



REPUBLIC OF GHANA

MINISTRY OF FINANCE

**CENTRAL TENDER REVIEW COMMITTEE
(CTRC)**

**STATUS REPORT FOR THE 3RD QUARTER OF 2021
(JULY – SEPTEMBER 2021)**

ENSURING COMPLIANCE WITH THE PROVISIONS OF THE PUBLIC PROCUREMENT ACT, 2003, (ACT 663), AND AMENDED ACT 914 AND ITS OPERATING INSTRUCTIONS AND GUIDELINES, WITHIN THE ESTABLISHED THRESHOLDS.

DISTRIBUTION LIST

- Office of the President, Jubilee House
- Hon. Minister for Finance
- Hon. Minister of State, Finance
- Hon. Deputy Ministers for Finance
- Office of the Chief of Staff, Jubilee House
- Chairman, Public Procurement Authority Governing Board
- Chief Executive Officer, Public Procurement Authority
- The Director General, Internal Audit Agency
- The Auditor General, Ghana Audit Service
- Members of the Central Tender Review Committee

MEMBERS OF THE CENTRAL TENDER REVIEW COMMITTEE

- | | |
|-------------------------------|---|
| - Mr. Charles Taylor | - Chairman |
| - Mrs. Anna Pearl A. Siriboe | - Attorney General's Representative |
| - Mr. Patrick Nomo | - Chief Director, Ministry of Finance |
| - Dr. Joshua Ofori-Amanfo | - Public Sector |
| - Mrs. Lesley Doodoo | - Public Sector |
| - Ing. Michael Abbey | - Ghana Institute of Engineers |
| - Surv. Beau N. Sackey | - Ghana Institute of Surveyors |
| - Mr. Kwasi Asante | - Inst. Of Chartered Accountants, Ghana |
| - Dr. Kodjo E. Mensah Abrampa | - National Dev't Planning Commission |

SECRETARY TO THE SECRETARIAT

- | | |
|-------------------|---------------------------------|
| - Dr. David Quist | - Director, Ministry of Finance |
|-------------------|---------------------------------|

CTRC SECRETARIAT

- | | |
|------------------------------------|--------------------------------|
| - Surv. Osei Agyeman-Badu | - Consultant/Technical Adviser |
| - Paschallina Obiri Asamoah (Mrs.) | - Principal Economics Officer |
| - Russell Ahiabile (Mr.) | - Principal Budget Officer |
| - Benjamin Opuni (Mr.) | - Assistant Records Officer |
| - Hilda Amponsah (Mrs.) | - Stenographer Secretary I |

Table of Contents

1.0 OVERVIEW	1
1.1 Performance for the Third Quarter 2021	1
2.0 REVIEW OF ACTIVITIES	10
2.1 Submissions made on the Procurement of Goods	10
2.2 Submissions Made on the Procurement of Services	17
2.3 Submissions made on procurement of works.	19
2.4 Summary of Report Submissions	22
2.5 Summary of Regular Issues Raised by the CTRC	22
2.6 Meetings of the CTRC	23
2.7 Other Issues	23
3.0 STATUS OF REVIEW RESPONSES TO ENTITIES DURING THE PERIOD.	24
APPENDIX	58
A1 Profile	58
A2 Our Values	59
A3 Submission Requirements to CTRC	60

List of Tables

Table 1.1.1	Number of Submissions by type of procurement.....	1
Table 1.1.2	Number of Submissions by Method of Procurement.....	2
Table 1.1.3	Number of submissions by Sector of Procurement.....	3
Table 1.2.1	Status of approvals by type of procurement.	6
Table 1.2.2	Status of approvals by type of meeting held.....	7
Table 1.3	Value of concurrent approvals granted.....	8
Table 2.1:	Submissions from Entities on Procurement of Goods.....	10
Table 2.2:	Submissions from Entities on Procurement of Services	17
Table 2.3	Submissions from entities on the procurement of works.	19
Table 2.4	Breakdown of Reports Reviewed within the period.	22
Table 2.5	Procurement Method by Frequency and Percentages.....	22
Table 2.6	Meeting Schedule.....	23
Table 3.1	Sum of Reviews, 101st Sitting (1st July 2021).....	24
Table 3.2	Sum of Reviews, 102nd Sitting (15th July 2021).....	26
Table 3.3	Sum of Reviews, 103rd Sitting (29th July 2021).	29
Table 3.4	Sum of Reviews, 104th Sitting (12th August 2021).....	31
Table 3.5	Sum of Reviews, 105th Sitting (26th August 2021).....	32
Table 3.6	Sum of Reviews, 106th Sitting (9th Sept. 2021).	35
Table 3.7	Sum of Reviews, 107th Sitting (23rd Sept. 2021).....	37
Table 3.8	Sum of Reviews, Emergency CTRC Sittings (July – Sept.) 2021.....	40
Table 3.9	Responses to Referrals	44

