



REPUBLIC OF GHANA

MINISTRY OF FINANCE

**CENTRAL TENDER REVIEW COMMITTEE
(CTRC)**

**STATUS REPORT FOR THE 1ST QUARTER OF 2022
(JANUARY - MARCH 2022)**

ENSURING COMPLIANCE WITH THE PROVISIONS OF THE PUBLIC PROCUREMENT ACT, 2003, (ACT 663), AND AMENDED ACT 914 AND ITS OPERATING INSTRUCTIONS AND GUIDELINES, WITHIN THE ESTABLISHED THRESHOLDS.

DISTRIBUTION LIST

- The Chief of Staff, Jubilee House
- The Secretary to the President, Jubilee House
- The Secretary to the Vice President, Jubilee House
- Hon. Minister for Finance
- Hon. Minister of State, Finance
- Hon. Deputy Ministers for Finance
- Board Chairman, Public Procurement Authority
- Chief Executive Officer, Public Procurement Authority
- Auditor General, Ghana Audit Service
- Director General, Internal Audit Agency
- Members of the Central Tender Review Committee

MEMBERS OF THE CENTRAL TENDER REVIEW COMMITTEE

- | | |
|-------------------------------|-----------------------------------------|
| - Mr. Frank Kwakye | - Chairman |
| - Mrs. Anna Pearl A. Siriboe | - Attorney General's Representative |
| - Mr. Patrick Nomo | - Chief Director, Ministry of Finance |
| - Dr. Joshua Ofori-Amanfo | - Public Sector |
| - Mr. Kwame A. Prempeh | - Public Sector |
| - Ing. David K. Nyante | - Ghana Institute of Engineering |
| - Surv. Beau N. Sackey | - Ghana Institute of Surveyors |
| - Mr. Kwasi Asante | - Inst. Of Chartered Accountants, Ghana |
| - Dr. Kodjo E. Mensah Abrampa | - National Dev't Planning Commission |

SECRETARY TO THE COMMITTEE

- | | |
|-------------------|---------------------------------|
| - Dr. David Quist | - Director, Ministry of Finance |
|-------------------|---------------------------------|

CTRC SECRETARIAT

- | | |
|------------------------------------|--------------------------------|
| - Surv. Osei Agyemang-Badu | - Consultant/Technical Adviser |
| - Paschallina Obiri Asiamah (Mrs.) | - Principal Economics Officer |
| - Russell Ahiabile (Mr.) | - Principal Budget Officer |
| - Benjamin Opuni (Mr.) | - Assistant Records Officer |
| - Hilda Amponsah (Mrs.) | - Stenographer Secretary I |

TABLE OF CONTENT

TABLE OF CONTENT	ii
LIST OF TABLES	iii
1.0 OVERVIEW	1
1.1 Performance for the First Quarter 2022	1
2.0 REVIEW OF ACTIVITIES	10
2.1 Submissions Made on the Procurement of Goods	10
2.2 Submissions Made on Procurement of Services	12
2.3 Submissions made on Procurement of Works	13
3.0 ISSUES AND OBSERVATIONS RAISED BY THE CTRC	14
4.0 MEETINGS OF THE CTRC	16
5.0 STATUS OF REVIEW RESPONSES TO ENTITIES DURING THE PERIOD	18
ACRONYMS	a
APPENDIX	d
A1 Profile	d
A2 Our Values	e
A3 Submission Requirements to CTRC	f
SUBMISSION REQUIREMENT	g

LIST OF TABLES

Table 1.1.1	Number of Submissions by Type of Procurement	1
Table 1.1.2	Number of Submissions by Method of Procurement.....	3
Table 1.1.3	Number of submissions by Sector of Procurement.....	4
Table 1.2.1	Status of Approvals by Type of Procurement	5
Table 1.3	Value of concurrent approvals granted.	6
Table 1.3.1	Value of concurrent approvals granted by type of procurement.	8
Table 2.1:	Submissions from Entities on the Procurement of Goods.	10
Table 2.2	Submissions from Entities on the Procurement of Services.	12
Table 2.3	Submissions from Entities on the Procurement of Works.	13
Table 4.0	Meeting Schedule	16
Table 5.1	SUM OF REVIEWS AT THE COMMITTEE’S 115 TH SITTING (13 th January 2022).	18
Table 5.2	SUM OF REVIEWS AT THE COMMITTEE’S 116 TH SITTING (27 th January 2022).	19
Table 5.3	SUM OF REVIEWS AT THE COMMITTEE’S 117 TH SITTING (10 th February 2022).	20
Table 5.4	SUM OF REVIEWS AT THE COMMITTEE’S 1 ST SITTING (3 rd March 2022).	23
Table 5.5	SUM OF REVIEWS AT THE COMMITTEE’S 2 ND SITTING (10 th March 2022).	25
Table 5.6	SUM OF REVIEWS AT THE COMMITTEE’S 3 RD SITTING (17 th March 2022).	26
Table 5.7	SUM OF REVIEWS AT THE COMMITTEE’S 4 TH SITTING (31 st March 2022).	28
Table 5.8	SUM OF REVIEWS AT THE COMMITTEE’S EMERGENCY SITTING (7 th March 2022). .	31
Table 5.9	RESPONSES TO REFERRALS.....	31

LIST OF FIGURES

Figure 1.1.1 Submission by Type of Procurement2

Figure 1.1.2 Submissions by Method of Procurement.3

Figure 1.1.3 Graphical Representation of Submission by Sector of Procurement4

Figure 1.2.1 Status of Approvals by Type of Procurement.....5

Figure 1.3 Graphical Representation of approved amount.7

Figure 1.3.1 Graphical Representation of approved amount by type of procurement.8

1.0 OVERVIEW

Established under Section 20 of the Public Procurement Act, 2003 (Act 663), the Central Tender Review Board (CTRB), now the Central Tender Review Committee (CTRC), is mandated to ensure compliance with the provisions of the Public Procurement Act by Procurement Entities.

1.1 Performance for the First Quarter 2022

Within the period of January – March 2022, the CTRC considered evaluation reports submitted by Procurement Entities, as detailed in the tables and charts below.

Table 1.1.1 Number of Submissions by Type of Procurement

	January			February			March			Grand Total			% of Total
	EM	RM	Tot	EM	RM	Tot	EM	RM	Tot	EM	RM	Tot	
Good	0	10	10	0	8	8	0	29	29	0	47	47	47
Service	0	6	6	0	8	8	1	12	13	1	26	27	27
Work	0	3	3	0	1	1	0	21	21	0	25	25	25
Total	0	19	19	0	17	17	1	62	63	1	98	99	100

SOURCE: CTRC DATA, 2022

The table above is a representation of all the submissions received from the various entities during the period under review, classified into the three types of procurements (Goods, Services, and Works). During the 1st Quarter of 2022, the Committee reviewed a total of ninety-nine (99) evaluation reports. Of this total, procurement of Goods (Supplies), totalling forty-seven (47), represented 47% of the total procurements made within the period. Procurement of Works, totalling twenty-five (25), represented 25%, and procurement of Services, totalling twenty-seven (27), represented 27% of the total submissions made within the period under review.

The month of March is recorded to have the most submissions (63) reviewed. Of this number, one (1) was reviewed under Emergency Meetings (EM) and Sixty-two (62) were reviewed during the Regular Meetings (RM). January recorded the second highest (19) number of reviewed submissions, all reviewed during the Regular Meetings. Lastly, in the month of February, seventeen (17) submissions were reviewed, all during the Regular Meetings.

At the end of the first (1st) Quarter, the procurement of Goods fell short of that of the previous Quarter (4th Quarter of 2021) by approximately 12%, while the procurement of Services exceeded that of the previous Quarter (4th Quarter of 2021) by approximately 14% and that of Works fell short of that of the previous Quarter (4th Quarter of 2021) by approximately 3%.

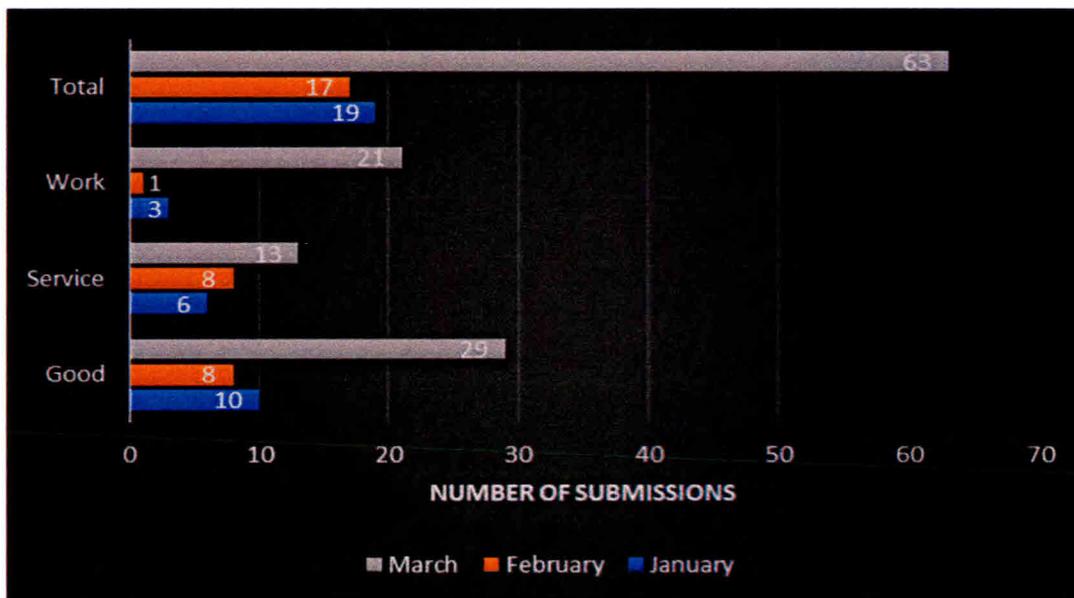


Figure 1.1.1 Submission by Type of Procurement

Table 1.1.2 Number of Submissions by Method of Procurement.

	January			February			March			Total	%
	RM	EM	Tot	RM	EM	Tot	EM	RM	Tot		
CQ Info	0	0	0	0	0	0	0	2	2	2	2
ICT	1	0	1	3	0	3	0	1	1	5	5
NCT	7	0	7	8	0	8	0	17	17	32	32
RFQ/EOI/ QCBS	5	0	5	0	0	0	0	5	5	10	10
RT	4	0	4	2	0	2	0	20	20	26	26
Shopping	0	0	0	3	0	3	0	0	0	3	3
SS	1	0	1	0	0	0	1	2	3	4	4
Variation	1	0	1	1	0	1	0	15	15	17	17
Grand Total	19	0	19	17	0	17	1	62	63	99	100

SOURCE: CTRC DATA, 2022

Notes: ICT- International Competitive Tendering, NCT-National Competitive Tendering, RT-Restrictive Tendering, PRE-Q-Pre-Qualification, EOI/RFP/QCBS-Expression of Interest/Request for Proposal/ Quality and Cost Based Selection, SS-Sole Sourcing, VAR/ADDEN-Variations/Addendum, CQ-Consultants' Qualification. RM means Regular Meeting (or Sitting); EM means Emergency Meeting (or Sitting).

