



MINISTRY OF FINANCE

REQUEST FOR EXPRESSIONS OF INTEREST

(CONSULTING SERVICES – INDIVIDUAL CONSULTING SELECTION)

Name of Project:	GHANA YOUTH EMPLOYMENT AND ENTREPRENEURSHIP IN PRODUCTIVE SECTORS (YESp) PROGRAM FOR RESULTS (PforR)
Project Number:	P179221
Assignment Title:	DEVELOPMENT OF PROGRAM IMPLEMENTATION MANUAL
Reference No.:	GH-MOF-YES-396388-CS-INDV

The Ministry of Finance (MoF) has received financing from the World Bank towards the proposed Ghana Youth Employment and Entrepreneurship in Productive Sectors (YESp) Program for Results (PforR) and intends to apply part of the proceeds for consulting services by inviting suitably qualified individual to develop the Program Implementation Manual. The program's development objective is to increase investments and exports in selected sectors, improve sector-specific skills, and promote youth entrepreneurship.

Youth unemployment in Ghana is a socio-economic imperative now more than ever. Unemployment among Ghanaian youth has been on the rise following the covid-19 pandemic, thus, posing a threat to our national security and economic stability. To tackle this intractable problem, Government through the Proposed YESp aims at creating jobs in the economy over the next five (5) years.

The PforR operation will support the development of three priority sectors under the Ministry of Trade and Industry's (MOTI's) Strategic Anchor Industries program as well as the District Entrepreneurship Programme (DEP) under YOUStart. The operation will run for five years and will cover interventions nationwide. It will focus on four results areas: (1) investment promotion; (2) export facilitation; (3) sector-specific skills training; and (4) youth-led enterprise promotion. The PforR beneficiaries include investors (both foreign and domestic) and their employees (of which 60 percent are estimated to be under 30 years of age), young graduates enrolled in industry-led training programs (of which at least 30 percent will be women), young entrepreneurs between 18-40 years old (of which at least 50 percent will be women and 5 percent will include persons with disabilities) and their employees. The PforR will indirectly benefit the households that employees and entrepreneurs support through their additional wage incomes or business margins.

The objective of this assignment is to prepare a program operational/implementation manual, guidelines, and templates to improve the operational efficiency and effectiveness of the program through:

- Articulating administrative and organizational responsibilities and arrangements, performance indicators, and arrangements for environmental and social monitoring;
- Providing the basic principles and procedures of operations in implementing the Program, such as financial management, procurement and contract management, and grant procedures. The PforR component will use the existing country system while the IPF component will use the World Bank systems.

- Bringing to the fore the active involvement of all stakeholders in the planning, management, implementation, monitoring and evaluation of program activities aimed at achieving the project development objectives.

The detailed Terms of Reference (TOR) for the assignment can be found at the following website: <https://www.mofep.gov.gh> or the address below

The Ministry of Finance now invites eligible Individual Consultants (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services by submitting the most current CV.

The shortlisting criteria will include:

Interested person should possess the following competencies;

- A minimum of ten (10) years’ experience in advisory services relating to Project Management, Capacity Building /Advisory, Governance and Risk Management
- A master’s degree in Management, Economics, Administration or related fields.
- Demonstrate a track record in assisting Government or its agencies in implementing similar projects/programs in the last 3-5 years in Ghana. The nature of the assignment should be national in character.
- Experience working on World Bank funded projects and/or multilateral development project(s) is an advantage
- Proven experience in the development and design of program implementation manuals or similar documents

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” 5th edition September 2023, setting forth the World Bank’s policy on conflict of interest.

A Consultant will be selected in accordance with **Individual Selection Method** as set out in the Procurement Regulations. Expressions of interest must bear the title **Consultancy Services for the Development of Program Implementation Manual (PIM)** must be delivered in a written form to the address below (in person or by mail, or by e-mail) by **5:00pm GMT on February 7, 2024**.

Further information can be obtained at the address below during office hours from **9:00 am to 4:00 pm, local time** or through Yesp@mofep.gov.gh

Address – For Submission of Expressions of Interest:

Ministry of Finance,
28th February Road,
Finance Drive,
P.O. Box MB 40
Accra-Ghana
New Block, Room 112
Attention: Procurement Specialist,
Ghana Youth Employment and Entrepreneurship in Productive Sectors (YESp)
Program for Results (PforR)
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Ghana Post Digital Address: GA-144-2024
Online submission: Yesp@mofep.gov.gh

For further enquiries you may also contact the Procurement Specialist per undermentioned Email Address:

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