
JUBILEE HOUSE, ACCRA

THE CHAIRMAN
NATIONAL DEVT. PLANNING COMMISSION

THE CHAIRMAN
PUBLIC PROCUREMENT AUTHORITY

THE CHIEF EXECUTIVE
PUBLIC PROCUREMENT AUTHORITY

THE DIRECTOR GENERAL
INTERNAL AUDIT AGENCY

THE AUDITOR GENERAL
GHANA AUDIT SERVICE

REPUBLIC OF GHANA



MINISTRY OF FINANCE

**CENTRAL TENDER REVIEW COMMITTEE
(CTRC)**

**2ND QUARTER REPORT
(APRIL-JUNE 2023)**

ENSURING COMPLIANCE WITH THE PROVISIONS OF THE PUBLIC PROCUREMENT ACT, 2003, (ACT 663), AND AMENDED ACT 914 AND ITS OPERATING INSTRUCTIONS AND GUIDELINES WITHIN THE ESTABLISHED THRESHOLDS.

DISTRIBUTION LIST

- The Chief of Staff, Jubilee House
- The Secretary to the President, Jubilee House
- The Secretary to the Vice President, Jubilee House
- Hon. Minister for Finance
- Hon. Minister of State, Finance
- Hon. Deputy Ministers for Finance
- Board Chairman, Public Procurement Authority
- Chief Executive Officer, Public Procurement Authority
- Auditor General, Ghana Audit Service
- Director General, Internal Audit Agency
- Members of the Central Tender Review Committee

MEMBERS OF THE CENTRAL TENDER REVIEW COMMITTEE

- | | |
|-------------------------------|---|
| - Mr. Frank Kwakye | - Chairman |
| - Mrs. Anna Pearl A. Siriboe | - Attorney General's Representative |
| - Mr. Patrick Nomo | - Chief Director, Ministry of Finance |
| - Dr. Joshua Ofori-Amanfo | - Public Sector |
| - Mr. Kwame A. Prempeh | - Public Sector |
| - Ing. David K. Nyante | - Ghana Institution of Engineering |
| - Surv. Beau N. Sackey | - Ghana Institution of Surveyors |
| - Mr. Kwasi Asante | - Inst. Of Chartered Accountants, Ghana |
| - Dr. Kodjo E. Mensah Abrampa | - National Dev't Planning Commission |

SECRETARY TO THE COMMITTEE

- | | |
|-------------------|---------------------------------|
| - Dr. David Quist | - Director, Ministry of Finance |
|-------------------|---------------------------------|

CTRC SECRETARIAT

- | | |
|------------------------------------|--|
| - Surv. Osei Agyemang-Badu | - Consultant/Technical Adviser |
| - Paschallina Obiri Asiamah (Mrs.) | - Principal Economics Officer (Co-Opted) |
| - Russell Ahiabile (Mr.) | - Principal Budget Officer |
| - Benjamin Opuni (Mr.) | - Records Officer (Co-Opted) |
| - Augustina Attafuah (Mrs.) | - Senior Private Secretary |

ACRONYMS

ARHD	Ashanti Regional Health Directorate
BOG	Bank of Ghana
CTVET	Commission for Technical and Vocational Education and Training
CAGD	Controller and Accountant-General's Department
CPMR	Centre for Plant Medicine Research
DUR	Department of Urban Roads
EnCE	Enchi College of Education
EPA	Environmental Protection Agency
FC	Fisheries Commission
GACL	Ghana Airport Company Limited
GCAA	Ghana Civil Aviation Authority
GES	Ghana Education Service
GHS	Ghana Health Service
GHA	Ghana Highway Authority
GIS	Ghana Immigration Service
GIPC	Ghana Investment Promotion Authority
GIFEC	Ghana Investment Fund for Electronic Communications
GNFS	Ghana National Fire Service
GNGC	Ghana National Gas Company Limited
GRA	Ghana Revenue Authority
GRIDCo	Ghana Grid Company Limited
GSS	Ghana Statistical Service
GTEC	Ghana Tertiary Education Commission
GWCL	Ghana Water Company Limited
GPS	Ghana Police Service
JS	Judicial Service
KNUST	Kwame Nkrumah University of Science and Technology
KsTU	Kumasi Technical University
KTU	Koforidua Technical University
KPCE	Kibi Presbyterian College of Education
LC	Land Commission