List of Figures

Figure 1.1.1	Submission by Type of Procurement.....	2
Figure 1.1.2	Submissions by Method of Procurement.....	3
Figure 1.1.3	Submission by Sector of Procurement	4
Figure 1.2.1	Status of Approvals by Type of Procurement.....	6
Figure 1.2.2	Status of Approvals by Type of Meeting Held.....	7
Figure 1.3	Approved Amount.....	9

1.0 OVERVIEW

Established under Section 20 of the Public Procurement Act, 2003 (Act 663), the Central Tender Review Board (CTRB), now the Central Tender Review Committee (CTRC) is mandated to ensure compliance with the provisions of the Public Procurement Act by Procurement Entities.

1.1 Performance for the Third Quarter 2021

Within the period (July – September 2021), the CTRC considered evaluation reports submitted by the procurement entities as detailed in the tables and charts below.

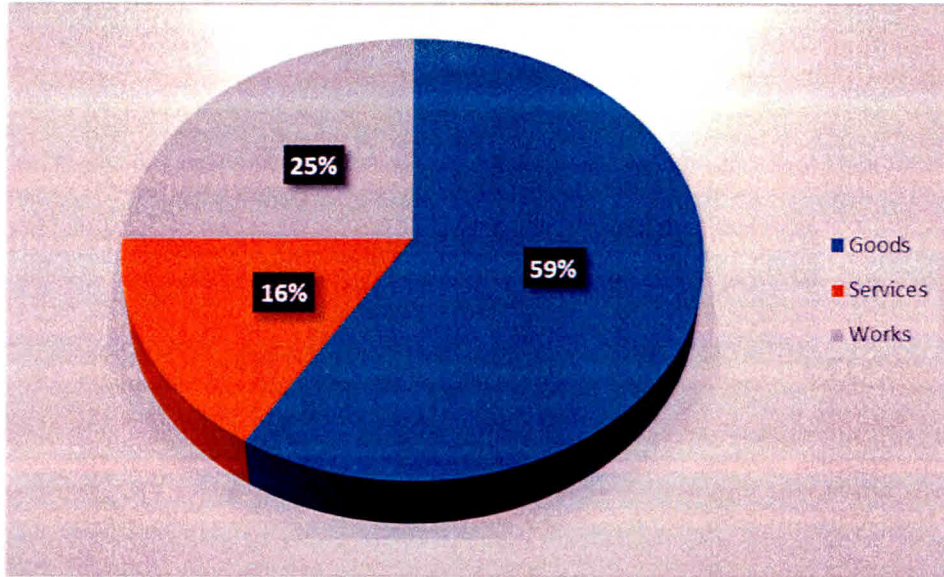
Table 1.1.1 Number of Submissions by Type of Procurement

		GOODS	SERVICES	WORKS
TOTAL	136	80	22	34
PERCENT	100	59	16	25

SOURCE: CTRC DATA, 2021

The 3rd Quarter Report differentiates between submitted and reviewed evaluation reports. Submitted evaluation reports are those delivered by procurement entities to the CTRC Secretariat. The reviewed evaluation reports on the other hand are the Committee assessed evaluation reports. During the 2021 third (3rd) quarter review, the Secretariat received one hundred and thirty-six (136) submitted evaluation reports. Of this total, procurement of goods (supplies) represented 59%, an 8% increase from the previous quarter's (2021 second quarter) supplies (goods). Procurement of services represented 16%, a decrease of 8% compared to the previous quarter. Similarly, the procurement of works amounted to 25% of the total submissions made, representing a 1% increase from the previous quarter.