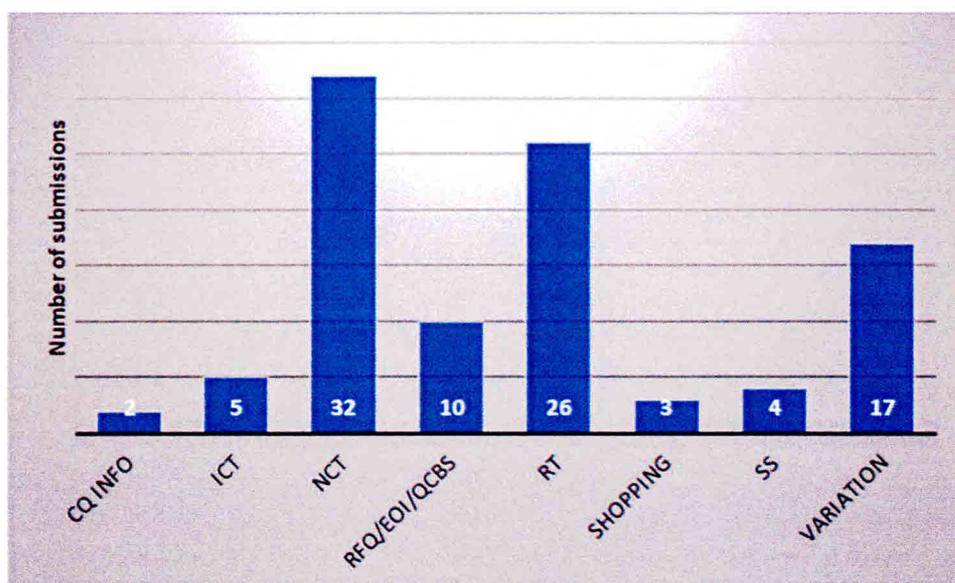


Figure 1.1.2 Submissions by Method of Procurement, 1st Quarter, 2022.

Figure 1.1.2 summarizes the procurement submissions in the first quarter of 2022 by procurement method. The method with the highest frequency during the quarter was National Competitive Tendering (NCT) (32%), followed by the Restrictive Tendering (RT) (26%), variation/addendum (17%), Expression of

Interest/Request for Proposal/ Quality and Cost Based Selection (RFP/QOI/QCBS) (10%), with International Competitive Tendering (ICT), Sole Sourcing (SS), Shopping, and Consultant’s Qualification (CQ) Information taking up 5%, 4%, 3%, 2%, respectively.

Table 1.1.3 Number of submissions by Sector of Procurement.

	January			February			March			Total	%
	RM	EM	Tot	RM	EM	Tot	RM	EM	Tot	GTot	
Adm.	4	0	4	6	0	6	6	1	7	17	17
Eco.	5	0	5	1	0	1	18	0	18	24	24
Inf.	3	0	3	1	0	1	12	0	12	16	16
Soc.	7	0	7	9	0	9	26	0	26	42	42
Total	19	0	19	17	0	17	62	1	63	99	100

SOURCE: CTRC DATA, 2022

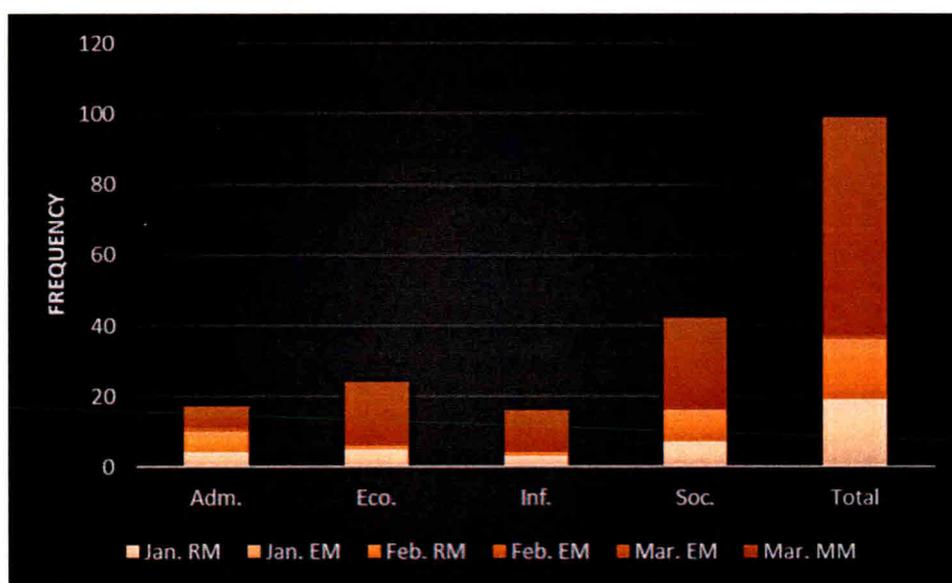


Figure 1.1.3 Graphical Representation of Submission by Sector of Procurement

Figure 1.1.3 summarizes the procurement submissions in the first quarter of 2022 by sectors. Fifty (50) entities submitted various procurements for approval: ten (10) from the Administrative Sector; fourteen (14) from the Economic Sector; eight (8) from the Infrastructure Sector; eighteen (18) from the Social Sector;

and none from the Public Safety Sector. From the figure above, the Sector with the highest number of procurement submissions was the Social Sector.

At the end of the first (1st) quarter, 17% of the reviewed submissions were from the Administrative Sector, 25% were from the Economic Sector, 15% from the Infrastructure Sector, 42% from the Social Sector, and none from the Public Safety Sector.

Table 1.2.1 Status of Approvals by Type of Procurement

	Good	Service	Work	Total	%
Entity to address issues raised	24	13	16	53	53
Concurrent approval granted	21	6	7	34	34
Entity to move to the next stage of procurement process	0	3	0	3	3
Approval granted to open Financial Proposals	1	5	0	6	6
Entity to proceed without reference to CTRC	0	0	2	2	2
Committee unable to grant approval	1	0	0	1	1
Grand Total	47	27	25	99	100

SOURCE: CTRC DATA, 2022

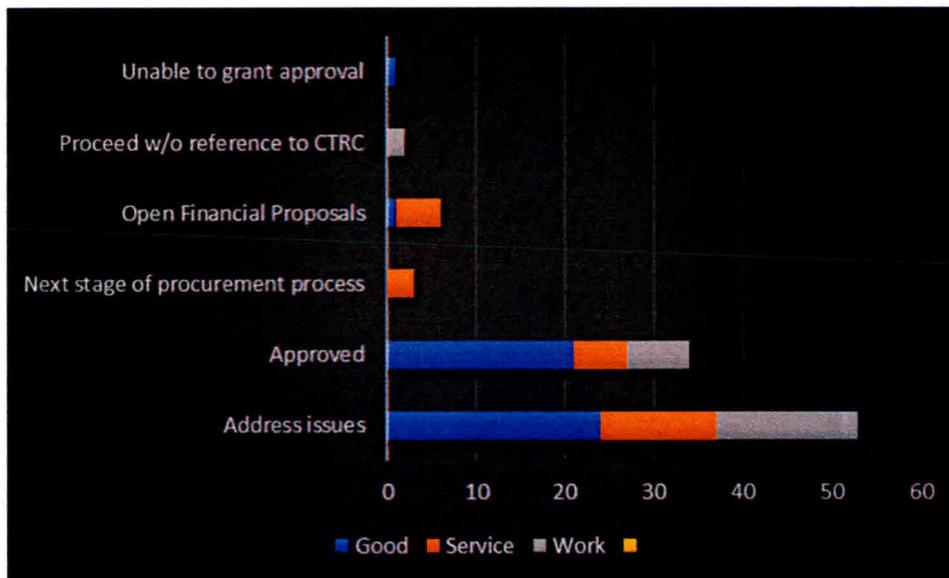


Figure 1.2.1 Status of Approvals by Type of Procurement

Of the ninety-nine (99) evaluation reports received during the period, twenty-two (22) submissions under Goods were approved, twenty-four (24) received under Goods had issues to address and/or clarify, hence not granted concurrent

approval, and the Committee was unable to grant approval on one (1) submission from the GFZA on the supply and delivery of cross-country vehicle and saloon cars.

Of the twenty-seven (27) procurement submissions received under Services, fourteen (14) were granted concurrent approval, while thirteen (13) had issues to address and/or clarify. Also, the approved procurement submissions under Works totalled seven (7), while sixteen (16) had issues to address and/or clarify. However, in reviewing two Works submissions by the Ghana Highway Authority, the Committee advised the entity to proceed without reference to the CTRC, as the percentage of price adjustment was less than 10% of the original contract amount.

In conclusion, forty-three (43) of the submissions reviewed, representing 43%, received outright approvals. On the contrary, fifty-three (53) of the reviewed submissions, representing 53%, had issues that needed to be addressed and/or clarified. Upon review, the Committee was unable to grant approval to one (1) entity's submission representing 1%, while another 2% were advised to proceed without reference to the CTRC.

Table 1.3 Value of concurrent approvals granted.

Item No.	Meeting Numbers	No. of original reports	Total Amt. (GH¢)
1.	115	10	122,067,474.84
2.	116	9	3,421,200.30
3.	117	16	90,536,255.45
4.	1st	13	139,999,986.50
5.	2nd	10	46,276,523.63
6.	3rd	17	50,793,278.47
7.	4th	22	139,734,424.96
8.	Response	48	560,628,995.75
9.	Emergency	1	0.00
Grand Total		146	1,153,458,139.91

SOURCE: CTRC DATA, 2022

****Total is based on a three-month average GH¢-USD exchange rate of GH¢6.578733333 and a GH¢-Euro exchange rate of GH¢7.353066667 and a GH¢-Pound exchange rate of GH¢8.7655.**

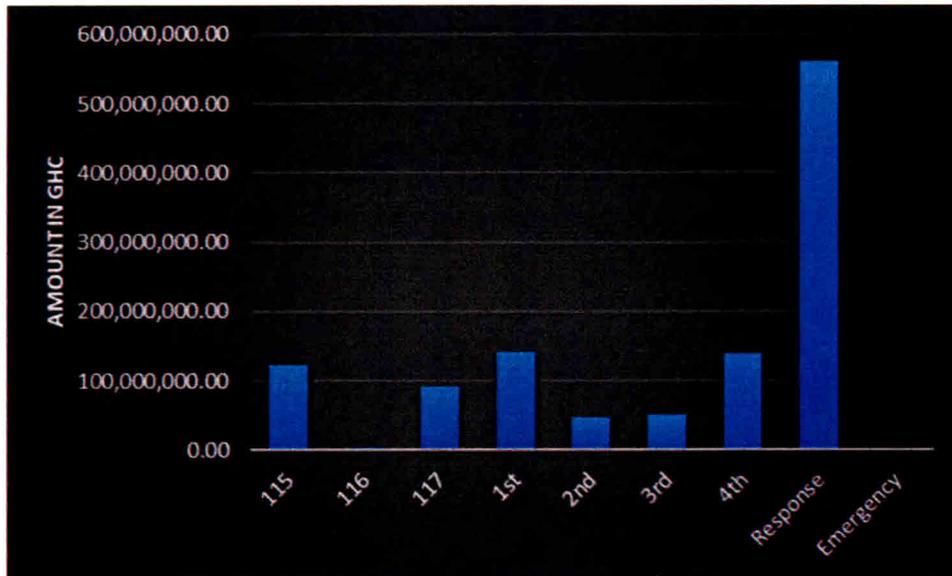


Figure 1.3 Graphical Representation of approved amount.