MASLOC	Microfinance and Small Loans Centre
MC	Minerals Commission
MLNR	Ministry of Lands and Natural Resources
MOF	Ministry of Finance
MLGDRD	Ministry of Local Government, Decentralization and Rural Development
MOE	Ministry of Education
MOEN	Ministry of Energy
MOFA	Ministry of Food and Agriculture
MO/TAC	Ministry of Tourism, Arts and Culture
NEDCo	Northern Electricity Distribution Company
NHIA	National Health Insurance Authority
NPRA	National Pensions Regulatory Authority
ORC	Office of the Registrar of Companies
PSRS	Public Sector Reform Secretariat
SSNIT	Social Security and National Insurance Trust
STU	Sunyani Technical University
TATU	Tamale Technical University
TTU	Takoradi Technical University
UCC	University of Cape Coast
UDS	University for Development studies
UPSA	University of Professional Studies, Accra
UG	University of Ghana
UGMC	University of Ghana Medical Centre
UENR	University of Energy and Natural Resources
VRA	Volta River Authority

TABLE OF CONTENT

LIST OF TABLES	vi
TABLE OF FIGURES	vii
1.0 OVERVIEW	1
1.1 Second Quarter 2023 Performance	2
2.0 REVIEW OF ACTIVITIES	12
2.1 Submissions Made on the Procurement of Goods.	12
2.2 Submissions Made on Procurement of Services.....	16
2.3 Submissions made on Procurement of Works.....	19
3.0 ISSUES AND OBSERVATIONS RAISED BY THE CTRC	22
4.0 MEETINGS OF THE CTRC.....	23
5.0 STATUS OF REVIEW RESPONSES	24
APPENDIX	60
A1 Profile	60
A2 Our Values	61
A3 Submission Requirements to CTRC	62
Submission Requirement.....	63

LIST OF TABLES

Table 1a	Total Value Approved by Types of Procurement	1
Table 1b	Total Value Approved in Sectors	2
Table 1.1	Number of Submissions by Procurement Type (RS*)	2
Table 1.2	Number of Submissions by Procurement Type (ES*)	2
Table 1.3	Number of Submission by Procurement Method	4
Table 1.4	Number of Submissions per Meeting by Sector	5
Table 1.5	Status of Approvals by Procurement Type	6
Table 1.6	Concurrent Approvals by Total Values per Meeting	7
Table 1.7	Procurement Type by Total Values of all Submissions, GH¢	9
Table 1.8	Monthly Value of Approved Submissions by Procurement Type	10
Table 1.9	Value of Queried Submissions, GH¢	10
Table 2.1	Procurement Submissions for Goods	12
Table 2.2	Procurement Submissions for Services	16
Table 2.3	Procurement Submissions for Works	19
Table 4.0	Meeting Schedule	23
Table 5.1	Summary of Reviews at 29 th Sitting (12 th April 2023)	24
Table 5.2	Summary of Reviews at 30 th Sitting (27 th April 2023)	27
Table 5.3	Summary of Reviews 31 st Sitting (11 th May 2023)	30
Table 5.4	Summary of Reviews at 32 nd Sitting (22 nd May 2023)	34
Table 5.5	Summary of Reviews at 33 rd Sitting (8 th June 2023)	36
Table 5.6	Summary of Reviews at 34 th Sitting (22 nd June 2023)	39
Table 5.7	Summary of Reviews at Emergency Sitting (April- June 2023)	41
Table 5.8	Responses to Referrals	44

TABLE OF FIGURES

Figure 1.1 Submission by Procurement Type3

Figure 1.2 Submission by Procurement Method4

Figure 1.3 Submission by Sector of Procurement5

Figure 1.5 Status of Approval by Procurement Type.....7

Figure 1.6 Value of Concurrent Approvals per Meeting in GH¢mln.....8

Figure 1.7 Total Value of all Submissions in Percentages.....9

Figure 1.8 Approved Amount of Procurement Type in Percentages.....10

Figure 1.9 Number of Queried Submissions in Percentages11

1.0 OVERVIEW

Established under Section 20 of the Public Procurement Act, 2003 (Act 663), the Central Tender Review Board (CTRB), now the Central Tender Review Committee (CTRC) is mandated to ensure compliance with the provisions of the Public Procurement Act by Procurement Entities. The Committee is supported by a Secretariat at the Ministry of Finance.

During the 2nd Quarter of 2023, total value of various procurement request submissions received amounted to **GH¢1.9 billion**. Out of this value, Works amounted to **GH¢941.0 million** (49%), Goods recorded 38% with a value of **GH¢731.0 million** while Services amounted to **GH¢252.0 million** (13%).

The Committee received **155** evaluation reports from procurement entities. The evaluation reports comprised **Works, 43 (28%), Goods, 75 (49%), and Services, 37 (23%)**. Forty-Five (**45**) out of the total submissions, representing **29.2%** were granted outright concurrent approvals while One Hundred and Three (**103**) reports representing **66.9%** had issues raised by the Committee for redress by the procurement entities. Approval was granted to six (**6**) Technical Evaluation Reports (**3.9%**) to proceed to the next stage of the procurement process.