Figure 1.1.1 Submission by Type of Procurement



The procurement of goods recorded the highest increase from the previous quarter. This increase in submissions is attributed to the high number (15) of procurement submissions made by the Ministry of Health in response to the Ministry of Health’s Coronavirus (COVID-19) emergency preparedness response plan. The number of submissions (15) made by the Ministry of Health on goods represents 16% of the total submissions made on goods in the third quarter.

Table 1.1.2 Number of Submissions by Method of Procurement.

	CQ	DQ/ SS	ICT	NCT	RFQ	RT	RFP/EOI/ QCBS	Var Add
<i>Total</i>	136	2	19	1	53	1	43	7
<i>Percent</i>	100%	1%	14%	1%	39%	1%	32%	5%

Notes: ICT- International Competitive Tendering, NCT-National Competitive Tendering, RT-Restrictive Tendering, PRE-Q-Pre-Qualification, EOI/RFP/QCBS-Expression of Interest/Request for Proposal/ Quality and Cost Based Selection, SS-Sole Sourcing, VAR/ADDEN-Variations/Addendum, CQ-Consultants’ Qualification

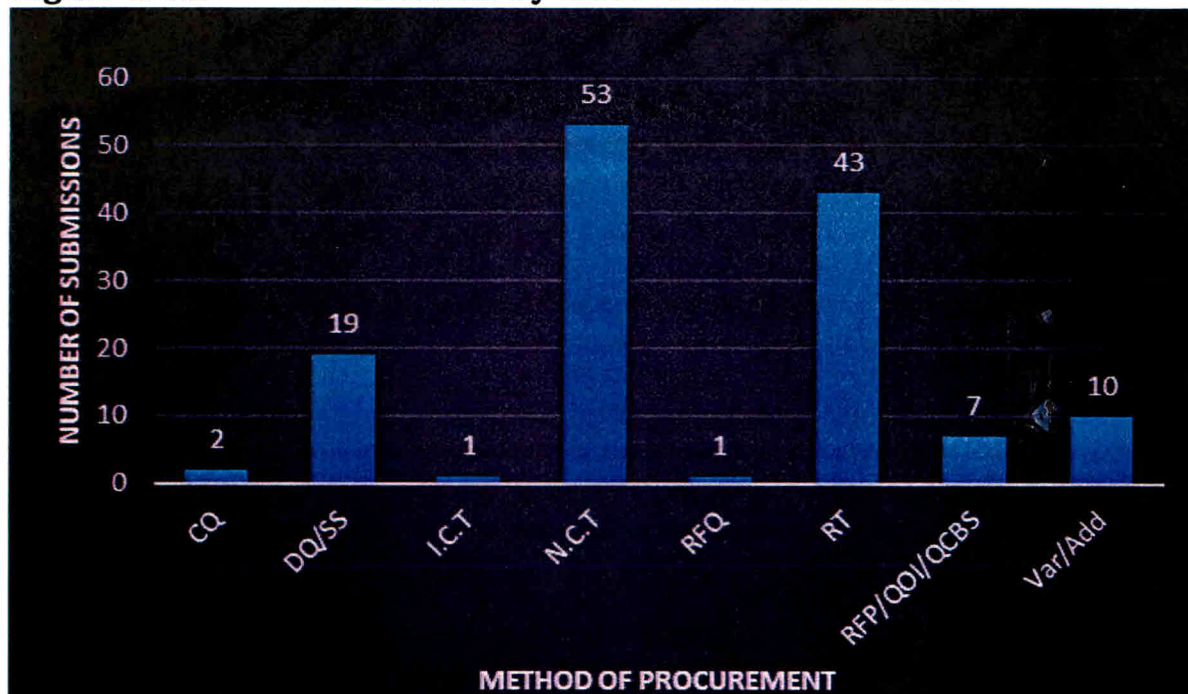
Figure 1.1.2 Submissions by Method of Procurement.

Figure 1.1.2 summarizes the procurements made in the third quarter of 2021 by the methods of procurement. From the figure above, the method with the highest frequency during the third quarter is the NCT (36%), followed by the RT (32%), then SS (14%), with variation/addendum, RFP/QOI/QCBS, CQ taking up 7%, 5%, 2%, respectively. While the least used methods are ICT (1%) and RFQ (1%).

Table 1.1.3 Number of submissions by Sector of Procurement.

