 

**WORKS CONTRACT NOTICE**

**Construction of a Weigh Station at Tema Beach Road, Ghana**

**Location: Tema Beach Road, Ghana**

1. **Publication reference**

EuropeAid/140575/ID/WKS/GH

1. **Procedure**

Local Open tender procedure

1. **Programme title**

Support for governance in West Africa's transport sector

1. **Financing**

Financing Agreement FED/2019/042-391

1. **Contracting authority**

The Ministry of Finance, Ghana

National Authorising Officer’s Office,

Ministry of Finance

P.O. Box MB 40

Accra – Ghana

Attn: Mr. Ebenezer NORTEY – Head of EU/Europe/Americas Unit / Room G13 / Annex A

**CONTRACT SPECIFICATIONS**

1. **Description of the contract**

Construction of a weighing station for axle load control, including weighbridges and access roads

1. **Number and titles of lots**

One lot only

**TERMS OF PARTICIPATION**

1. **Eligibility and rules of origin**

Participation in tendering is open on equal terms to all natural and legal persons (participating either individually or in a grouping – consortium – of tenderers) which are established in one of the Member States of the European Union, ACP States or in a country or territory authorised by the ACP-EC Partnership Agreement under which the contract is financed (see also heading 22 below). Participation is also open to international organisations. All supplies and materials under this contract shall originate from one or more of those eligible countries. However, they may originate from any country when the amount value of the supplies and materials to be purchased is below EUR 100 000.

1. **Grounds for exclusion**

Tenderers must submit a signed declaration, included in the tender form for a works contract, to the effect that they are not in any of the situations listed in Section 2.6.10.1 of the **practical Guide.**

Tenderers included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

1. **Number of tenders**

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the works required in the tender dossier.

1. **Tender guarantee**

Tenderers must provide a tender guarantee of EUR 12,000 when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer[s] upon signature of the contract by all parties.

1. **Performance guarantee**

The successful tenderer will be asked to provide a performance guarantee of 10% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the contracting authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

1. **Information meeting and site visit**

A mandatory information meeting will be held on **23 April 2020, 10:00 am (Ghana time) at the Boardroom of the Ghana Highway Authority**. The site visit will follow from this meeting, on the same day.

The Contact Person is the Chief Executive, Mr N.D. Brown, or, the Axle Load Control Manager of the Ghana Highway Authority, Ing Ekua Dadzie, email: [ekuaewuduwadadzie@gmail.com](mailto:ekuaewuduwadadzie@gmail.com), Tel: 0245176858.

1. **Tender validity**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders. In exceptional circumstances, the contracting authority may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period.

1. **Period of implementation of tasks**

12 months

**SELECTION AND AWARD CRITERIA**

1. **Selection criteria**

Financial data to be provided by the tenderer in relation to the selection criteria must be expressed in EUR or GHS. If applicable, where a candidate refers to amounts originally expressed in a different currency, the conversion to EUR shall be made in accordance with the InforEuro exchange rate of the month and year corresponding to the deadline for submitting applications, which can be found at the following address: <http://ec.europa.eu/budget/graphs/inforeuro.html>.

1. **Award criteria**

The most economically advantageous tender is the technically compliant tender with the lowest price.

**TENDERING**

1. **How to obtain the tender dossier**

The tender dossier is available electronically from the Ministry of Finance, Ghana

**National Authorising Officer’s Office,**

**Ministry of Finance**

**P.O. Box MB 40**

**Accra – Ghana**

**Attn: Mr. Ebenezer NORTEY – Head of EU/Europe/Americas Unit / Room G13 / Annex A**

**Email:** [**enortey@mofep.gov.gh / ebennort75@gmail.com**](mailto:enortey@mofep.gov.gh%20/%20ebennort75@gmail.com)

It is also available for inspection at the premises of the contracting authority, address as in point 5 above. Tenders must be submitted using the standard tender form included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to the Ministry of Finance, Ghana

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(mentioning the publication reference shown in item 1), at least 21 days before the deadline for submission of tenders given in item 19. The contracting authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier will be published at the latest 11 days before the submission deadline on the website of DG International Cooperation and Development at <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>.

1. **Deadline for submission of tenders**

The tenderer's attention is drawn to the fact that there are two different systems for sending tenders:one is by post or private mail service, the other is by hand delivery.

In the first case, the tender must be sent before the date and time limit for submission, as evidenced by the postmark or deposit slip[[1]](#footnote-1), but in the second case it is the acknowledgment of receipt given at the time of the delivery of the tender which will serve as proof.

***Date and time of the deadline for submission of tenders: 26 May 2020 at 12:00 (noon – Ghana time).***

Any tender submitted to the contracting authority after this deadline will not be considered.

The contracting authority may, for reasons of administrative efficiency, reject any tender submitted on time to the postal service but received, for any reason beyond the contracting authority's control, after the effective date of approval of the evaluation report, if accepting tenders that were submitted on time but arrived late would considerably delay the evaluation procedure or jeopardise decisions already taken and notified.

**How tenders may be submitted**

Tenders must be submitted in English exclusively to the contracting authority in a sealed envelope:

1. EITHER by post or by courier service, in which case the evidence shall be constituted by the postmark or the date of the deposit slip, to:

The Ministry of Finance, Ghana

**National Authorising Officer’s Office,**

**Ministry of Finance**

**P.O. Box MB 40**

**Accra – Ghana**

**Attn: Mr. Ebenezer NORTEY – Head of EU/Europe/Americas Unit / Room G13 / Annex A Email:** [**enortey@mofep.gov.gh / ebennort75@gmail.com**](mailto:enortey@mofep.gov.gh%20/%20ebennort75@gmail.com)

1. OR **hand delivere**d by the participant in person or by an agent **directly** to the premises of the contracting authority in return for a **signed and dated receipt**, in which case the evidence shall be constituted by this acknowledgement of receipt, to:

The Ministry of Finance, Ghana

**National Authorising Officer’s Office,**

**Ministry of Finance**

**P.O. Box MB 40**

**Accra – Ghana**

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The **contract title** and the **publication reference** (see item 1 above) must be clearly marked on the envelope containing the tender and must always be mentioned in all subsequent correspondence with the contracting authority.

**Tenders submitted by any other means will not be considered.**

By submitting a tenderer accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received on the date upon which the contracting authority sends it to the electronic address referred to in the tender.

1. **Tender opening session**

Tenders will be opened on **3 June 2020, 10:00 am, Ghana time**. The venue of tender opening is:

National Authorising Office’s Office,

Ministry of Finance

P.O. Box MB 40

Accra – Ghana

Annex A, Room G13

1. **Language of the procedure**

**All written communications for this tender procedure and contract must be in English.**

1. **Repetition of similar works**

**Subsequent to the initial contract resulting from the current tender procedure, new works consisting in the repetition of similar works, up to the estimated amount of EUR 500,000 may be entrusted to the initial contractor by negotiated procedure without prior publication of a contract notice, provided the new works are in conformity with the same basic project.**

1. **Legal basis**

Annex IV to the Partnership Agreement between the members of the African, Caribbean and Pacific Group of States of the one part, and the European Community and its Member States, of the other part, signed in Cotonou on 23 June 2000 as amended in Luxembourg on 25 June 2005 and in Ouagadougou on 22 June 2010. Reference is made to Annex IV as revised by Decision 1/2014 of the ACP-EU Council of Ministers of 20 June 2014.

1. It is recommended to use registered mail in case the postmark would not be readable. [↑](#footnote-ref-1)