Submissions (including emergency submissions) approved over the period amounted to **GH¢185.0 million** out of the total of **GH¢1.9 billion** submissions while the total submissions from previous quarters given concurrent approval within same period amounted to **GH¢3.08 billion**. Overall, a total of **GH¢3.2 billion** was approved within this quarter (April-June 2023). Tables 1a and 1b below present the distribution of approvals in value relative to procurement types and inter-sectoral procurement expenditure respectively. Forty-Five (45) reports were approved totalling GH¢185,780,097.98 in the quarter. Out of the Forty-five reports approved, 31 were of Goods, 9 were of Services and 5 for Works. In Sectorial, 13 reports were approved from the Administrative sector, 8 from the Economic, 5 from the Infrastructure, 3 from Public Safety and 16 from the Social Sector.

Table 1a Total Value Approved by Types of Procurement

Sector	N ^o of Reports Approved	Total Amt. Approved (GH¢)
Goods	31	115,566,806.39
Service	9	39,042,861.75
Works	5	31,170,429.84
Total	45	185,780,097.98

SOURCE: CTRC DATA, 2023

Table 1b Total Value Approved in Sectors

Sector	N ^o of Reports Approved	Total Amt. Approved (GH¢)
Administrative	13	58,802,270.62
Economic	8	24,380,524.15
Infrastructure	5	27,572,248.16
Public Safety	3	21,431,246.76
Social	16	53,593,808.29
Total	45	185,780,097.98

SOURCE: CTRC DATA, 2023

1.1 Second Quarter 2023 Performance

Within the period (April-June 2023), the CTRC considered evaluation reports submitted by the Procurement Entities as detailed in the tables and charts below.

Table 1.1 Number of Submissions by Procurement Type (RS*)

	April	May	June	Total	%
Goods	30	24	14	68	53
Services	9	11	1	21	15
Works	12	11	19	42	32
Total	51	46	34	131	100

SOURCE: CTRC DATA, 2023

Table 1.2 Number of Submissions by Procurement Type (ES*)

	April	May	June	Total	%
Goods	1	5	1	7	29.2
Services	0	13	3	16	70.8
Works	0	0	1	1	0
Total	1	18	5	24	100

SOURCE: CTRC DATA, 2023

*RS= REGULAR SITTINGS

*ES= EMERGENCY SITTINGS

Tables 1.1 and 1.2 above are the representation of all the submissions received from the various entities during the period under review. The submissions are classified into two based on the meetings held. There are those that were reviewed during regular meetings, and others through emergency meetings. The second classification is based on the type of procurement (Goods, Services and Works). During the second (2nd) quarter of 2023, the Committee reviewed a total of One Hundred and Fifty-Five (155) evaluation reports during both regular and emergency sittings. Of this total, procurement of Goods (Supplies) totalling Seventy-Six (75) and represented 49% of the total

CTRC 2023 2nd QUARTER REPORT

evaluation reports were reviewed. Procurement of Works totalled Forty-Three (43) represented 28% and the procurement of Services totalled Thirty-Seven (37) and represented 23% of the total submissions reviewed within the period.

As submitted in Figure 1.1, June recorded the least submission of evaluation reports, with 39 submissions (25.2%) for review. Thirty-Four (34) submissions were reviewed during regular sittings of the Committee and represented 26% while the remaining Five (5) were submitted for emergency sittings and represented 20.8%. April recorded a total of 52 submissions (33.5%). Fifty-one (51) submissions were reviewed during regular sittings of the Committee and represented 39% while the remaining one (1) were submitted for emergency sittings and represented 4.2%. May 2023 recorded the highest submissions of evaluation reports (41.3%) for review in a single month. Forty-Six (46) submissions were reviewed during regular sitting of the Committee and represented 35% while the remaining eighteen (18) were submitted for emergency sittings and represented 75%. The performance of May in the 2nd Quarter of the year can be attributed to a period when MDAs were certain about the budgetary allocations and the build-up of their Internally Generated Funds (IGFs) that can be allocated for procurement of works, goods or services.