		Admin	Econ	Infrastr.	Public Safety	Social
Total	136	14	42	9	8	63
Percent	100	10	31	7	6	46

SOURCE: CTRC DATA, 2021

Figure 1.1.3 Graphical Representation of Submission by Sector of Procurement

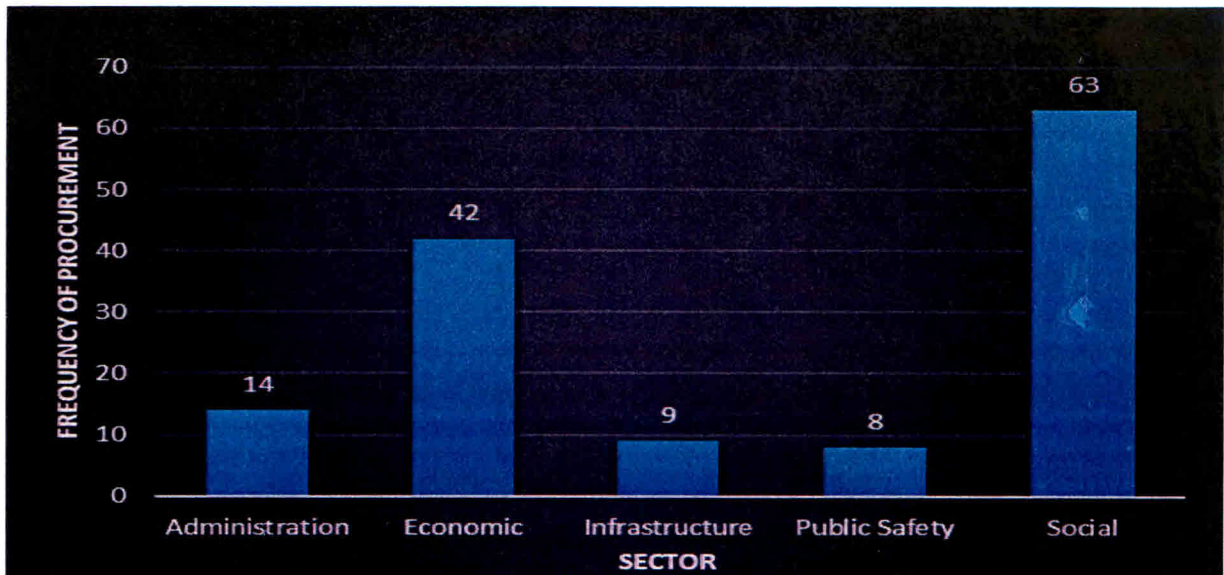


Figure 1.1.3 summarizes the procurements made in the third quarter of 2021 by the main Sectors. Sixty-Four (64) entities submitted various procurements for approval. Ten (10) from the Administrative Sector, fifteen (15) from the Economic Sector, eight (8) from the Infrastructure Sector, twenty-six (26) from the Social Sector and five (5) from the Public Safety Sector. From the figure above, the Sector with the highest procurements is the Social Sector.

Within the Social sector, the Ministry of Health recorded the highest submission frequency totalling fifteen (15), which is equivalent to 11%. Of the total submissions made by the Ministry of Health, eleven (11) were looked at under emergency meetings while four (4) were reviewed during regular meetings. The high number of submissions looked at during the Emergency sittings for the Ministry of Health were on the supply of goods for the Entity’s COVID-19 Emergency Response Plan. The second highest procurements are from the University of Cape Coast (UCC) with a total of seven (7) procurements. All of the referenced submissions were reviewed during regular meetings.

The second highest number of procurements by sectors is the Economic Sector with forty-two (42) submissions. The entities with the highest submissions in the Economic Sector are Ghana National Petroleum Corporation (GNPC) with five (5) submissions reviewed during regular meetings and Minerals Commission with five (5) submissions. Three (3) of the submissions were looked at during emergency meetings and two (2) were looked at during regular Meetings).

The Sector to record the third (3rd) highest number of submissions is the Administrative Sector. Within the Sector, the Ministry of Local Government, Decentralization and Rural Development (MLGDRD) recorded the highest number of procurement submissions totalling three (3), which were looked at during regular Sittings.

The sector to record the fourth (4th) highest number of submissions is the Infrastructure Sector. Within the sector, Ghana Water Company Limited (GWCL) recorded the highest number of two (2) submissions with the remaining entities recording one (1) submission.