From figure 1.3, the highest approved amount was five hundred and sixty million, six hundred and twenty-eight thousand, nine hundred and ninety-five Ghana Cedis and seventy-five Ghana pesewas (GH¢560,628,995.75), generated from Responses (Submissions that were not given approval on their first review). The least amount, three million, four hundred and twenty-one thousand, two hundred Ghana Cedis and thirty Ghana pesewas (GH¢3,421,200.30), was approved during the 116th Regular Meeting. The one hundred and forty-six (146) procurement submissions that were given approval during the Regular Meetings, as well as responses from previous quarters, amounted to one billion, one hundred and fifty-three million, four hundred and fifty-eight thousand, one hundred and thirty-nine Ghana Cedis and ninety-one Ghana pesewas (**GH¢1,153,458,139.91**) for the period under review. This amount resulted from the satisfactory review of thirty-four (34) new procurement submissions during the Regular Meetings and forty-six (46) responses to submissions that were not granted approval on their first review.

Table 1.3.1 Value of concurrent approvals granted by type of procurement.

	Good	Service	Work	Total
Jan.	48,089,922.6	40,826,947.42	103,679,837.4	192,596,707.4
Feb.	196,748,285.1	36,134,013.95	144,661,024.5	377,543,323.6
Mar.	359,900,489.5	36,663,858.91	186,753,760.5	583,318,108.9
Total	604,738,697.27	113,624,820.28	435,094,622.36	1,153,458,139.91

SOURCE: CTRC DATA, 2022

**Total is based on a three-month average GH¢-USD exchange rate of GH¢6.578733333 and a GH¢-Euro exchange rate of GH¢7.353066667 and a GH¢-Pound exchange rate of GH¢8.7655.

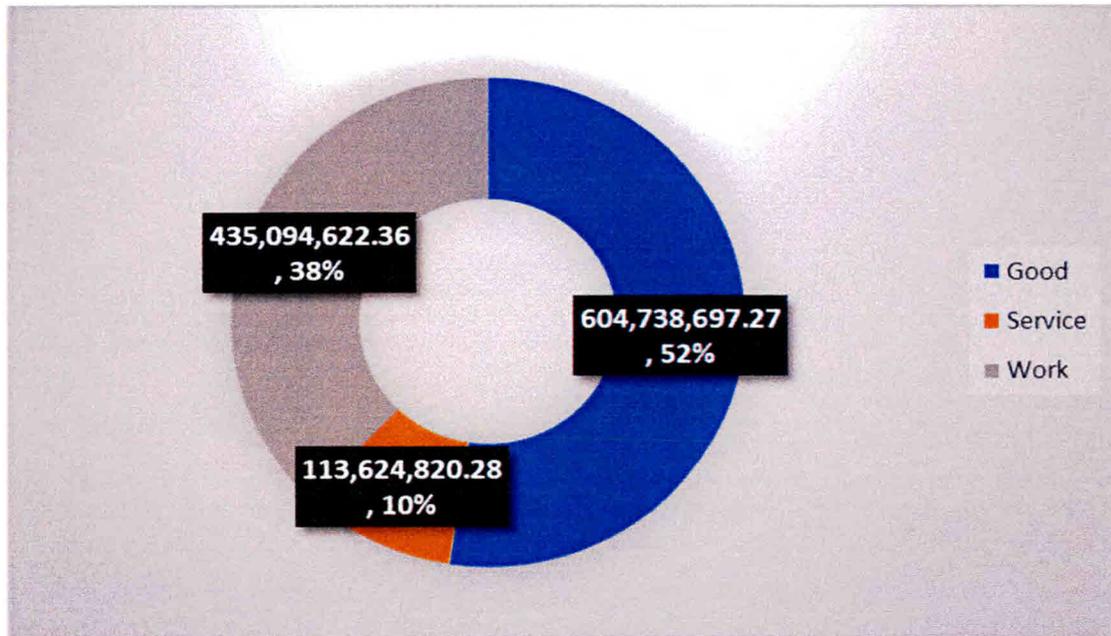


Figure 1.3.1 Graphical Representation of approved amount by type of procurement.

From figure 1.3.1, at the end of the first quarter, procurement made under Goods amounted to six hundred and four million, seven hundred and thirty-eight thousand, six hundred and ninety-seven Ghana Cedis and twenty-seven Ghana pesewas (GH¢604,738,697.27), representing 52% of all reviewed submissions in the period under review. Of this amount, Ministry of Energy was given approval

to the tune of one hundred and fifty million, nine hundred and thirty-two thousand, six hundred and ninety-two Ghana Cedis and fifty-two Ghana pesewas (GH¢150,932,692.52), which represented 24.96% (highest amount approved) of the approved value for Goods from the satisfactory review of Seven (7) procurement submissions under Goods.

Procurement made under Services amounted to one hundred and thirteen million, six hundred and twenty-four thousand, eight hundred and twenty Ghana Cedis and twenty-eight pesewas (GH¢113,624,820.28), representing 10% of all reviewed submissions in the period under review. Of this amount, GIDA was given approval to the tune of thirty-eight million, nine hundred and seventy-five thousand, and forty-seven Ghana Cedis and fifty-two pesewas (€5,300,516.00 = GH¢38,975,047.52), which represented 34.3% (highest amount approved) of the approved value for Services from the satisfactory review of procurement submission under Services.

Procurement made under Works amounted to four hundred and thirty-five million, ninety-four thousand, six hundred and twenty-two Ghana Cedis and thirty-six Ghana pesewas (GH¢435,094,622.36), which represented 38% of all reviewed submissions in the period under review. Of this amount, University of Cape Coast was given approval to the tune of one hundred and thirteen million, seven hundred and thirteen thousand, four hundred and seventy-four Ghana Cedis (GH¢113,713,474.00), which represented 26.14% (highest amount approved) of the approved value for Works from the satisfactory review of three (3) procurement submissions under Works.

2.0 REVIEW OF ACTIVITIES

2.1 Submissions Made on the Procurement of Goods.

Table 2.1: Submissions from Entities on the Procurement of Goods.

Item	Description	Entities	Remarks
1.	Printing and supply of general counterfoil receipt (GCR) books for Ministry of Health.	CAGD	New Submission.
2.	Supply of Toners and Cartridges (Various).	GNGC	New Submission.
3.	Supply and Delivery of Aluminum Sulphate Granules.	GWCL	New Submission.
4.	Procurement of Vehicles (Lots 1,2 and 4) Lot 1- 4N ^o 4x4 Vehicles Lot 2- 6N ^o 4x4 Vehicles Lot 4- 2N ^o Saloon Cars	MIIF	New Submission.
5.	Supply of Vehicles (8N ^o).	MOH	New Submission.
6.	Procurement of Collection Equipment (10N ^o).	MSWR	New Submission.
7.	Procurement of Tricycles for Primary Waste Collection in GARID Communities.	MSWR	New Submission.
8.	Procurement of Haulage Van (1N ^o).	ARHD	New Submission.
9.	Supply of Cables and Conductors.	NEDCO	Variation.
10.	Supply and delivery of Vehicles (4N ^o).	OASL	New Submission.
11.	Supply, Installation and Commissioning of Equipment for the Testing of Personal Protective Equipment (PPE).	FDA	New Submission.
12.	Supply of Tools and Equipment (Lots 1-11).	KBTH	New Submission.
13.	Supply of Essential Medicines (Branded).	KBTH	New Submission.
14.	Supply of Essential Medicines (Generic).	KBTH	New Submission.
15.	Supply of Computer Laboratory Furniture to Senior High Schools in Ghana.	MoCD	New Submission.
16.	Procurement of 1N ^o 4X4 Pickup Vehicle and 3N ^o Cross Country Vehicles for Ministry of Trade and Ghana Free Zones Authority.	MoF	New Submission.
17.	Procurement of 3N ^o Cross Country Vehicles and 3N ^o 4X4 Pick-up Vehicles for PCU.	MoF	New Submission.
18.	Procurement of 2N ^o Cross Country Vehicles and 1N ^o Saloon Car for VCTF.	MoF	New Submission.
19.	Procurement of Vehicles. 21N ^o 4X4 Double Cabin Pick-ups and 23N ^o light duty 4X4 Station Wagons.	GTEC	New Submission.
20.	Supply of Alcohol Based Hand Sanitizer (200ml, 750ml and 5.0ml) to Curtail the Spread of Corona Virus (Covid-19) for the Ongoing Vaccination Exercise (Various Quantities).	MoH	New Submission.
21.	Supply of Alcohol Based Hand Sanitizer (200mls) to Curtail the Spread of Corona Virus (Covid-19) for the ongoing Nationwide Vaccination Exercise (6,344,829 Quantities).	MoH	New Submission.
22.	Supply of Vehicles. 3N ^o Toyota Land Cruisers 300 Series GRS and 1N ^o 2.5L Toyota Camry.	NPA	New Submission.
23.	Supply of 8,000 Mechanical Cold Water Service Meters (DN 15).	CWSA	New Submission.