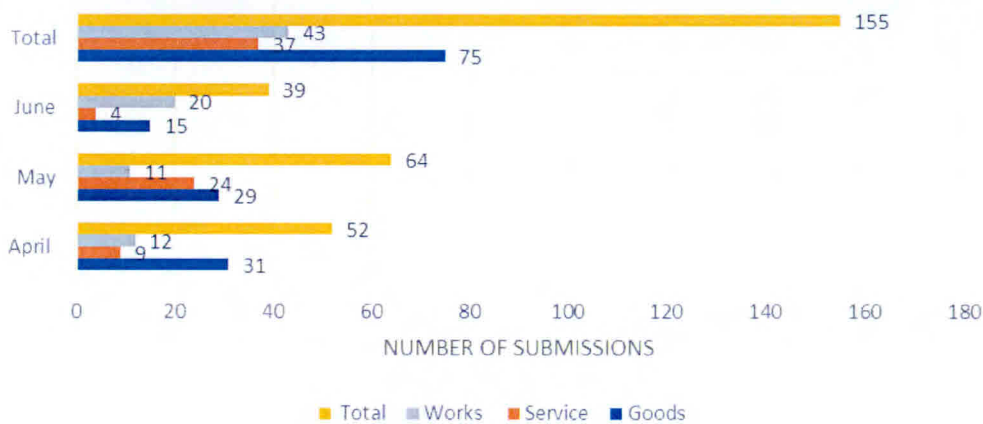


Figure 1.1 Submission by Procurement Type

SOURCE: CTRC DATA, 2023

Table 1.3 Number of Submission by Procurement Method

METHOD	April		May		June		Total	%
	EM	RM	EM	RM	EM	RM		
CQS	0	4	3	6	2	0	15	9.7
DS	0	1	0	0	0	0	1	0.6
EOI/RFP-QCBS	0	1	7	1	1	0	10	6.5
NCT	0	27	6	19	1	15	67	43
PRE-Q	0	0	0	0	0	1	1	0.6
RFQ	0	0	1	1	0	1	3	2
RT	1	7	1	12	1	14	35	23
Variation	0	11	0	7	0	5	23	15
Total	1	51	18	46	5	39	155	100

SOURCE: CTRC DATA, 2023****Notes: ICT- International Competitive Tendering, NCT-National Competitive Tendering, RT-Restrictive Tendering, PRE-Q-Pre-Qualification, EOI/RFP/QCBS-Expression of Interest/Request for Proposal/ Quality and Cost Based Selection, SS-Single-Source, VAR/ADDEN-Variations/Addendum, CQS-Consultants' Qualification. Selection, RFB- Request for Bid, RFQ- Request for Quotation

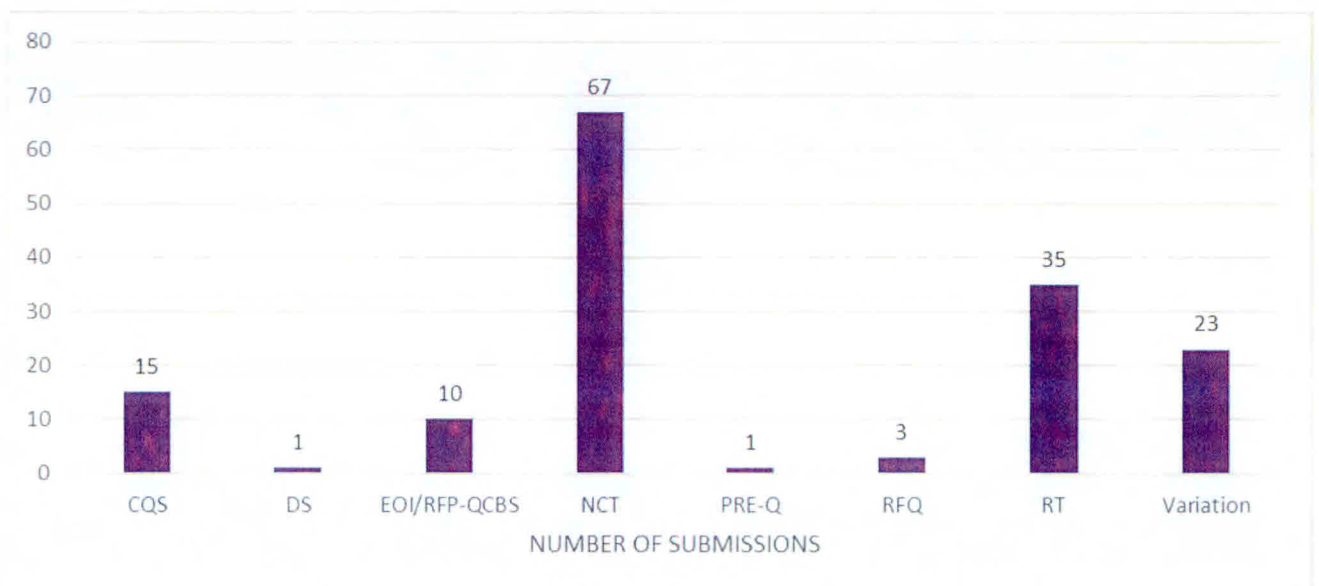


Figure 1.2 Submission by Procurement Method

SOURCE: CTRC DATA, 2023

Table 1.3 and Figure 1.2 summarize the submissions in the 2nd Quarter of 2023 by procurement methods. Figure 1.2 shows that, the method with the highest frequency during the 2nd quarter was the National Competitive Tendering (NCT) (43%), followed by Restrictive Tendering (RT) (23%),