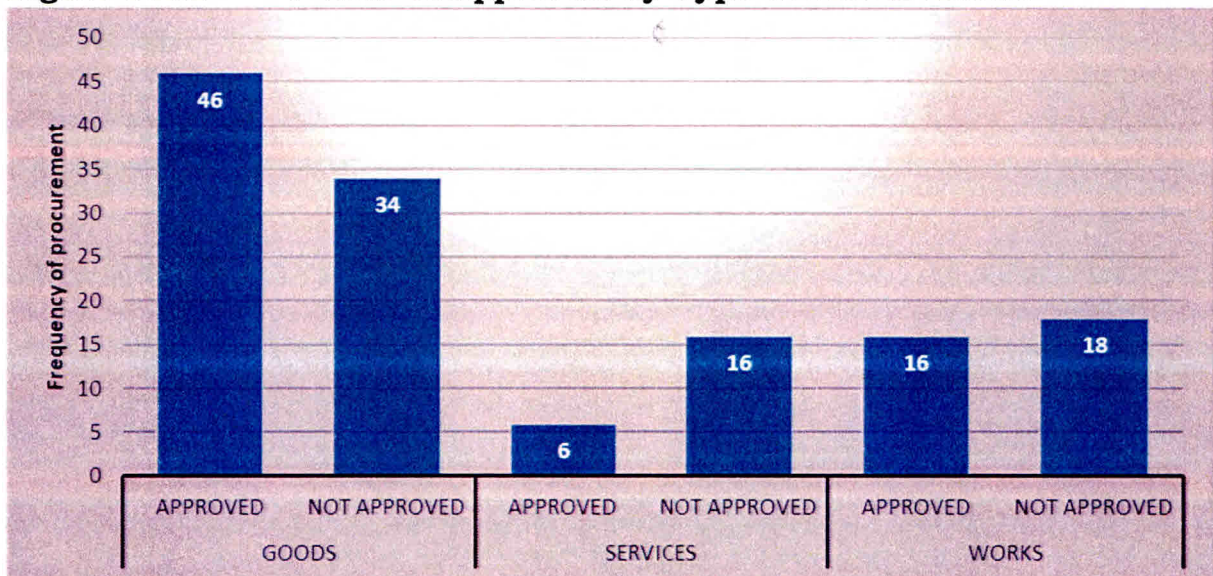
The sector to record the least number of procurement submissions within the third (3rd) quarter is the Public Safety Sector. The Judicial Service is the entity to have recorded the highest number (3) of procurement submissions within the third (3rd) quarter of 2021 within the Public Safety sector.

Table 1.2.1 Status of Approvals by Type of Procurement

		Goods		Services		Works	
		App.	Not App.	App.	Not App.	App.	Not App.
Total	136	46	34	6	16	16	18
Percent	100	34	25	4	12	12	13

SOURCE: CTRC DATA, 2021

Figure 1.2.1 Status of Approvals by Type of Procurement.



Of the one hundred and thirty-six (136) evaluation reports received during the period, forty-six (46) under goods were approved. Thirty-Four (34) received under goods were denied approval. Of the Forty-Six (46) that were approved, thirty-six (36) were granted approval during regular meetings whereas ten (10) were granted approval during emergency meetings. Of the thirty-four (34) denied approval, twenty-six (26) were during the Committee’s regular meetings and eight (8) were during emergency meetings.

Subsequently, of the twenty-two (22) procurement submissions received under services, six (6) were granted concurrent approval while fifteen (15) were denied (including 1 not granted approval during an emergency meeting).