Item	Description	Entities	Remarks
24.	Supply of 20,000 Mechanical Cold Water Service Meters (Variable Sizes) – Lot 4.	CWSA	New Submission.
25.	Supply of Vehicles, Computers and Accessories.	MoCD	New Submission.
26.	Supply of Furniture to Selected Schools Across the Country.	MoE	New Submission.
27.	Supply of Vehicles (Lot 2) 1N° Water Tanker.	UDS	New Submission.
28.	Supply of Furniture for Public Basic Schools.	GES	New Submission.
29.	Supply of ICT Equipment for the Girls in ICT Program.	GIFEC	New Submission.
30.	Supply of Vehicles.	GNGC	New Submission.
31.	Supply of Power Transformers (4N°).	GRIDCO	New Submission.
32.	Supply of 150W LED Streetlights complete with Photocells, Galvanized Arms, Bolts, Nuts and Washers.	MoEn	New Submission.
33.	Procurement of Antiretroviral Medicines.	MoH	New Submission.
34.	Supply of Cross-Country and Sports Utility Vehicles (4N°) for Ministry of Roads and Highways.	MRH	New Submission.
35.	Supply of Tools and Equipment.	NEDCo	New Submission.
36.	Procurement of NLA Private Sector Operator ID System Operator Certificates, Retailer Kiosk stickers and POS Device Stickers.	NLA	New Submission. (Technical)
37.	Supply and Installation of IT Equipment for DVLA.	PSRS	New Submission.
38.	Supply and Installation of IT Equipment for the Passport Office.	PSRS	New Submission.
39.	Supply and Installation of Training Manikins and Accessories.	UCC	New Submission.
40.	Supply of Class Attendance Register for Basic Schools.	GES	New Submission.
41.	Supply of White Chalk for Basic Schools.	GES	New Submission.
42.	Supply of White Board Markers to Public Basic Schools.	GES	New Submission.
43.	Supply and delivery of Cross Country Vehicle (1N°) Supply and delivery of Saloon Car (1N°).	GFZA	New Submission.
44.	Procurement of Insecticides for Fall Armyworm (Spodoptera Frugiperda) (J. E. Smith) Management.	MOFA	New Submission.
45.	Branding of NCA Offices and Printing and Monitoring of Bill Boards.	NCA	New Submission.
46.	Procurement and Delivery of Vehicles.	NCA	New Submission.
47.	Supply of Information Communication and Technology (ICT) Equipment and Accessories.	NPA	New Submission.

SOURCE: CTRC DATA, 2022

2.2 Submissions Made on Procurement of Services.

Table 2.2 Submissions from Entities on the Procurement of Services.

Item	Description	Entities	Remarks
1.	Consultancy Services for the Development of a Five (5) Year Strategic Plan (COMBINED REPORT)	CODA	New Submission.
2.	Consultancy Service for the Compilation of a National E-waste Inventory for Ghana (Report on Expression of Interest).	EPA	New Submission.
3.	Engagement of a Firm to set up Management Information Systems (MIS) Database for Young Africa Works.	GEA	New Submission.
4.	Six-months French language training for 70 Scholarship Awardees.	SCHOLSEC	New Submission.
5.	Provision of Internet, WIFI and Data Center for Kumasi Technical University.	KsTU	New Submission.
6.	Provision of Consulting Services for Construction of NHIA processing Centre at Kumasi (Combined Report).	NHIA	New Submission. (Financial)
7.	Engagement of a Production Firm for the development and Production of Audio Visual Material.	FDA	New Submission.
8.	Engagement of a Service Provider for the Provision of Cleaning /Janitorial Services.	FDA	New Submission.
9.	Engagement of a Service Provider for the Provision of Security Guard Services to the Food and Drugs Authority – Framework Agreement.	FDA	New Submission.
10.	Consulting Services to provide General Consultancy Support-Modification and Extension of Contract.	GIADC	Variation.
11.	Consultancy Services for the Supervision of Building Construction Works and Engineering Services required for New Building and Facilities in Proposed New STEM Based 21st Century Community Senior High Schools in Ghana.	MoE	New Submission.
12.	Selection of Consulting Firm to Provide Architectural and Construction Supervisory Services for the Construction of the Ministry of Finance Campus at Kanda.	MoF	New Submission.
13.	Implementation and Integration of Middleware Solution for Management and Standardization of all GIFMIS Integrations.	MoF	New Submission.
14.	Implementation of OBIEE with Data Warehouse and ensure all Interfaces to the GIFMIS Modules can Prepare and Produce the Required Reports.	MoF	New Submission.
15.	Consulting Services for the Compilation of National Mercury Inventory (NMI) for Ghana – Report on Expression of Interest.	EPA	New Submission.
16.	Consultancy Services for Domestic Tourism Promotion Campaign and MICE Consolidation.	MoTAC	New Submission.
17.	Consultancy Services for a PPP Transaction Adviser for Tourism Training School.	MoTAC	New Submission.
18.	Consultancy Services to engage a Firm to set-up Management Information System (MIS) Database for GEA under the Young Africa Works Project.	GEA	New Submission.
19.	All-in Consultancy Services for Rehabilitation of external Facade of Pension House and Tower Block.	SSNIT	New Submission.

Item	Description	Entities	Remarks
20.	Consultancy Service for the upgrade of lower-level Tourism and Hospitality Skills Training Institutions.	MoTAC	New Submission. (Technical)
21.	Consultancy Services for the Recruitment of an Independent Contract Manager and Monitoring Firm.	MoTAC	New Submission. (Technical)
22.	Training of Civil Servants in Related Programmes.	SCHOLSEC	New Submission. (Emergency)
23.	Transaction Advisory Services for Round 3 (3A) of the Investor Engagement Process for GIADEC.	GIADC	Modification.
24.	Provision of Security Services for GNPC (Combined Report).	GNPC	New Submission.
25.	Selection of a Consulting Firm to provide Architectural and Construction Supervision Services for the Construction of Ministry of Finance Campus at Kanda.	MoF	New Submission.
26.	Provision of Security Services.	NCA	New Submission.
27.	Pwalugu Multipurpose Dam Project (PMDP) Resettlement Townships Planning and Development Services –Architectural Design of Houses and other Facilities and Masterplan Development for Resettlement Towns.	VRA	New Submission. (Technical)

SOURCE: CTRC DATA, 2022

2.3 Submissions made on Procurement of Works.

Table 2.3 Submissions from Entities on the Procurement of Works.

Item	Description	Entities	Remarks
1.	Construction of a 6-Storey Office Complex for the Greater Accra Regional Coordinating Council, Accra.	GARCC	New Submission.
2.	Construction of Institutional Affiliation and Educational Outreach Building Complex at University of Cape Coast-Cape Coast.	UCC	New Submission.
3.	Construction of a 4-Storey Multi-purpose Building at Sunyani.	UENR	New Submission.
4.	Expansion and Development of 28N ^o Existing Senior High Schools in Ghana.	MoE	New Submission.
5.	Upgrading of Fian-Issa Wahabu Road (Km 0-9) and (Km 19-62) and Issa Town Roads– Emergency Reinstatement of Washout on Wa –Nadowli-Lawra Road (VARIATION N ^o 1).	GHA	Variation.
6.	Construction of Distance Learning Centre, Accra.	UEW	Variation.
7.	Construction of 2000 Bed GUSSS Hostel Block for UEW Site 1.	UEW	Variation.
8.	Construction of Hostel Block, Ajumako Campus now at Winneba Campus –Site 3.	UEW	Variation.
9.	Construction of Lecture Office Complex at UEW.	UEW	Variation.
10.	Construction of Water Production Factory at Ajumako Campus.	UEW	Variation.
11.	Completion of Students Lecture Theatre (ESA Block).	AAM-USTED	Variation.
12.	Construction of 1000 Capacity Lecture Block, Kumasi Campus.	AAM-USTED	Variation.

Item	Description	Entities	Remarks
13.	Construction of University Hospital and Diagnostic Centre (Phase 1).	ATU	New Submission.
14.	Reconstruction of Asuom Subi-Kade Road (22km) – Lot 4.	GHA	Variation.
15.	Construction of 5-Storey Library Complex Building.	KNUST	New Submission.
16.	Construction of 4-storey Multi-purpose Laboratory Building.	KNUST	New Submission.
17.	Construction (Dualization) of Dompase Junction-Aputuogya Section of Kumasi-Kuntenase Road (8.7km) including critical Access Roads (8.85km)- Variation No 3 and 4 <ul style="list-style-type: none"> • VO 3 – Rehabilitation of Sewua Junction – Prabon-Sewua Road (Km 3.1 - 6.0) • VO4 – Installation of Street Lights and additional Access Roads). 	GHA	Variation.
18.	EPC and Commissioning of the Gas Processing Plant Train Two (GPP2) with Mainline Compressor under a Build, Co-own, Co-operate and Transfer (BCCT) Arrangement.	GNGC	New Submission.
19.	Tertiary Education Improvement Programme (TEIP) Colleges of Education Expansion Project (CEEP) (45No Lots of 3-Storey Hostel Blocks).	GTEC	New Submission.
20.	Dabase Power Rehabilitation Project.	GWCL	New Submission.
21.	Construction of 4-Storey Classroom Block and Offices for FCAT at Adaka Jachie (Phase 1).	KsTU	Variation.
22.	Construction of Administration Block at UESD, Somanya.	UESD	Variation.
23.	Construction of Auditorium Block.	UESD	Variation.
24.	Construction of Lecture Hall and Laboratory Blocks.	UESD	Variation.
25.	Procurement of contractors for the construction of Four (4) District Agency Offices for the Youth Employment Agency.	YEA	New Submission.

SOURCE: CTRC DATA, 2022

NB. New Submission means the report is appearing before the CTRC for the first time while Addendum means Variations or additional works. Emergency means the report was considered at the Committee's Emergency Meeting.

3.0 ISSUES AND OBSERVATIONS RAISED BY THE CTRC

The issues and observations most frequently raised by the CTRC for further clarification by the procurement entities included the following:

- Expired tender validity period;
- No documentary evidence provided for the disqualification of tenderers.
- No price reasonableness analysis was carried out to confirm market prices competitiveness of the only responsive offer;
- Failure of entity to seek approval for technical evaluation prior to the opening of the financial proposal as required under Section 74(2) of Act 663, as amended;

- Negotiations with the recommended firm prior to seeking approval to establish the 'winning Firm' which offend Section 75(5) of Act 663, as amended;
- Technical Evaluation Scoresheets were not signed by Individual Evaluators to authenticate the technical scores used for the evaluation of proposals;
- Conflicting dates of tender opening and technical results on different pages of the evaluation report;
- Annual volumes of construction work in evaluation report did not reflect figures in audited financial statements;
- Evaluation criteria used in evaluating of proposals were inconsistent with pages on the tender document, thus offending section 59(5)(6) of Act 663, as amended;
- No work plan/activity schedule was submitted to justify extension of time for variations;
- No detailed information was provided on cost breakdown to enable the Committee to review the consistency of contractual fees of additional Services with the fees of the original assignment;
- Failure of Procurement Entities to carry out detailed Post-Qualification assessment of the capacity of Tenderers recommended for contract award;
- No minutes of tender opening and documentary evidence on advertisement of tender attached to the evaluation report;
- No documentary evidence was provided on public tender opening records to authenticate the offer prices used for the evaluation of tenders;
- Conflicting read-out prices recorded on different pages of the evaluation report;
- Procurement not indicated in the Entity's procurement plan posted at the Public Procurement Authority's website;
- Project proposed for Variation Works seemed to be in an entirely different geographical location from the location of the original contract, in the case of GHA's variation request;
- No documentary evidence submitted on approval by the Office of the Chief of Staff for the purchase of vehicles;
- No documentary evidence provided to confirm availability of funds; and
- Undue delay from date of tender opening to date of submission of evaluation report to the CTRC.

4.0 MEETINGS OF THE CTRC

Seven (7) regular meetings, one (1) emergency meeting, a swearing-in meeting, and a meeting with representatives of Public Universities' were held during the period from January to March 2022. Details of the said meetings are given below in Table 4.0.

Table 4.0 Meeting Schedule

Regular meeting number	Date	Other meetings	Date
115 th Sitting	13 th Jan. 2022	Swearing-In	22 nd February 2022
116 th Sitting	27 th Jan. 2022	Emergency	7 th March 2022
117 th Sitting	10 th Feb. 2022	Reps of Public Universities	24 th March 2022
1 st Sitting	3 rd Mar. 2022		
2 nd Sitting	10 th Mar. 2022		
3 rd Sitting	17 th Mar. 2022		
4 th Sitting	31 st Mar. 2022		

SWEARING-IN

On Tuesday, 22nd February, 2022, the CTRC was re-constituted and sworn in by the Deputy Minister of Finance, Hon. John Kumah. The membership and representation is stated below;

- Mr. Frank Kwakye - Chairman
- Mrs. Anna Pearl A. Siriboe - Attorney General's Representative
- Mr. Patrick Nomo - Chief Director, Ministry of Finance
- Dr. Joshua Ofori-Amanfo - Public Sector
- Mr. Kwame A. Prempeh - Public Sector
- Ing. David K. Nyante - Ghana Institute of Engineers
- Surv. Beau N. Sackey - Ghana Institute of Surveyors
- Mr. Kwasi Asante - Inst. Of Chartered Accountants, Ghana
- Dr. Kodjo E. Mensah Abrampa - National Dev't Planning Commission
- Dr. David Quist - Secretary, Director, MoF

MEETING WITH REPRESENTATIVES OF PUBLIC UNIVERSITIES

A meeting was held on 24th March, 2022 by CTRC with representatives of various public universities. The meeting was to present identified concerns in evaluation report submissions as well as challenges being faced by these public Universities.

The meeting brought to bear fruitful deliberations where recommendations were made to enhance preparations towards a successful procurement cycle by the Public Universities.

5.0 STATUS OF REVIEW RESPONSES TO ENTITIES DURING THE PERIOD

A summary of submissions reviewed at the Committee sittings within the period are as presented below.

Table 5.1 SUMMARY OF REVIEWS AT THE COMMITTEE'S 115TH SITTING (13th January 2022).

Item	Entity	Project title	Lots	Curr.	Appd Orig Amt.	Appd. Cedi Equiv.	Status
1.	CAGD	Printing and supply of general counterfoil receipt (GCR) books for Ministry of Health.	-	GH¢	1,049,000.00	1,049,000.00	Concurrent approval granted.
2.	CODA	Consultancy Services for the Development of a Five (5) Year Strategic Plan (COMBINED REPORT)	-	GH¢	0.00	0.00	Entity to address issues raised.
3.	GARCC	Construction of a 6-Storey Office Complex for the Greater Accra Regional Coordinating Council, Accra.	-	GH¢	39,285,162.98	39,285,162.98	Concurrent approval granted.
4.	GNGC	Supply of Toners and Cartridges (Various).	-	GH¢	1,182,204.40	1,182,204.40	Concurrent approval granted.
5.	GWCL	Supply and Delivery of Aluminum Sulphate Granules.	1 - 5	US\$	2,872,500.00	18,897,411.5	Concurrent approval granted for lot 4 and 5.
6.	MIIF	Procurement of Vehicles. 4N ^o 4x4 Vehicles, 6N ^o 4x4 Vehicles, 2N ^o Saloon Cars	1, 2 & 4	GH¢	5,863,946.00	5,863,946.00	Concurrent approval granted.
7.	MOH	Supply of Vehicles (8N ^o).	-	GH¢	2,081,081.60	2,081,081.60	Concurrent approval granted.
8.	MSWR	Procurement of Collection Equipment (10N ^o).	-	GH¢	6,197,650.80	6,197,650.80	Concurrent approval granted.

Item	Entity	Project title	Lots	Curr.	Appd Orig Amt.	Appd. Cedi Equiv.	Status
9.	MSWR	Procurement of Tricycles for Primary Waste Collection in GARID Communities.	-	GH¢	0.00	0.00	Entity to address issues raised.
10.	UCC	Construction of Institutional Affiliation and Educational Outreach Building Complex at University of Cape Coast-Cape Coast.	-	GH¢	47,511,017.56	47,511,017.56	Concurrent approval granted.
TOTAL						122,067,474.84	

SOURCE: CTRC DATA, 2022

**Total is based on a three-month average GH¢-USD exchange rate of GH¢6.578733333 and a GH¢-Euro exchange rate of GH¢7.353066667 and a GH¢-Pound exchange rate of GH¢8.7655.

Table 5.2 SUMMARY OF REVIEWS AT THE COMMITTEE'S 116TH SITTING (27th January 2022).

Item	Entity	Project title	Lots	Curr.	Appd Orig Amt.	Appd. Cedi Equiv.	Status
1.	ARHD	Procurement of Haulage Van (1N ⁰).	-	GH¢	1,571,964.00	1,571,964.00	Concurrent approval granted.
2.	EPA	Consultancy Service for the Compilation of a National E-waste Inventory for Ghana (Report on Expression of Interest).	-		0.00	0.00	Approval granted to proceed with the next stage of the procurement processes.
3.	GEA	Engagement of a Firm to set up Management Information Systems (MIS) Database for Young Africa Works.	-		0.00	0.00	Approval granted to proceed with the next stage of the procurement processes.

Item	Entity	Project title	Lots	Curr.	Appd Orig Amt.	Appd. Cedi Equiv.	Status
4.	SCHOLSEC	Six-month French language training for 70 Scholarship Awardees.	-	GH¢	0.00	0.00	Entity to address issues raised.
5.	KSTU	Provision of Internet, WIFI and Data Center for Kumasi Technical University.	-	GH¢	0.00	0.00	Entity to address issues raised.
6.	NEDCO	Supply of Cables and Conductors.	-	GH¢	1,849,236.3	1,849,236.3	Concurrent approval granted.
7.	NHIA	Provision of Consulting Services for Construction of NHIA processing Centre at Kumasi (Combined Report).	-	GH¢	0.00	0.00	Entity to address issues raised.
8.	OASL	Supply and delivery of Vehicles (4N0).	-	GH¢	0.00	0.00	Entity to address issues raised.
9.	UENR	Construction of a 4-Storey Multi-purpose Building at Sunyani.	-	GH¢	0.00	0.00	Entity to address issues raised.
TOTAL						3,421,200.30	

SOURCE: CTRC DATA, 2022

**Total is based on a three-month average GH¢-USD exchange rate of GH¢6.578733333 and a GH¢-Euro exchange rate of GH¢7.353066667 and a GH¢-Pound exchange rate of GH¢8.7655.

Table 5.3 SUMMARY OF REVIEWS AT THE COMMITTEE'S 117TH SITTING (10th February 2022).

Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
1.	FDA	Engagement of a Production Firm for the Development and Production of Audio Visual Material.	-	GH¢	8,793,838.44	8,793,838.44	Concurrent approval granted.

CTRC 2022 1ST QUARTER REPORT

Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
2.	FDA	Engagement of a Service Provider for the Provision of Cleaning/ Janitorial Services.	-	GH¢	0.00	0.00	Entity to address issues raised.
3.	FDA	Engagement of a Service Provider for the Provision of Security Guard Services to the Food and Drugs Authority – Framework Agreement.	-	GH¢	5,510,784.58	5,510,784.58	Concurrent approval granted.
4.	FDA	Supply, Installation and Commissioning of Equipment for the Testing of Personal Protective Equipment (PPE).	-	GH¢	0.00	0.00	Entity to address issues raised.
5.	GIADC	Consulting Services to provide General Consultancy Support-Modification and Extension of Contract.	-	GH¢	0.00	0.00	Entity to address issues raised.
6.	KBTH	Supply of Tools and Equipment.	Lot 1-11	GH¢	0.00	0.00	Entity to address issues raised.
7.	KBTH	Supply of Essential Medicines (Branded).	-	GH¢	0.00	0.00	Entity to address issues raised.
8.	KBTH	Supply of Essential Medicines (Generic).	-	GH¢	0.00	0.00	Entity to address issues raised.
9.	MoCD	Supply of Computer Laboratory Furniture to Senior High Schools in Ghana.	-	US\$	0.00	0.00	Entity to address issues raised.
10.	MoE	Consultancy Services for the Supervision of Building Construction Works and Engineering Services required for New Building and Facilities in Proposed New STEM Based 21st Century Community Senior High Schools in Ghana.	-	GH¢	0.00	0.00	Approval granted to open Financial Proposals.

CTRC 2022 1ST QUARTER REPORT

Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
11.	MoE	Expansion and Development of 28N ^o Existing Senior High Schools in Ghana.	Lot 18-21	GH¢	57,647,563.10	57,647,563.10	Concurrent approval granted.
12.	MoF	Selection of Consulting Firm to Provide Architectural and Construction Supervisory Services for the Construction of the Ministry of Finance Campus at Kanda.	-		0.00	0.00	Approval granted to open Financial Proposals.
13.	MoF	Implementation and Integration of Middleware Solution for Management and Standardization of all GIFMIS Integrations.	-	US\$	1,840,000.00	12,104,869.33	Concurrent approval granted.
14.	MoF	Implementation of OBIEE with Data Warehouse and ensure all Interfaces to the GIFMIS Modules can Prepare and Produce the Required Reports.	-	US\$	0.00	0.00	Entity to address issues raised.
15.	MoF	Procurement of 1N ^o 4X4 Pickup Vehicle and 3N ^o Cross Country Vehicles for Ministry of Trade and Ghana Free Zones Authority.	-	GH¢	2,189,200.00	2,189,200.00	Concurrent approval granted.
16.	MoF	Procurement of 3N ^o Cross Country Vehicles and 3N ^o 4X4 Pick-up Vehicles for PCU.	-	GH¢	2,865,200.00	2,865,200.00	Concurrent approval granted.
17.	MoF	Procurement of 2N ^o Cross Country Vehicles and 1N ^o Saloon Car for VCTF.	-	GH¢	1,424,800.00	1,424,800.00	Concurrent approval granted.
TOTAL						90,536,255.45	

SOURCE: CTRC DATA, 2022

**Total is based on a three-month average GH¢-USD exchange rate of GH¢6.578733333 and a GH¢-Euro exchange rate of GH¢7.353066667 and a GH¢-Pound exchange rate of GH¢8.7655.

Table 5.4 SUMMARY OF REVIEWS AT THE COMMITTEE'S 1ST SITTING (3rd March 2022).

Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
1.	EPA	Consulting Services for the Compilation of National Mercury Inventory (NMI) for Ghana – Report on Expression of Interest.	-		0.00	0.00	Entity to proceed with issuance of invitation to the best qualified Firm to submit technical and Financial proposals.
2.	GHA	Upgrading of Fian-Issa Wahabu Road (Km 0-9) and (Km 19-62) and Issa Town Roads– Emergency Reinstatement of Washout on Wa – Nadowli-Lawra Road (Variation N ^o 1).	-	GH¢	0.00	0.00	Entity to proceed without reference to the CTRC.
3.	GTEC	Procurement of Vehicles. 21N ^o 4X4 Double Cabin Pick-ups and 23N0 light duty 4X4 Station Wagons.	Lot 1 & 2	GH¢	0.00	0.00	Entity to address issues raised.
4.	MoH	Supply of Alcohol Based Hand Sanitizer (200ml, 750ml and 5.0ml) to Curtail the Spread of Corona Virus (Covid-19) for the Ongoing Vaccination Exercise (Various Quantities).	-	GH¢	47,999,986.50	47,999,986.50	Concurrent approval granted.
5.	MoH	Supply of Alcohol Based Hand Sanitizer (200mls) to Curtail the Spread of Corona Virus (Covid-19) for the ongoing Nationwide Vaccination Exercise (6,344,829 Quantities).	-	GH¢	92,000,000.00	92,000,000.00	Concurrent approval granted.
6.	MoTAC	Consultancy Services for Domestic Tourism Promotion Campaign and MICE Consolidation.	-		0.00	0.00	Approval granted to open Financial Proposals.

CTRC 2022 1ST QUARTER REPORT

Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
7.	MoTAC	Consultancy Services for a PPP Transaction Adviser for Tourism Training School.	-		0.00	0.00	Approval granted to open Financial Proposals.
8.	NPA	Supply of Vehicles. 3N ⁰ Toyota Land Cruisers 300 Series GRS and 1N ⁰ 2.5L Toyota Camry.	Lot 1 & 2	GH¢	0.00	0.00	Entity to address issues raised.
9.	UEW	Construction of Distance Learning Centre, Accra- Variation.	-	GH¢	0.00	0.00	Entity to address issues raised.
10.	UEW	Construction of 2000 Bed GUSSS Hostel Block foe UEW Site 1- Variation.	-	GH¢	0.00	0.00	Entity to address issues raised.
11.	UEW	Construction of Hostel Block, Ajumako Campus now at Winneba Campus –Site 3- Variation.	-	GH¢	0.00	0.00	Entity to address issues raised.
12.	UEW	Construction of Lecture Office Complex at UEW- Variation.	-	GH¢	0.00	0.00	Entity to address issues raised.
13.	UEW	Construction of Water Production Factory at Ajumako Campus- Variation.	-	GH¢	0	0	Concurrent approval granted.
TOTAL						139,999,986.50	

SOURCE: CTRC DATA, 2022

**Total is based on a three-month average GH¢-USD exchange rate of GH¢6.578733333 and a GH¢-Euro exchange rate of GH¢7.353066667 and a GH¢-Pound exchange rate of GH¢8.7655.

Table 5.5 SUMMARY OF REVIEWS AT THE COMMITTEE'S 2ND SITTING (10th March 2022).

Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
1.	AAM-USTED	Completion of Students Lecture Theatre (ESA Block).	-	GH¢	0.00	0.00	Entity to address issues raised.
2.	AAM-USTED	Construction of 1000 Capacity Lecture Block, Kumasi Campus.	-	GH¢	0.00	0.00	Entity to address issues raised.
3.	ATU	Construction of University Hospital and Diagnostic Centre (Phase 1).	-	GH¢	0.00	0.00	Entity to address issues raised.
4.	CWSA	Supply of 8,000 Mechanical Cold Water Service Meters (DN 15).	Lot 1	GH¢	1,000,000.00	1,000,000.00	Concurrent approval granted.
5.	CWSA	Supply of 20,000 Mechanical Cold Water Service Meters (Variable Sizes) – Lot 4.	Lot 4	GH¢	1,741,563.75	1,741,563.75	Concurrent approval granted.
6.	GEA	Consultancy Services to engage a Firm to set-up Management Information System (MIS) Database for GEA under the Young Africa Works Project.	-	GH¢	0.00	0.00	Entity to address issues raised.
7.	MoCD	Supply of Vehicles, Computers and Accessories.	Lot 1-3	GH¢	0.00	0.00	Entity to address issues raised.
8.	MoE	Supply of Furniture to Selected Schools Across the Country.	Lot 1-4	GH¢	43,534,959.88	43,534,959.88	Concurrent approval granted for lots 2-4.
9.	SSNIT	All-in Consultancy Services for Rehabilitation of external Facade of Pension House and Tower Block.	-	GH¢	0.00	0.00	Entity to address issues raised.
10.	UDS	Supply of Vehicles 1N ^o Water Tanker.	Lot 2	GH¢	0.00	0.00	Entity to address issues raised.
TOTAL						46,276,523.63	

SOURCE: CTRC DATA, 2022

**Total is based on a three-month average GH¢-USD exchange rate of GH¢6.578733333 and a GH¢-Euro exchange rate of GH¢7.353066667 and a GH¢-Pound exchange rate of GH¢8.7655.

Table 5.6 SUMMARY OF REVIEWS AT THE COMMITTEE'S 3RD SITTING (17th March 2022).

Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
1.	GES	Supply of Furniture for Public Basic Schools.	Lot 1-8	GH¢	0.00	0.00	Entity to address issues raised.
2.	GHA	Reconstruction of Asuom Subi-Kade Road (22km) – Lot 4.	-	GH¢	0.00	0.00	Entity advised to proceed without reference to the CTRC.
3.	GIFEC	Supply of ICT Equipment for the Girls in ICT Program.	Lot 1 & 2	GH¢	4,715,720.00	4,715,720.00	Concurrent approval granted.
4.	GNGC	Supply of Vehicles.	-	GH¢	0.00	0.00	Entity to address issues raised.
5.	GRIDCO	Supply of Power Transformers (4N ^o).	-	US\$	6,613,050.00	43,505,492.47	Concurrent approval granted.
6.	KNUST	Construction of 5-Storey Library Complex Building.	-	GH¢	0.00	0.00	Entity to address issues raised.
7.	KNUST	Construction of 4-storey Multi-purpose Laboratory Building.	-	GH¢	0.00	0.00	Entity to address issues raised.
8.	MoEn	Supply of 150W LED Streetlights complete with Photocells, Galvanized Arms, Bolts, Nuts and Washers.	-	GH¢	0.00	0.00	Entity to address issues raised.
9.	MoH	Procurement of Antiretroviral Medicines.	Lot 1 & 2	US\$	0.00	0.00	Entity to address issues raised.

CTRC 2022 1ST QUARTER REPORT

Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
10.	MRH	Supply of Cross-Country and Sports Utility Vehicles (4Nº) for Ministry of Roads and Highways.	Lot 1 & 2	GH¢	0.00	0.00	Entity to address issues raised.
11.	MoTAC	Consultancy Service for the upgrade of lower-level Tourism and Hospitality Skills Training Institutions.	-	GH¢	0.00	0.00	Entity to address issues raised.
12.	MoTAC	Consultancy Services for the Recruitment of an Independent Contract Manager and Monitoring Firm.	-	GH¢	0.00	0.00	Approval granted to open Financial Proposals.
13.	NEDCo	Supply of Tools and Equipment.	Lot 1 & 2	GH¢	2,572,066.00	2,572,066.00	Concurrent approval granted.
14.	NLA	Procurement of NLA Private Sector Operator ID System Operator Certificates, Retailer Kiosk stickers and POS Device Stickers.	-	GH¢	0.00	0.00	Approval granted to open Financial Proposals.
15.	PSRS	Supply and Installation of IT Equipment for DVLA	Lot 1 & 2	GH¢	0.00	0.00	Entity to address issues raised.
16.	PSRS	Supply and Installation of IT Equipment for the Passport Office	Lot 2	GH¢	0.00	0.00	Entity to address issues raised.
17.	UCC	Supply and Installation of Training Manikins and Accessories.	-	GH¢	0.0	0.00	Entity to address issues raised.
TOTAL						50,793,278.47	

SOURCE: CTRC DATA, 2022

**Total is based on a three-month average GH¢-USD exchange rate of GH¢6.578733333 and a GH¢-Euro exchange rate of GH¢7.353066667 and a GH¢-Pound exchange rate of GH¢8.7655.

Table 5.7 SUMMARY OF REVIEWS AT THE COMMITTEE'S 4TH SITTING (31ST March 2022).

Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
1.	GES	Supply of Class Attendance Register for Basic Schools.	9N° Lots	GH¢	0.00	0.00	Entity to address issues raised.
2.	GES	Supply of White Chalk for Basic Schools.	15N° Lots	GH¢	0.00	0.00	Entity to address issues raised.
3.	GES	Supply of White Board Markers to Public Basic Schools.	5N° Lots	GH¢	0.00	0.00	Entity to address issues raised.
4.	GFZA	Supply and delivery of Cross-Country Vehicle (1N°) Supply and delivery of Saloon Car (1N°).	Lot 1 & 2	GH¢	0.00	0.00	Entity unable to grant approval.
5.	GHA	Construction (Dualization) of Dompooase Junction-Aputuogya Section of Kumasi-Kuntenase Road (8.7km) including critical Access Roads (8.85km)- Variation No 3 and 4 <ul style="list-style-type: none"> • VO 3 – Rehabilitation of Sewua Junction – Prabon-Sewua Road (Km 3.1 - 6.0) • VO4 – Installation of Street Lights and additional Access Roads). 	-	GH¢	82,493,724.00	82,493,724.00	Concurrent approval granted.
6.	GIADC	Transaction Advisory Services for Round 3 (3A) of the Investor Engagement Process for GIADEC.	-	US\$	471,000.00	3,098,583.4	Concurrent approval granted.

Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
7.	GNGC	EPC and Commissioning of the Gas Processing Plant Train Two (GPP2) with Mainline Compressor under a Build, Co-own, Co-operate and Transfer (BCCT) Arrangement.	-	US\$	0.00	0.00	Entity to address issues raised.
8.	GNPC	Provision of Security Services for GNPC (Combined Report).	-	GH¢	3,955,443.10	3,955,443.10	Concurrent approval granted.
9.	GTEC	Tertiary Education Improvement Programme (TEIP) Colleges of Education Expansion Project (CEEP) (45No Lots of 3-Storey Hostel Blocks).	-	GH¢	0.00	0.00	Entity to address issues raised.
10.	GWCL	Daboase Power Rehabilitation Project.	-	GH¢	32,214,490.74	32,214,490.74	Concurrent approval granted.
11.	KsTU	Construction of 4-Storey Classroom Block and Offices for FCAT at Adaka Jachie (Phase 1).	-	GH¢	0.00	0.00	Entity to address issues raised.
12.	MoF	Selection of a Consulting Firm to provide Architectural and Construction Supervision Services for the Construction of Ministry of Finance Campus at Kanda.	-	GH¢	0.00	0.00	Entity to address issues raised.
13.	MOFA	Procurement of Insecticides for Fall Armyworm (Spodoptera Frugiperda) (J. E. Smith) Management.	Lot 1-4	GH¢	11,563,150.00	11,563,150.00	Concurrent approval granted.
14.	NCA	Branding of NCA Offices and Printing and Monitoring of Bill Boards.	Lot 1 & 2	GH¢	0.00	0.00	Entity to address issues raised.
15.	NCA	Procurement and Delivery of Vehicles.	Lot 1-4	GH¢	0.00	0.00	Entity to address issues raised.