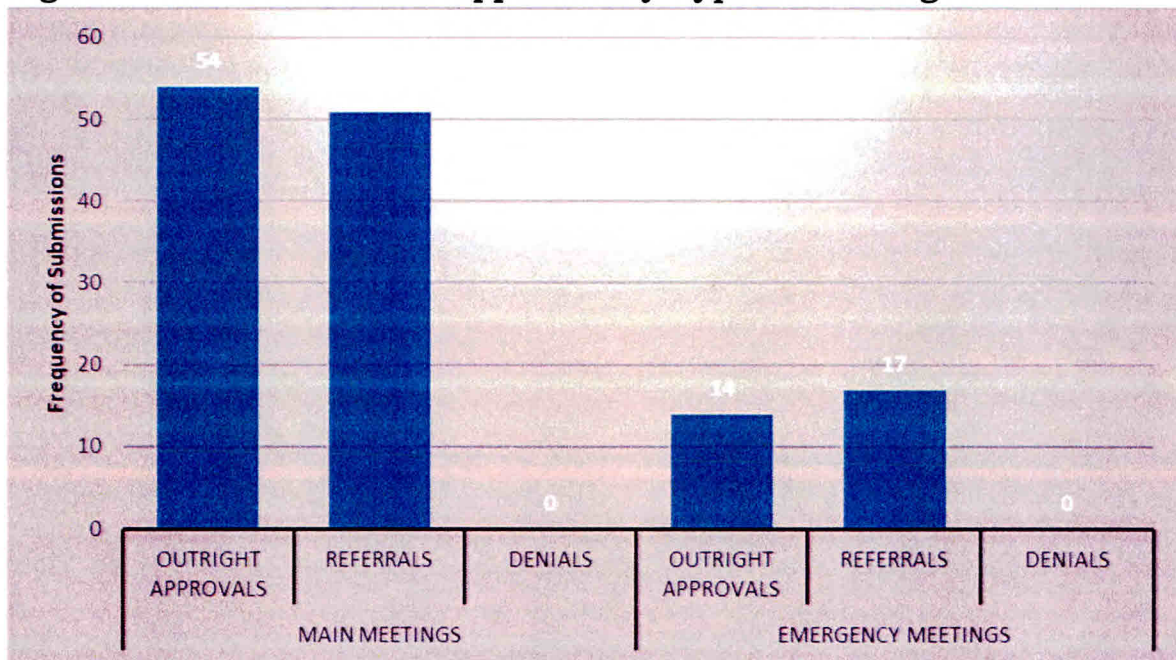
Again, the approved procurement submissions under works add up to sixteen (16) (12 approved during regular meetings and 4 approved during emergency meetings) while eighteen (18) were not granted concurrent approval (10 during regular meetings and 8 during emergency meetings).

Table 1.2.2 Status of approvals by type of meeting held.

	Regular Meetings			Emergency Meetings		
	Outright approvals	Referrals	Denials	Outright approvals	Referrals	Denials
Total	54	51	0	14	17	0
Percent	40	38	0	10	12	0

SOURCE: CTCR DATA, 2021

Figure 1.2.2 Status of Approvals by Type of Meeting held.



From figure 1.2.2, it is evident that of the one hundred and five (105) procurement submissions that were reviewed during the regular meetings, fifty-four (54) of them were given outright approvals whereas fifty-one (51) of them were asked to address the issues raised during the meetings. No submission was however, denied approval. Of the thirty-one (31) procurement

submissions that were reviewed during the emergency meetings, fourteen (14) were granted approval whereas seventeen (17) of them were not granted concurrent approval. No procurement submission was however, denied approval.

In summary, sixty (68) of the submissions reviewed, representing 50% received outright approvals. On the other hand, sixty (68) of the reviewed submissions, representing 50% had issues that need re-examination and re-submission by the procurement entities.

Table 1.3 Value of concurrent approvals granted.

Item No.	Meeting Number	No. of original reports	Approved amounts		Total (GH¢)
			GH¢	Other Currencies	
1.	101	17	62,324,312.70	0.00	62,324,312.70
2.	102	17	82,455,949.00	US\$69,800,000.00	488,933,457.00
3.	103	9	0.00	US\$5,300,000.00	30,864,338.00
4.	104	9	34,992,413.44	0.00	34,992,413.44
5.	105	12	159,239,145.60	US\$707,412.21	163,358,732.33
6.	106	21	25,975,792.49	€1,337,801.00	35,158,859.89
7.	107	20	141,845,464.48	0.00	141,845,464.48
8.	Emergencies	31	208,053,512.49	US\$6,386,688.00	245,246,134.59
9.	Responses	67	475,519,881.48	US\$19,385,905.42	588,413,275.66
Total		203	1,190,406,471.68	US\$101,580,065.63 €1,337,801.00	1,791,136,988.10
TOTAL (GH¢)			1,791,136,988.10		

SOURCE: CTRC DATA, 2021

**Total is based on a three-month average GH¢-USD exchange rate of GH¢5.82 and a GH¢-Euro exchange rate of GH¢6.86.