CTRC 2022 1ST QUARTER REPORT

Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
16.	NPA	Provision of Security Services.	-	GH¢	0.00	0.00	Entity to address issues raised.
17.	NPA	Supply of Information Communication and Technology (ICT) Equipment and Accessories.	Lot 1-3	GH¢	2,922,633.72	2,922,633.72	Concurrent approval granted.
18.	UESD	Construction of Administration Block at UESD, Somanya -Variation.	-	GH¢	0.00	0.00	Entity to address issues raised.
19.	UESD	Construction of Auditorium Block.	-	GH¢	0.00	0.00	Entity to address issues raised.
20.	UESD	Construction of Lecture Hall and Laboratory Blocks.	-	GH¢	0.00	0.00	Entity to address issues raised.
21.	VRA	Pwalugu Multipurpose Dam Project (PMDP) Resettlement Townships Planning and Development Services – Architectural Design of Houses and other Facilities and Masterplan Development for Resettlement Towns.	-	GH¢	0.00	0.00	Entity to address issues raised.
22.	YEA	Procurement of contractors for the construction of Four (4) District Agency Offices for the Youth Employment Agency.	-	GH¢	3,486,400.00	3,486,400.00	Concurrent approval granted.
TOTAL						139,734,424.96	

SOURCE: CTRC DATA, 2022

**Total is based on a three-month average GH¢-USD exchange rate of GH¢6.578733333 and a GH¢-Euro exchange rate of GH¢7.353066667 and a GH¢-Pound exchange rate of GH¢8.7655.

Table 5.8 SUMMARY OF REVIEWS AT THE COMMITTEE'S EMERGENCY SITTING (7th March 2022).

Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
1.	SCHOLSEC	Training of Civil Servants in Related Programmes.	-	GH¢	0.00	0.00	Entity to address issues raised in a re-submitted report.
TOTAL						0.00	

SOURCE: CTRC DATA, 2022**Total is based on a three-month average GH¢-USD exchange rate of GH¢6.578733333 and a GH¢-Euro exchange rate of GH¢7.353066667 and a GH¢-Pound exchange rate of GH¢8.7655.

Table 5.9 RESPONSES TO REFERRALS

Item	Entity	Project Title	Lots	Remarks	Curr.	Appd Orig. Amt.	Appd. Cedi equivalent	Status
1.	MLGDR D	Supply of Office Furniture.	Lot 4 & 5	Approval granted on 11 th January, 2022.	GH¢	2,409,568.00	2,409,568.00	Concurrent approval granted.
2.	MWH	Supply and delivery of Vehicles- (1N ⁰ V6 Cross Country and 2N ⁰ Double Cabin Pick-up Vehicles).	-	Approval granted on 6th January, 2022.	GH¢	1,107,860.00	1,107,860.00	Concurrent approval granted.
3.	GIDA	Selection of Consultant for Design Review and Construction Supervision of Pwalugu Irrigation Project (EPC Contract).	-	Approval granted on 19th January, 2022.	€	5,300,516.00	38,975,047.52	Concurrent approval granted.
4.	MoEN	Supply of Single Burner LPG Cook stoves.	-	Approval granted on 13th January, 2022.	GH¢	5,880,000.00	5,880,000.00	Concurrent approval granted.
5.	MWH	Consulting Service for the Preparation and the Implementation of Behaviour Change Communication Strategy for GARID project.	-	Approval granted on 13th January, 2022.	GH¢	1,851,899.90	1,851,899.90	Concurrent approval granted.

CTRC 2022 1ST QUARTER REPORT

Item	Entity	Project Title	Lots	Remarks	Curr.	Appd Orig. Amt.	Appd. Cedi equivalent	Status
6.	CODA	Consultancy Services for the Development of a Five (5) Year Strategic Plan (COMBINED REPORT).	-	Approval granted on 24th January, 2022.	GH¢	0.00	0.00	Approval granted to enter into negotiations with recommended tenderer.
7.	EPA	Completion of Office Block for Environmental Protection Agency at Tema- Greater Accra Region.	-	Approval granted on 25th January, 2022.	GH¢	15,111,554.70	15,111,554.70	Concurrent approval granted.
8.	UG	Rehabilitation of selected Lecture Halls on Main Campus- University of Ghana.	-	Approval granted on 27th January, 2022.	GH¢	1,772,102.16	1,772,102.16	Concurrent approval granted.
9.	CODA	Consultancy Services for the Development of a Five (5) Year Strategic Plan (Combined Report).	-	Approval granted on 11th February, 2022.	GH¢	1,527,161.25	1,527,161.25	Concurrent approval granted.
10.	FDA	Supply of Food Products to the Food and Drugs Authority- (Framework Agreement for 3 years).	-	Approval granted on 10th February, 2022.	GH¢	7,335,233.43	7,335,233.43	Concurrent approval granted.
11.	OASL	Supply and Delivery of Vehicles (4N ⁰).	-	Approval granted on 10th February, 2022.	GH¢	1,360,000.00	1,360,000.00	Concurrent approval granted.
12.	STU	Consultancy Services for the Development of a Master Plan for Sunyani Technical University.	-	Approval granted on 10th February, 2022.	GH¢	300,000.00	300,000.00	Concurrent approval granted.
13.	UG	Construction and Completion of Proposed Fence Wall at the Noguchi Memorial Institute for Medical Research.	-	Approval granted on 10th February, 2022.	GH¢	1,747,535.44	1,747,535.44	Concurrent approval granted.
14.	SCHOL SEC	Six (6) Months French Language Training for 70 Scholarships Awardees.	-	Approval granted on 21 st February, 2022.	GH¢	2,492,534.04	2,492,534.04	Concurrent approval granted.
15.	GWCL	Supply and Delivery of Aluminium Sulphate Granular.	1-5	Approval granted on 21 st February, 2022.	€	3,926,695.00	28,873,250.11	Concurrent approval granted.

CTRC 2022 1ST QUARTER REPORT

Item	Entity	Project Title	Lots	Remarks	Curr.	Appd Orig. Amt.	Appd. Cedi equivalent	Status
16.	KsTU	Provision of Internet, WIFI and Data Center for Kumasi Technical University.	-	Approval granted on 21 st February, 2022.	GH¢	5,404,826.31	5,404,826.31	Concurrent approval granted.
17.	MoCD	Supply of Computer Laboratory Furniture to Senior High Schools in Ghana.	-	Approval granted on 21 st February, 2022.	US\$	1,162,520.00	7,647,909.075	Concurrent approval granted.
18.	MoEN	Supply of Electrical Materials.	1-5	Approval granted on 21 st February, 2022.	GH¢	28,094,840.55	28,094,840.55	Concurrent approval granted for lot 2 & 4.
19.	MoEN	Supply of Electrical Materials.	6-11	Approval granted on 21 st February, 2022.	GH¢	42,211,181.39	42,211,181.39	Concurrent approval granted for lot 7, 8 & 9.
20.	MoEN	Supply of Electrical Materials.	12-15	Approval granted on 21 st February, 2022.	GH¢	41,140,163.08	41,140,163.08	Concurrent approval granted for lot 12, 13 & 14.
21.	MoEN	Supply of Electrical Materials.	16-17	Approval granted on 21 st February, 2022.	GH¢	7,358,891.50	7,358,891.50	Concurrent approval granted for lot 17.
22.	MoEN	Supply of Electrical Materials.	18	Approval granted on 21 st February, 2022.	GH¢	6,177,616.00	6,177,616.00	Concurrent approval granted.
23.	MoEN	Supply of Stay Wire (HV & LV) and Stay Equipment Complete.	-	Approval granted on 21 st February, 2022.	GH¢	20,070,000.00	20,070,000.00	Concurrent approval granted.
24.	UCC	Construction of Laboratory Block for School of Medical Sciences at University of Cape Coast- Variation.	-	Approval granted on 21 st February, 2022.	GH¢	26,865,402.97	26,865,402.97	Concurrent approval granted.

CTRC 2022 1ST QUARTER REPORT

Item	Entity	Project Title	Lots	Remarks	Curr.	Appd Orig. Amt.	Appd. Cedi equivalent	Status
25.	UCC	Construction of Science Annex Block for UCC- Variation.	-	Approval granted on 21 st February, 2022.	GH¢	39,337,053.47	39,337,053.47	Concurrent approval granted.
26.	UENR	Construction of a 4-Storey Multi-purpose Building at Sunyani.	-	Approval granted on 21 st February, 2022.	GH¢	19,063,469.50	19,063,469.50	Concurrent approval granted.
27.	GARH	Provision of Security Services-Extension of Contract.	-	Remark given on 3 rd March, 2022.	GH¢	0.00	0.00	Entity to re-submit for consideration by CTRC.
28.	GTA	Procurement of Five (5N ⁰) Pick-up Vehicles.	1 & 4	Approval granted on 3 rd March, 2022.	GH¢	990,000.00	990,000.00	Concurrent approval granted for revision of contract for Lot 4.
29.	MSWR	Procurement of Tricycles for Primary Waste Collection in GARID Communities.	-	Approval granted on 3 rd March, 2022.	GH¢	2,504,317.10	2,504,317.10	Concurrent approval granted.
30.	UG	Consultancy Services for Public Relations and Marketing Services for WAGMC Genetic Health Awareness Campaign.	-	Approval granted on 3 rd March, 2022.	GH¢	1,713,908.70	1,713,908.70	Concurrent approval granted.
31.	FDA	Engagement of a Service Provider for the Provision of Cleaning/Janitorial Services.	-	Approval granted on 17 th March, 2022.	GH¢	3,879,207.37	3,879,207.37	Concurrent approval granted.
32.	COCOBOD	Procurement of Pharmaceutical Products based on Framework Agreement.	1-7, 9, 11, 13, 15	Approval granted on 17 th March, 2022.	GH¢	8,345,140.68	8,345,140.68	Concurrent approval granted.
33.	GIADC	Consulting Services to Provide General Consultancy Support-Modification and Extension of Contract.	-	Approval granted on 17 th March, 2022.	€	59,200.00	435,301.55	Concurrent approval granted.

CTRC 2022 1ST QUARTER REPORT

Item	Entity	Project Title	Lots	Remarks	Curr.	Appd Orig. Amt.	Appd. Cedi equivalent	Status
34.	MoE	Supply of Furniture to Selected Schools Across the Country.	Lot 1	Approval granted on 17th March, 2022.	GH¢	14,808,392.95	14,808,392.95	Concurrent approval granted.
35.	MoF	Implementation of Obiee with Data Warehouse and Ensure all Interfaces to the GIFMIS Modules can prepare and produce the required Reports.	-	Approval granted on 17th March, 2022.	US\$	1,840,000.00	12,104,869.33	Concurrent approval granted.
36.	GSS	Training of Civil Servants in Related Programmes.	-	Approval granted on 17th March, 2022.	GH¢	4,822,200.80	4,822,200.80	Concurrent approval granted.
37.	VRA	Consultancy Services for the Re-development of Akosombo Township into a Modern Green Sustainable Smart City in Ghana.	-	Approval granted on 17th March, 2022.	US\$	654,712.00	4,307,175.66	Concurrent approval granted.
38.	GARH	Provision of Security Services-Extension of Contract.	-	Approval granted on 24 th March, 2022.	GH¢	472,230.00	472,230.00	Concurrent approval granted.
39.	GEA	Consultancy Services to Engage a Firm to set-up Management Information System (MIS) Database for GEA under the Young Africa Works Project.	-	Approval granted on 24 th March, 2022.	US\$	285,000.00	1,874,939.00	Concurrent approval granted.
40.	GES	Supply of Furniture for Public Basic Schools.	Lots 1-8	Approval granted on 25 th March, 2022.	GH¢	65,363,920.00	65,363,920.00	Concurrent approval granted.
41.	NPA	Supply of Vehicles. 3N ⁰ Toyota Land Cruisers 300 Series GRS and 1N ⁰ 2.5L Toyota Camry.	Lots 1 & 2	Approval granted on 24 th March, 2022.	GH¢	3,323,211.08	3,323,211.08	Concurrent approval granted.
42.	KNUST	Construction of 5-Storey Library Complex Building.	-	Approval granted on 31st March, 2022.	GH¢	30,169,604.62	30,169,604.62	Concurrent approval granted.
43.	KNUST	Construction of 4-Storey Multi-Purpose Laboratory Building.	-	Approval granted on 31st March, 2022.	GH¢	38,389,541.12	38,389,541.12	Concurrent approval granted.

CTRC 2022 1ST QUARTER REPORT

Item	Entity	Project Title	Lots	Remarks	Curr.	Appd Orig. Amt.	Appd. Cedi equivalent	Status
44.	MOTAC	Consultancy Service for the Upgrade of Lower-Level Tourism and Hospitality Skills Training Institutions.	-	Approval granted on 31st March, 2022.	GH¢	0.00	0.00	Approval granted to open Financial Proposals.
45.	NPRA	Supply and Delivery of Vehicles 2N ⁰ 4X4 2.7L SUV/ 1N ⁰ 1.8L Salon Vehicle Revision of Contract price.	Lot 1 & 2	Approval granted on 31st March, 2022.	GH¢	1,326,032.80	1,326,032.80	Concurrent approval granted.
46.	PSRS	Supply and Installation of IT Equipment for DVLA.	Lots 1 & 2	Approval granted on 31st March, 2022.	GH¢	8,837,629.95	8,837,629.95	Concurrent approval granted.
47.	UCC	Supply and Installation of Training Manikins and Accessories.	-	Approval granted on 31st March, 2022.	GH¢	2,846,272.65	2,846,272.65	Concurrent approval granted.
TOTAL							560,628,995.76	

SOURCE: CTRC DATA, 2022

**Total is based on a three-month average GH¢-USD exchange rate of GH¢6.578733333 and a GH¢-Euro exchange rate of GH¢7.353066667 and a GH¢-Pound exchange rate of GH¢8.7655.

ACRONYMS

AAM-USTED	Akenten Appiah-Menka University of Skills Training and Entrepreneurial Development
AHRD	Ashanti Regional Health Directorate
ATU	Accra Technical University
CAGD	Controller and Accountant General's Department
COCOBOD	Ghana Cocoa Board
CODA	Coastal Development Authority
CWSA	Community Water and Sanitation Agency
EPA	Environmental Protection Agency
FDA	Food and Drugs Authority
GARCC	Greater Accra Regional Coordinating Council
GARH	Greater Accra Regional Hospital
GEA	Ghana Enterprises Agency
GES	Ghana Education Service
GFZA	Ghana Free Zones Authority
GIADC	Ghana Integrated Aluminium Development Corporation
GIFEC	Ghana Investment Fund For Electronics Communications
GIDA	Ghana Irrigation Development Authority
GHA	Ghana Highway Authority
GNGC	Ghana National Gas Company Limited
GNPC	Ghana National Petroleum Corporation
GRIDCO	Ghana Grid Company Limited
GTA	Ghana Tourism Authority

GTEC	Ghana Tertiary Education Commission
GWCL	Ghana Water Company Limited
KBTH	Korle-Bu Teaching Hospital
KsTU	Kumasi Technical University
KNUST	Kwame Nkrumah University of Science and Technology
MIIF	Minerals Income Investment Fund
MoCD	Ministry of Communication and Digitization
MoE	Ministry of Education
MoEN	Ministry of Energy
MoF	Ministry of Finance
MOFA	Ministry of Food and Agriculture
MOH	Ministry of Health
MoTAC	Ministry of Tourism, Arts and Culture
MLGDRD	Ministry of Local Government, Decentralization, and Rural Development
MRH	Ministry of Roads and Highways
MSWR	Ministry of Sanitation and Water Resources
MWH	Ministry of Works and Housing
NCA	National Communications Authority
NEDCO	Northern Electricity Distribution Company
NHIA	National Health Insurance Authority
NLA	National Lottery Authority
NPA	National Petroleum Authority
OASL	Office of the Administrator of Stool of Lands
PSRS	Public Sector Reform Secretariat

SCHOLSEC	Ghana Scholarship Secretariat
SSNIT	Social Security and National Insurance Trust
STU	Sunyani Technical University
UCC	University of Cape Coast
UDS	University of Development Studies
UEW	University of Education, Winneba
UENR	University of Energy and Natural Resources
UESD	University for Environment and Sustainable Development
UG	University of Ghana
VRA	Volta River Authority
YEA	Youth Employment Agency

APPENDIX

A1 Profile

Since its inauguration on 17th June, 2005, the Central Tender Review Board (CTRB), now Central Tender Review Committee (CTRC), has continuously exercised the highest standards of transparency, disclosure, integrity, and best practice, in line with its mandate to ensure compliance with the provisions of the Public Procurement Act, 2003 (Act 663) as amended, within the established authorised thresholds.

The role of the CTRC is clearly expressed in the Public Procurement Act, 2003 (Act 663), and Amendment Act 914 (Section 20F). The 9-member Committee has the following mandated functions:

- a. To, in relation to a particular procurement under consideration, review the activities at each step of the procurement cycle leading to the selection of the lowest evaluated Tender, best offer, by the Procurement Entity in order to ensure compliance with the Provisions of the Act and its operating instructions and guidelines;
- b. Subject to (a), give concurrent approval or otherwise to enable the Procurement Entity continue with the Procurement Process;
- c. Furnish the Procurement Board with reports in a prescribed format;
- d. Participate in Public Procurement Fora;
- e. Review decisions of Heads of Entities in respect of a compliant; and
- f. Engage the services of such Consultants and Advisors or co-opt persons with specialised expertise, as may be required for the proper and efficient discharge of its functions.

A2 Our Values

We uphold the provisions of the Act associated with our work responsibly, by ensuring strict compliance and achieving best value for money in procurement in the national interest. In doing so:

- We perform our duties at all times with competence, efficiency, effectiveness, objectivity, and impartiality;
- We recognise that we must act, at all times, in a manner that builds trust in the transparency, credibility, and integrity of the Committee;
- We accept individual and collective responsibility, and are individually and collectively accountable for the work we do;
- We demonstrate respect, fairness, and courtesy in all our dealings with entities; and
- We continuously seek ways to improve the quality of the work we do.

A3 Submission Requirements to CTRC

FOR SERVICES (WHERE NON-APPLICABLE, PLEASE INDICATE)

ITEM	REQUIREMENT	RESPONSE
A	REPORT FORMAT SHOULD INCLUDE	
1.	Summary or Recommendations (preferably in tabular form)	
2.	Summary of Combined Technical and Financial Scores	
3.	Evidence of prequalification (using Expression of Interest)	
4.	Criteria for Technical Evaluation	
5.	Record of Technical Evaluation Scores (signed)	
6.	Details of errors detected (preferably in tabular form) in financial proposals	
7.	Evidence of Negotiation meeting (if any)	
B	APPENDICES TO THE REPORT SHOULD INCLUDE	
1.	Copy of specific procurement notice (Adverts, Invitation letters, etc.)	
2.	Signed Tender record sheet at financial opening (Original)	
3.	Register of attendance at Tender Opening(original)	
4.	Details of Firms that were prequalified to submit Proposals	
5.	Minutes of tender opening (signed)	
6.	Minutes of pre-tender meeting (if applicable) signed	
7.	Log of clarifications requested by the tender and responses received (if applicable) or comparison of technical specification with Tender requirement	
8.	Log of clarification requested by tenderer and responses Issued (if applicable)	
9.	Log of addenda to RFP issued (if applicable)	
10.	Log of complaints and appeals received	
11.	Copy of Technical and Financial Proposal of recommended tenderer (Original)	
C	ADDITION TO REPORT	
1.	Procurement Plan of Entity	
D	ADDITIONAL INFORMATION	
1.	Financial Proposal validity period as indicated in the RFP	State days
2.	Are tenders being submitted for review valid at least 30 days before the expiration of the tender validity period?	Yes/No
3.	Please indicate the funding source for the project	
4.	ICT/NCT-ICT companies should have more than 50% Ghanaian ownership	

SUBMISSION REQUIREMENT

10 Copies of Evaluation Report

3 Blank Tender Document

1 Recommended Tenderer's Document

A copy of Entity's Procurement Plan

FOR GOODS AND WORKS (WHERE NON-APPLICABLE, PLEASE INDICATE)

ITEM	REQUIREMENT	RESPONSE
A	REPORT FORMAT SHOULD INCLUDE	
1.	Summary or Recommendations (preferably in tabular form)	
2.	Summary of Combined Technical and Financial Scores	
3.	Evidence of prequalification (using Expression of Interest)	
4.	Criteria for Technical Evaluation	
5.	Record of Technical Evaluation Scores (signed)	
6.	Details of errors detected (preferably in tabular form) in financial proposals	
7.	Evidence of Negotiation meeting (if any)	
B	APPENDICES TO THE REPORT SHOULD INCLUDE	
1.	Copy of specific procurement notice (Adverts, Invitation letters, etc.)	
2.	Signed Tender record sheet at financial opening (Original)	
3.	Register of attendance at Tender Opening(original)	
4.	Details of Firms that were prequalified to submit Proposals	
5.	Minutes of tender opening (signed)	
6.	Minutes of pre-tender meeting (if applicable) signed	
7.	Log of clarifications requested by the tender and responses received (if applicable) or comparison of technical specification with Tender requirement	
8.	Log of clarification requested by tenderer and responses Issued (if applicable)	